Undergraduate Transient Clearance Form
Office of Academic Records and Summer School

Community colleges or other colleges/universities for which course credit only is to be transferred.

- If you will be a transient student at another PA State System of Higher Education university and wish to transfer both the credits and the grade, complete the SSHE Visiting Student Clearance form.
- Graduate students must contact the Graduate Studies Office for transient student clearance.

To insure that you receive proper credit for your transient coursework, complete this form before registering at another institution.

NAME ________________________________
  last   first   middle

Student ID or Social Security No. ___________________________ E-MAIL ___________________________

ADDRESS (WHILE TRANSIENT)

____________________________________________________________________________________

PHONE (WHILE TRANSIENT)

____________________________________________________________________________________

Institution where transient

Term and Year when transient     Fall ☐     Spring ☐     Summer ☐     Year _______

Number of credits earned at SRU (including courses in progress) ______________

Number of credits earned at other institutions, military, credit by exam ______________

Total credits earned or in progress ______________

Requirements:
1. An official course description should accompany this form
2. Courses in which a grade of D,F,WF, or NC were earned at SRU may not be repeated at another institution
3. The final thirty hours of credit prior to graduation may not be earned as a transient student
4. Transfer credit can only be awarded for courses in which a grade of "C-" or better was earned
5. Grades earned at other institutions will not be used in SRU GPA calculation
6. Undergraduate students who are suspended from SRU and all post baccalaureate students must have their Dean's signature to be a transient student
7. Correspondence courses and credit by exam are not acceptable in transfer if taken as a transient student

At the completion of all transient coursework, the student is responsible for having a transcript sent to: Office of Academic Records, Room 107 Old Main, SRU, Slippery Rock, PA 16057

Note: To graduate from SRU with honors, students must complete a minimum of 60 credits in residence at SRU

See reverse side for course requests and required signatures
Undergraduate Transient Clearance Form

Complete this section with your academic advisor before beginning any coursework.

<table>
<thead>
<tr>
<th>Course Title at Transient School</th>
<th>Course # at Transient School</th>
<th>Number of credits</th>
<th>SRU Equivalent Course</th>
<th>SRU Course #</th>
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Student Signature ___________________________ Date ______________

Advisor Signature ___________________________ Date ______________

Chairperson Signature ________________________ Date ______________

Dean's Signature Required for student on suspension, post baccalaureate student, or to waive one or more requirements on page 1

Dean Signature ___________________________ Date ______________

Note: If your transient work will be done as a Study Abroad student you must have the signature of the Director of International Initiatives.

Director of International Initiatives ___________________________ Date ______________

Academic Departments: Please send
1. original to student
2. copy to student's advisor
3. copy to Dean's office
4. copy to Academic Records (107 Old Main)

Students will be contacted by Academic Records or Academic Advisor if a problem is encountered in the approval process

Office of Academic Records and Summer School
107 Old Main
Slippery Rock University
Slippery Rock, PA 16057
Phone: 724-738-2010
Fax: 724-738-2936