



# Slippery Rock University<sup>SM</sup>



## PARKING AND TRAFFIC REGULATIONS

[www.sru.edu/parking](http://www.sru.edu/parking) • 724.738.4785 • [sruparking\\_id@sru.edu](mailto:sruparking_id@sru.edu)

ePermitting: Slippery Rock University now uses a license plate recognition system that no longer requires a physical decal to be placed on your windshield. An ePermit is the registration of your license plate, meaning your license plate is now your decal. Purchasing SRU student/staff ePermits, filing appeals, paying parking citations and managing your parking information can be completed on our mobile-friendly website, [www.sru.edu/parking](http://www.sru.edu/parking), or by visiting the Parking Office located at 211 Carruth-Rizza Hall, Monday through Friday, 8 a.m. to 4 p.m. It is highly recommended to sign up for Parking Alerts by providing your cell phone number when registering your vehicle in the parking ePermit portal. Parking Alerts will provide valuable parking updates via text messages. Parking Alerts are separate from the University's Campus Alerts system. Citations will be emailed to you with a valid email address, or if one has not been provided, the citation will be mailed to you by U.S. Postal Service.

**SRU Police utilize a license plate recognition system, it is unlawful to back in or pull through any parking space on University property. Your license plate must be visible at all times and will be strictly enforced.**

All parking on campus is by ePermit only. Designated parking areas for resident, commuter, staff and visitor are available. Strict enforcement of designated parking areas will occur between 7:30 a.m. and 5 p.m., Monday through Friday. NO ePERMIT IS REQUIRED on major holidays (New Year's Day, Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas); Monday through Friday, 5 p.m. to 7:30 a.m.; and weekends from 5 p.m., Friday to 7:30 a.m., Monday. During these times, all designated parking lots are considered open to the public. Reserved or assigned spaces are not considered open to the public. Reserved spaces include 15-minute parking (longer than 15 minutes or without flashers), resident coordinator spaces, loading docks, visitor spaces, medical spaces, handicap spaces, spaces by fire hydrants/stand pipes, maintenance parking, on the grass, in roadways, "no overnight" parking areas or any other reserved spaces, as well as spaces marked "No Parking 2 a.m. - 5:30 a.m." (or other time restricted spaces).

From Nov. 1 to April 1, there will be no overnight parking from 2 a.m. - 5:30 a.m. in the Alumni Commuter Lot, McKay Staff and Commuter Lot, Union Commuter Lot, Founders Lower Commuter Lot, PT Staff/Commuter Lot, Smith Center Commuter Lot and the Swope Commuter Lot, **REGARDLESS OF SNOW.**

The first section of the East Lake Lot (closest to Stadium Drive) is designated as "No Overnight Parking" YEAR ROUND (signs are posted). All "No Overnight Parking" is enforced from 2 a.m. - 5:30 a.m.

All other regulations are in effect 24/7/365, including holidays.

Regulations apply to ALL operators of vehicles on University property, including faculty/staff, students and visitors.

### VEHICLE REGISTRATION REQUIRED:

All members of the University community operating and parking a vehicle on University property must register their vehicle license plate for an ePermit prior to parking on SRU properties.

No student, member of the faculty/staff or visitor shall operate or park a motor vehicle of any kind on premises or property under the control of the University, unless such motor vehicle is properly registered ONLINE at [www.sru.edu/parking](http://www.sru.edu/parking) or with the University Parking Office, located at 211 Carruth-Rizza Hall. Vehicles must be registered during each University registration period.

### PARKING ePERMITS:

All ePermit purchases for student and faculty/staff may be completed ONLINE or at the University Parking Office, 211 Carruth-Rizza Hall, 8 a.m. to 4 p.m., Monday through Friday. All unpaid tickets must be paid before an ePermit can be purchased.

The ePermits are not transferrable to any other person. If you purchase a new vehicle or change your vehicle during the academic year, you must register the new vehicle by calling the Parking Office at 724.738.4785. Any outstanding tickets must be paid prior to making any vehicle changes.

