The Donna McKee Memorial Service Award (a competitive award)

Application materials required:

An essay of no more than 1,000 words providing a description of the service performed/to be performed and its impact for the community and/or discipline of history. In the case of service to be performed, the essay should include an accounting of previous education/smaller service projects that will provide a basis for selection of the award.

Two (2) letters of recommendation from faculty and/or administrators of programs (university or community-based) detailing either: the quality of academic preparation, service rendered, and/or leadership demonstrated by the applicant.

Any other supporting materials (i.e., publications, program descriptions, internship contracts) may be included

Criteria and processes for granting the award:

1. All application materials must be sent to sruhistorydept@sru.edu and materials only available as hard copies must be submitted to the History Office, Spotts Room 303, by March 1st.

2. If the award is granted in part for future service (associated with an internship or other form of participation) a final report should also be provided following the conclusion of the student’s participation to account for that activity.

Note: a portion of the application and, in the event of a future service opportunity being the basis for the award, a follow-up report (along with a picture of the recipient) should be made available for the department to use in public postings.