Slippery Rock University’s Office of Orientation is committed to providing comprehensive transitional programming to new freshmen and transfer students and their guests. The program includes both academic and social components that highlight critical areas such as advisement and registration, campus life and activities, financial aid, and student services. The success of a program of this magnitude depends greatly on the leadership and commitment of the Orientation Ambassador team! The responsibilities of an SRU Orientation Ambassador consist of, but are not limited to:

- meeting and greeting guests at check-in and throughout program day
- facilitating small group sessions with students regarding campus life and academic advisement
- conducting campus walking and bus tours
- serving as an academic liaison for faculty during the advisement/registration process
- hosting program sessions for students and parents
- preparing program materials

In order for your application to receive full consideration, you must:

- have a cumulative grade point average of 2.85 or better
- be enrolled as a full-time student for the Spring 2018 and Fall 2018 terms

If you are selected to serve in the important role of an Orientation Ambassador, you must commit to the following:

Trainings:

Saturday, March 3 @ 8:30 a.m. – 6 p.m.
Skit Rehearsals: Saturday, March 24 from 5 – 8 p.m. and Thursday, April 5 from 12:30 – 1:30 p.m.
Tuesday, June 12 – Friday, June 15 (reside in Watson Hall 6/12 – 6/29)

Program Dates:

Spring Sessions: Saturday, April 7; Saturday, April 21; Saturday, May 5
Admissions Summer Preview: Saturday, June 23 from 10 a.m. – 1:30 p.m. (campus tour and lunch)
June Sessions: Monday, June 18 & Tuesday, June 19; Thursday, June 21 & Friday, June 22
Monday, June 25 & Tuesday, June 26; Thursday, June 28 & Friday, June 29

Additional Notes:

- While employed with Orientation, you will not be able to enroll in traditional Session 1 coursework.
- While employed with Orientation, you will not be able to hold another campus job from June 12 – June 29.
THE APPLICATION PROCESS:

A complete Orientation Ambassador file must include:

☐ written responses to all questions/inquiries on the application form

☐ a letter of reference from a faculty/staff member, coach, supervisor other than those listed on the application
  (letter can be delivered to the Office of Orientation in a sealed envelope with your application or sent
  directly to the Office of Orientation on your behalf)

Your completed Orientation Ambassador application must be received in the Office of Orientation by
Friday, February 2 at 4 p.m. Applicants selected to participate in the interview process will be notified by
Tuesday, February 6.

SALARY & BENEFITS:

Orientation Ambassadors are paid minimum wage per hour for all trainings, office work, and program
responsibilities through the end of the Spring semester. During June, Orientation Ambassadors will be paid a salary
of $850 (before taxes) and be provided with room and board privileges in the Residential Suites through the last day
of the program. Compensation for Spring training and programs is in addition to the $850 salary for June.

Serving as an Orientation Ambassador, you will enjoy:

- personal satisfaction from helping new students and their families with their transition to SRU
- strong friendships with fellow leaders and university faculty and staff
- unique experiences working with a diverse group of people
- incomparable opportunities for leadership and communication skills development
- comprehensive understanding of SRU academic and student services

CONTACT:

To learn more about the Orientation Ambassador position or if you have questions regarding the role requirements,
please contact:

Robert Lagnese, Director of Orientation
Office of Orientation
112 North Hall Welcome Center
(724) 738 – 4546
robert.lagnese@sru.edu

OR

attend our Orientation Ambassador information session in room 320 of the Student Center:

Tuesday, January 30 @ 12:30 – 1:30 p.m.
Please Type or Print Legibly

GENERAL INFORMATION:

Name ________________________________ SRU e-mail ________________________________
Banner ID ______________________________ Phone Number ________________________________
Campus Address ______________________________________________________________________
Home Address ___________________________ City ______________________ State _____ Zip ________

ACADEMIC INFORMATION:

Class Standing: □ Freshman □ Sophomore □ Junior □ Senior
*Applicants must be registered as a full-time student for Spring 2018 and plan to enroll full-time for Fall 2018.

Self-reported QPA: __________ (2.85 QPA minimum required)
Major: ___________________________________ Minor: ___________________________________

Identify your classification when you entered SRU: (please circle) Freshman Transfer

By signing this document, I give the Office of Orientation permission to access my academic and discipline records:
Signature: ________________________________ Date: ________________

RESPOND TO THE FOLLOWING QUESTIONS:

Please list your three most recent work experiences and summarize your responsibilities for each:

1. ______________________________________
   responsibilities: ______________________________________________________________________

2. ______________________________________
   responsibilities: ______________________________________________________________________

3. ______________________________________
   responsibilities: ______________________________________________________________________
Please list the extracurricular activities in which you have participated at SRU and/or prior to attending the university (include awards received and leadership roles held).

Why do you want to be an Orientation Ambassador?

How did you find out about the Orientation Ambassador position?

REFERENCES:

Please provide the selection committee with the names and contact information for two professional references below. The individuals may be a university faculty or staff member, a job supervisor, a coach, or anyone who can verify your professional work abilities and personal strengths and talents. The application must also be accompanied by a formal letter of recommendation from an individual not listed below (see The Application Process section).

1. Name: ____________________________________________ Position: ____________________________
   Address: __________________________________________ Phone: ________________________

2. Name: ____________________________________________ Position: ____________________________
   Address: __________________________________________ Phone: ________________________

Your completed Orientation Ambassador application must be received in the Office of Orientation by Friday, February 2 at 4 p.m. Applicants selected to participate in the interview process will be notified by Tuesday, February 6.