- A. Student registration shall be valid from date of issuance with an expiration date of Aug. 31. It shall be conditioned (except summer students) upon the registrant's payment of a motor vehicle registration fee of an amount approved by the president or his/her designee and upon the registrant's remaining enrolled at the University.
  1. "Resident students" are students living in University housing. Registration fee is \$25.
  2. "Commuter students" are students living off campus. Registration fee is \$25.
  3. "Summer students" are required to register their vehicle online, with a registration fee of \$10, which is valid from the day after spring graduation through Aug. 31 each year. Those purchasing an ePermit for the academic year may use the same ePermit.
- B. Staff and faculty registration shall be valid for two years and shall be conditioned upon the registrant's continued employment at the University.
  1. Faculty and staff employees: Parking ePermits may only be used by SRU employees. Employees' children may not use an employee parking ePermit if enrolled as an SRU student. Fines and loss of parking privileges may result from policy violations. A fee of \$25 will be charged for any ePermit that is issued after the second ePermit.
  2. Full-time contracted employees are contracted by SRU and are not students of the University; they work at a full-time position (dining services, custodial staff).
- C. ARC community patron registration shall be valid depending on ARC membership.
  1. ARC community patrons are any community member not enrolled as an active SRU student, faculty or staff member employed by the University. All ARC membership parking is designated in the EAST LAKE PARKING LOT. Fines and loss of parking privileges may result from policy violations.
- D. Parking permissions shall be issued upon payment of a designated registration fee and proof of a valid driver's license and vehicle registration.
- E. The Parking Office and/or University Police do NOT accept notes on the dashboard stating why there is not a registration on vehicles that are parked on campus.

## **VISITORS:**

No registered student or faculty/staff will be permitted to request a Visitor ePermit on their vehicle OR park in any designated visitor parking space. ARC members wishing to visit other areas of the University must obtain a Visitor ePermit.

Visitors are required to register for an ePermit. Visitor ePermits are available online at [www.sru.edu/parking](http://www.sru.edu/parking) for up to a maximum of a 3-day visit, if visiting more than 3 days, please go to the Parking Office, 211 Carruth-Rizza Hall, Monday through Friday 8 a.m. to 4 p.m. for an extended visitor ePermit. Visitor ePermits shall not be issued for longer than two weeks at any time. Exceptions will be taken on a case-by-case basis.

After business hours, visitor ePermits must be obtained by visiting our mobile-friendly website at [www.sru.edu/parking](http://www.sru.edu/parking).

All vehicles must be registered online, with the Parking Office or through the hosting organization. University members are responsible for assuring that their guests and visitors observe all University regulations. Observe all posted signs concerning parking on University property. Parking is not permitted on University property without a valid vehicle registration. (Notes left on cars are not special ePermits and will not prevent issuance of a parking citation.) Parking is not permitted in loading zones, "No Parking" areas, by fire hydrants/stand pipes, in reserved or assigned spaces (this includes the staff 2 a.m. - 5:30 a.m. spaces or any other timed spaces on campus), "no overnight parking" areas (regardless of snow), medical reserved spaces, maintenance parking, on the grass and in roadways. Parking spaces for disabled persons are for use ONLY with a current, state-issued, valid Handicap Permit.

NO ePERMIT IS REQUIRED on major holidays (New Year's Day, Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas), 5 p.m. to 7:30 a.m., Monday through Friday and weekends from 5 p.m., Friday to 7:30 a.m. Monday. During these times, all designated parking lots are considered open to the public. Reserved or assigned spaces are not considered open to the public. Reserved spaces include 15-minute parking (longer than 15 minutes or without flashers), resident coordinator spaces, loading docks, visitor spaces, medical spaces, handicap spaces, spaces by fire hydrants/stand pipes, maintenance parking, on the grass, in roadways, "no overnight" parking areas or any other reserved spaces, as well as spaces marked "No Parking 2 a.m. - 5:30 a.m." (or other time restricted spaces).

