

**OFFICE OF ACADEMIC RECORDS & REGISTRATION
 SLIPPERY ROCK UNIVERSITY
 SLIPPERY ROCK, PA 16057
 (724) 738-2010**

REQUEST TO REGISTER FOR EXCESS HOURS

INSTRUCTIONS:

Please complete the items below and take this form to your major department to secure the necessary signatures. Then return this form to the Office of Academic Records & Registration, Room 107, Old Main.

The student listed above requests permission to schedule _____ semester hours for the _____ term.

If the summer term was selected, list the session (required) _____.

APPROVAL:

Adviser's Signature	Date
Dept. Chairperson's Signature	Date
Dean's Signature	Date

STUDENT'S CURRENT CUMULATIVE GPA _____

JUSTIFICATION BY ADVISER:

A regular undergraduate load is defined as follows in the Fall, Spring and Summer:

- GPA of less than 2.000 - 16 semester hours maximum
- GPA between 2.000-2.499 - 18 semester hours maximum
- **GPA between 2.500 and higher - 21 semester hours maximum

Summer credit hour limits for all students:

- Pre-Session – 6 credits
- Sessions I and II – 7 credits
- Summer Term, Post-Session and Full Summer – 12 credits
- Total all summer sessions combined – 18 undergraduate and 15 graduate

Winter credit hour limits for all students: 7 credits

**In Fall and Spring, an additional charge will be assessed to undergraduates for every semester hour registered in excess of 18 (see "Tuition and Fees" on the Student Accounts web site for current per semester hour rate).

Undergraduates are billed by the semester hour in Winter and Summer. Graduate students are billed by the semester hour every term.