

# ROCK APARTMENT PROCESS

Listed below is very important information on how to sign up for the ROCK Apartments. All students wishing to participate in the process must have a full group of four students to participate.



## YOU WILL NOTE BELOW THERE ARE TWO GROUPS:

**Phase I** – Rock Returners: at least two current ROCK Apartments residents in group.

**Phase II** – New to Rock: group is new to ROCK Apartments and does not have at least two current ROCK residents.

As always, incoming freshmen for Fall 2024 are not eligible to live in ROCK Apartments. For Fall 2024, as a result of the residency requirement and occupancy management, only current sophomores/juniors (those admitted to SRU Fall 2022 and earlier) will be able to participate in the Rock Apartments application, lottery and selection process. (Fall 2023 new freshmen are not eligible for ROCK Apartments).

We use a lottery type system. We will take the collective time of when your group submits the completed application and submits the deposit, and then assign a priority number on the morning the lottery is set up. The earlier your priority number is, the better chance you have of getting into ROCK Apartments.

**Nov. 7 at 12:30 p.m.** (common hour), the application for ROCK Apartments will open. ALL SIGN AGREEMENT and PAY UTILITY DEPOSIT.

\*The application will close once 200 applications have been received. This means, if you log in and the application does not come up, most likely, capacity has been reached.

Remember to refresh the page!

Application opens for all interested (Phase I: ROCK Returners and Phase II: New to ROCK). Sign up on the MyHousing portal. Agreements and deposits must be done before roommate and rooms are selected. Electronic signatures and deposits must be done by 11:59 p.m., Nov. 8.

**Nov. 10 at 9:00 a.m.** ALL SELECT AND ACCEPT ROOMMATES until Nov. 12 at midnight.

All applicants (Phase I: ROCK Returners and Phase II: New to ROCK) log in, select, and accept their roommates (MyHousing Portal, room selection tab).

**Nov. 14 at 12:30 p.m.**, until Nov. 15 at 10 p.m.

Phase 1: ROCK Returners groups: room selection begins at 12:30 p.m. (common hour). Only one of the four students needs to do this component.

**Nov. 16 at 12:30 p.m.**, until Nov. 17, at 10 p.m.

Phase 2: New to ROCK groups: room selection begins at 12:30 p.m. (common hour). Only one of the four students needs to do this component.

# GENERAL INFORMATION:

- All students wishing to participate in the ROCK Apartment process must have a full group of four people (currently registered students) to participate.
- Nov. 7, 2023: Applications for ROCK Apartments opens on the MyHousing portal [https:// reslife.sru.edu](https://reslife.sru.edu)
- All four students who wish to reside together must each sign an individual agreement and each pay the individual \$250 deposit. Once 200 applications have been received, we will close the application.
- **VERY IMPORTANT:** We use a lottery type system. We will take the collective time of when your group submits the completed application and submits the deposit. You will then be assigned a priority number.  
The earlier your priority number (closest to 12:30 p.m.) the better chance you have of getting into ROCK Apartments
- **Phase I, ROCK Returners:** This phase is for students returning to ROCK Apartments. Returning students are all four returners to the ROCK Apartments, or you must have at least two returning students in your group to be considered for this phase. **You may have two returners and two new students to be in this phase as well.** The deposit is \$250 per student and is for the utilities in the apartment.
- **Phase II, New to ROCK Apartments:** Phase II is for any new residents **who do not have two other returning members in their group.** If you are a current first-year student, you are able to participate in the Phase II (New to Rock) process.
- If you are not chosen for an apartment, we then will place your name on a waiting list in order of your application. If we have an apartment that opens, we will contact you. You will be refunded the \$250 fee.
- You may pull a transfer student into the process with you, **but they must already be formally accepted to the University. We will need their signature and deposit at the time of application.**
- Housing and Residence Life reserve the right to deny anyone at any time from the ROCK Apartment process.
- The price listed on our website may increase for next year and is the **per semester price.** The current cost per semester is \$2,785. The lease is for the entire academic year of 2024-25. We do not grant one semester leases.
- A meal plan is not required when residing in the ROCK Apartments; you may choose to purchase one from dining services if you desire one.
- **Refunds and forfeitures:** Once an apartment utility deposit has been submitted, if the resident withdraws, transfers or requests (and is approved) for release from the agreement to commute from home, they will forfeit the entire \$250. If a resident leaves the University, or requests (and is approved) for release from University housing after the start of the academic semester, the resident shall receive any refund due to them in accordance with the University's refund policy. The remaining residents in the apartment are then responsible for finding a qualifying replacement within 10 days. Housing has the right to place another person in the space if the group does not find a replacement within the allotted time.

# ROCK APARTMENT PROCESS FOR STUDENT:

1. Nov. 7 at 12:30 p.m. (common hour) SIGN AGREEMENT, PAY DEPOSIT
  - A. You will log on to the MyHousing portal (<https://reslife.sru.edu>) to sign the agreement and pay the deposit for the ROCK Apartments
    1. Look under housing applications for the ROCK Apartment.
  - B. Each group member will need to individually sign an agreement and pay a \$250 deposit.
  - C. You will need to list each group member on your application, including a contact person from your group. Please note, this is not roommate selection; that process will come later.
  - D. You can pay with electronic check, credit or debit.
  - E. If you are not selected for an apartment, we will credit your card back in the full amount of \$250.
2. Nov. 10, ALL (Phase I and Phase II) APPLICANTS LOG ON AND SELECT YOUR ROOMMATES
  - A. Log into MyHousing Portal (<https://reslife.sru.edu>) Under Room Selection menu, select "Roommates/Suitemates."
  - B. Roommate selections will start at 9 a.m. on the correct day and room selections will always start during common hour on the correct day. Your roommate group must be fully matched, so your group will be able to select a room.
  - C. You will need to ensure that once the roommates are selected, each person will need to log in to confirm roommates (once you see a green symbol next to each person in your group that means that you have successfully selected each person)
3. APARTMENT/ ROOM SELECTION:

You'll receive your lottery time/ROCK Apartment selection time via email in the morning of each of these days and will have plenty of time to prepare. Only one person has to select the apartment. Beds 1 and 2 are on the left and 3 and 4 are on the right. Please note, 311, 342, and 352 are ADA compliant.

Nov. 14 - Phase I: Returners opens at 12:30 p.m. (common hour)  
Nov. 16 - Phase II: New to Rock opens at 12:30 p.m. (common hour)

  - A. Log into MyHousing Portal (<https://reslife.sru.edu>). Under Room Selection menu, select "Select A Room or Suite." **Do not forget to refresh your screen.**
  - B. You will choose apartments based on availability, if you don't see the apartment listed then it's taken.
  - C. You only need one person to log in to do the room selections; you should designate a group leader (someone who will be free during common hour).
  - D. You will not be able to select a room unless you have four confirmed roommates.
  - E. You will assign each roommate to a bedroom. Please ensure you know in advance which bedroom each student wants (A/B is on one side and C/D is on the other).