Visitor vehicle registration is available online at [www.sru.edu/parking](http://www.sru.edu/parking), or by visiting the Parking Office, 211 Carruth-Rizza Hall.

## **TEMPORARY REGISTRATION ePERMIT:**

These ePermits are available for any person having already obtained a permanent ePermit, who may have reason to use an unregistered vehicle for up to two weeks per semester. Exceptions will be given on a case-by-case basis. No SRU student, staff or faculty member will be permitted to obtain a Visitor ePermit. If a temporary SRU student, staff or faculty needs an ePermit for longer than two weeks, they will be required to purchase an ePermit for \$25. Temporary ePermits are issued at the Parking Office, 211 Carruth-Rizza Hall. The Parking Office reserves the right to deny any temporary ePermit to any person who has an unpaid parking balance.

## **SPECIAL EVENT ePERMITS:**

All special event ePermits are issued by the Parking Office. All special event ePermits are temporary and are designated for special events, e.g., conferences, workshops, ceremonies, or for vendors.

## **15 / 30 MINUTE PARKING:**

Fifteen-minute and 30-minute parking is permitted in those designated areas ONLY if vehicle flashers are on and you have a valid ePermit to park on campus. People not using flashers will be ticketed and may be towed (in effect 24/7).

## **PARKING FOR PERSONS WITH DISABILITY / TEMPORARY MEDICAL:**

Disability parking is designated for only those vehicles with a valid disability plate or placard issued by any state and displayed on the vehicle properly.

Vehicles parked in handicapped parking spaces must display both a disability placard and an ePermit.

Students, staff and faculty who have a temporary disability which renders them unable to walk for long distances must apply to PennDOT to obtain a state-issued Temporary Disability Parking Placard. All disability parking placards, permanent or temporary, must be obtained from the state. You can download a Person with Disability Parking Placard Application (Form MV-145A) on the PennDOT website.

In emergency situations the SRU Parking Office will provide a temporary SRU medical ePermit for no longer than three weeks while a valid state-issued parking placard can be obtained. This ePermit allows the student, staff or faculty member to park in staff, commuter or resident parking spaces. The medical ePermits ARE NOT to be used in state-designated handicap spaces, 15-minute parking (longer than 15 minutes or without flashers), resident coordinator spaces, loading docks, visitor spaces, spaces by fire hydrants/stand pipes, maintenance parking, staff "No Parking 2 a.m. - 5:30 a.m.", or in the "No Overnight Parking" lots designated for snow removal during the posted time frame (Nov. 1 to April 1 from 2 a.m. - 5:30 a.m. in the Alumni Commuter Lot, McKay Staff/Commuter Lot, Union Commuter Lot, Founders Lower Commuter Lot, PT Staff/Commuter Lot, Smith Center Commuter Lot and the Swope Commuter Lot).

The Shuttle Bus Service: The Slippery Rock Student Government Association provides no-fare transportation around campus for faculty/staff, students and visitors. The shuttle schedule can be found on the SRSGA website at [srsga.org/happy-bus](http://srsga.org/happy-bus).

## **APPEALS:**

All students and faculty/staff are required to make appeals ONLINE. Appeals must be made within seven calendar days of ticket issuance.

Handicap, Fire Lane, "No Parking," and Vehicle Code violations are not eligible for SRU appeals. If you are requesting an appeal/hearing, you must bring your SRU ticket in to the Parking Office within seven calendar days. The ticket will be withdrawn and a Pennsylvania state citation will be issued and forwarded to the Magistrate's Office allowing you the full opportunity for a hearing. All citations processed by the magistrate will be collected at the state citation rate.

SRU ticket appeals usually take 14 days to be processed. The appeal is either "voided" or "denied." Appeals made online will be processed and emailed back to the appealer. After the first appeal, the decision is final and no other appeals will be accepted.

Those appealing a ticket are responsible for making sure the denied ticket is paid.

## **UNPAID PARKING TICKETS:**

A vehicle boot/immobilizer may be installed on vehicles that have five unpaid parking violations or fines totaling \$150. Should no response be received within 48 hours of booting/immobilization, the vehicle may be towed (Section 5). A hold can also be attached to a student's account for having any unpaid balance (Section 6). The unpaid parking violations can be paid online or at the Parking Office, 8 a.m. to 4 p.m., Monday through Friday. A ticket drop box is located at the University Police Department inside the front door. If paying in drop box, please pay by check or money order with the exact amount.

**PAYMENT:**

Payments can be made ONLINE. Payments are also accepted at the Parking Office, 211 Carruth-Rizza Hall, 8 a.m. to 4 p.m., Monday through Friday. Coins will only be accepted if rolled. Tickets with payment enclosed may also be deposited in the ticket payment box located at the University Police Department inside the front door. If paying in drop box, please pay by check or money order with the exact amount.

**ePERMIT RETURN POLICY:**

There is no refund on ePermits once they have been purchased, regardless if they were purchased online or in the office.

**ePERMIT EXCHANGE POLICY:**

ePermits are not transferrable to any other person. If you purchase a new vehicle or change your vehicle during the academic year, you must register the new vehicle by calling the Parking Office at 724.738.4785. Any outstanding tickets must be paid prior to making any vehicle changes.

**PENALTIES:**

All vehicles in violation of the Parking and Traffic Regulations will be ticketed and fined for such violations. Fines for ticketed violations are as follows:

No ePermit .....	\$50
Backing In/Pulling Through.....	\$5
Non-Designated (illegal parking in grass, roadways or sidewalks).....	\$30
Restricted (illegal parking in non-designated parking spaces, i.e., maintenance, resident coordinator, reserved parking, restricted designated visitor spaces, grass/roadways, No Parking 2 a.m. - 5:30 a.m. or any other timed area and loading zones).....	\$30
Other (15 minutes or longer without flashers, sidewalk, crosswalk, etc.).....	\$30
Disability Parking: first offense .....	\$100
Disability Parking: second offense.....	\$150
Disability Parking: third offense.....	\$200
Fire Lane Parking: first offense.....	\$25
Fire Lane Parking: second offense .....	\$50
Fire Lane Parking: third offense .....	\$75

A "hold" will be placed on a student account that will prohibit the student from registering for classes or receiving official transcripts until paid. Non-student fines will be filed with the District Justice Office if the violator fails to respond. Fines will be accompanied at the state citation rate.

**PARKING TICKET REFUND POLICY:**

The Parking Office does not accept payment plans or pre-pay tickets. If you overpay a parking ticket, the refund amount will be forwarded to Student Accounts for credit to your account.

**APPEAL REFUND POLICY:**

No tickets that have been paid will be eligible for appeal.

**CHECK POLICY:**

The Parking Office will not hold checks and does not accept checks that have been returned for non-sufficient funds. All check payments must have a name, address, phone number and a driver's license number with the ticket number printed on the check.

**BOOTING/IMMOBILIZATION OF VEHICLES:**

All booting/immobilization will be completed by the University Police Department/Parking Office as part of fine collection. At no time is the booting/immobilization device used to penalize the parking violators at SRU (Section 5). The University has established a cost of \$25 to be added to the payment for the violation(s) when the boot/immobilizer is installed. The boot will remain on the vehicle for up to 48 hours. After that, the vehicle will be towed at the owner's expense. The full amount owed must be paid to either the Parking Office or the University Police. This amount includes all owed tickets and the boot fee.

**TOWING / DISABLED:**

Improper parking and parking in such a way as to obstruct exits, entrances, roadways and/or traffic may result in vehicle being towed at the owner's expense (Section 3). If the vehicle is disabled, a pass is required and available at University Police Department 24/7 or at the Parking Office 8 a.m. to 4 p.m., Monday through Friday. If a pass is not obtained, the vehicle may be towed immediately (Section 3).

**PARKING AND TRAFFIC REGULATIONS**

**SECTION 1. Purpose, Scope and Authority**

- A. These regulations have been established in order to control motor vehicle traffic and parking on the SRU campus. The act of parking or driving a motor vehicle on campus is a privilege and constitutes acceptance by the owner, and/or operator, for the responsibility to see that the owner's vehicle is neither parked, nor operated, in violation of these regulations or any regulations of the Pennsylvania Vehicle Code.
- B. These regulations apply to the use and operation of all motor vehicles, as described by the Pennsylvania Vehicle Code, upon all properties owned or leased by SRU. The regulations apply to all operators of motor vehicles on University property including faculty, staff, students and visitors.
- C. The Pennsylvania Crimes Code of 1972; Section 7505; subject "Violation of Government Rules Regarding Traffic," authorizes that "Each commonwealth agency shall promulgate rules and regulations governing all vehicular traffic at those commonwealth facilities situated upon property of the commonwealth, which are within the exclusive jurisdiction of such agency, included but not limited to, regulations governing the parking of vehicles upon such property." This legislation provides that punishment for violation of any such campus-created rule be administered by the institution; violations of provisions specified in the Pennsylvania Vehicle Code will be processed in accordance with Chapter 63 of the Pennsylvania Vehicle Code.
- D. Under 24 P.S. 20-2019 (A) 4 of the Public School Code of 1949 as amended by P.L. 48 of 2003 allowing for the adoption of means for the performance of duties. SRU has adopted the Pennsylvania Motor Vehicle Code (Title 75) as the University Traffic Code.

## SECTION 2: Parking Regulations

A. The following are qualifications for a parking ePermit at SRU:

1. Motorcycle Parking ePermits: The applicant must be a student enrolled at SRU, or a faculty or staff member, employed or retired, from SRU. The ePermit will be entered into the parking system, creating a link between the motorcycle registration number and ePermit number. An annual parking ePermit cannot be transferred back and forth between motorcycles and registered vehicles. Fee registration is \$25. Motorcycle parking spaces are designated with "MC" on pavement or you can park in a legal parking space. When parking in non-MC spaces you must be in the correct designated space (resident, commuter or staff).
  2. Annual Parking ePermits: The applicant must be a student enrolled at SRU, part-time or full-time.
  3. Two-year Staff ePermits: The applicant must be a faculty or staff member, employed or retired, from SRU.
  4. ARC Membership ePermits: The applicant must not be employed by the University or an active SRU student.
- B. No person shall park a vehicle in an area not specifically designated as a motor vehicle parking lot or space.
- C. No motor vehicle shall be parked in a restricted parking area(s), to which such registration has not been assigned. The map indicates campus parking areas for faculty/staff and students. Parking vehicles in any area not shown or designated as such (including walkways/grass and roadways) is prohibited. In extraordinary circumstances (medical, extreme inconvenience, etc.) a special ePermit may be issued by the University Police/Parking Office.
- D. Motor vehicles must be parked within the provided space for a motor vehicle as indicated by posted signs or painted lines restricting or limiting such parking. There will be no parking on walkways, grass and/or roadways.
- E. No person shall fail to observe and obey any slow, stop, yield, caution or any other posted sign regulating traffic or parking.
- F. The speed limit on all main University roadways is 25 mph, and the speed limit in parking areas and service roads is 15 mph, unless otherwise posted.
- G. Motor vehicles shall not be parked, as to block or otherwise hinder access, to a fire hydrant, campus building crosswalk, or entrance or exit to parking lots or campus roadways. Parking in these areas may result in a citation being issued and fine and costs being assessed, according to the Pennsylvania Vehicle Code and/or being subject to tow.
- H. Motor vehicles shall not be parked in handicapped areas, unless they have a current plate or placard. Parking in these areas may result in a citation being issued and fine and costs being assessed, according to the Pennsylvania Vehicle Code and/or subject to tow.
- I. Providing false information when applying for a parking ePermit, special ePermit or failure to report changes, which effect the eligibility of the applicant, will be deemed as a violation of this section. The statement of false information may result in a citation being filed with the district justice, and a report will also be sent to the SRU's Student Conduct for possible disciplinary action.
- J. It shall be unlawful for any person to register their vehicle under any other license plate that does not belong to the owner/driver of said vehicle.
- K. Vehicles parked on University property shall be deemed to be abandoned if, without the permission the University Police Department, a.) they are left unattended in a non-designated area more than 48 hours; b.) they are not currently registered with the University Parking Office, c.) if left parked on property owned, leased or operated by the University for more than six hours on any highway or other public place with no license plate affixed, thereto, as required by the Pennsylvania Vehicle Code. Such vehicle may be subject to tow at the owner's expense.
- L. It is unlawful to back in or pull through any parking space on University property. Your license plate must be visible at all times and will be strictly enforced.

## SECTION 3. TOWING

- A. Any motor vehicle operated, or parked on campus in violation of these regulations may be towed and stored at the owner's expense.
- B. It shall be the responsibility of the owner, or operator of a motor vehicle, to notify the University Police Department of the location of the disabled vehicle. Failure to make such a report will leave the owner, or operator, liable for any subsequent citation or any towing charge that may result. Disabled vehicles creating a hazard to other motorists may be towed at the expense of the owner.

Owners of disabled vehicles on campus must report to the University Police Department and apply for a Special ePermit. The ePermit is required if your vehicle is disabled on University property or in a non-designated area. Disabled Vehicle ePermits will be issued for no longer than 48 hours. After the time period has elapsed, the vehicle may be towed at the owner's expense. ePermits can be obtained at the Parking Office 8 a.m. to 4 p.m., Monday through Friday, or at the University Police Department 24/7.

## SECTION 4. VIOLATIONS / SANCTIONS

- A. Any person who violates these regulations, or any campus parking policy, shall be subject to a fine, and prosecution under the provisions of the Pennsylvania Vehicle Code or the Pennsylvania Crimes Code.

## SECTION 5. BOOTING/IMMOBILIZATION OF VEHICLES

- A. A vehicle boot/immobilizer may be installed if the following conditions/situations occur: a.) Vehicles whose owner/operator have five or more unpaid parking tickets; b.) An unpaid balance of \$150 on a total of one or more vehicles; c.) When vehicle/operator identity cannot be determined.

## SECTION 6. UNPAID FINES/ APPEALS AND DISCIPLINARY ACTION

- A. All penalties, not paid or appealed within the required time limit, can be filed with the District Justice for prosecution. The defendant, if adjudicated guilty, will be required to pay fines and costs of prosecution.
- B. Appeals for parking violation tickets are to be completed online. An appeal must be made online within seven calendar days from the issuance of the ticket.
- C. Disciplinary action may result on campus for continued violations or failure to acknowledge notices of violation. Action regarding students will be processed through the SRU Student Conduct. Action regarding faculty/staff will be processed through the appropriate dean, director or vice president.
- D. A "hold" will be placed on a student's account for any unpaid balance. A hold will prevent a student from obtaining transcripts, registering and/or receiving a diploma.

## SECTION 7. REVISION OF RULES

- A. SRU may revise rules governing the parking and traffic at the University, in accordance with the provisions of Section 7505 of the Pennsylvania Crimes Code, and upon due notice to the University community, via customary notices in campus bulletins, emails and newspapers. Such changes will be officially incorporated into the regulations.

## SECTION 8. RESPONSIBILITY OF THE UNIVERSITY

The University assumes no responsibility, nor is it liable for any damage done to vehicles when parked on the University campus.

## SECTION 9. EFFECTIVE DATE

These rules shall take effect immediately.