Slippery Rock University’s Office of Orientation is committed to providing comprehensive transitional programming to new freshmen and transfer students and their guests. The program includes both academic and social components that highlight critical areas such as advisement and registration, campus life and activities, financial aid, and student services. The success of a program of this magnitude depends greatly on the leadership and commitment of the Orientation Ambassador team! The responsibilities of an SRU Orientation Ambassador consist of, but are not limited to:

- meeting and greeting guests at check-in and throughout program day
- facilitating small group sessions with students regarding campus life and academic advisement
- conducting campus walking and bus tours
- serving as an academic liaison for faculty during the advisement/registration process
- hosting program sessions for students and parents
- preparing program materials

In order for your application to receive full consideration, you must:

- have a cumulative grade point average of 2.85 or better
- be enrolled as a full-time student for the Spring 2019 and Fall 2019 terms

If you are selected to serve in the important role of an Orientation Ambassador, you must commit to the following:

**Trainings:**

Saturday, March 2 @ 8:30 a.m. – 6 p.m.
Skit Rehearsals: Saturday, March 23 from 5 – 8 p.m. and Thursday, April 4 from 12:30 – 1:30 p.m.
Tuesday, June 11 – Friday, June 14 (reside in Watson Hall 6/11 – 6/28)

**Program Dates:**

Spring Sessions: Saturday, April 6; Saturday, April 27; Saturday, May 4
Admissions Summer Preview: Saturday, June 22 from 10 a.m. – 1:30 p.m. (campus tour and lunch)
June Sessions: Monday, June 17 & Tuesday, June 18; Thursday, June 20 & Friday, June 21
Monday, June 24 & Tuesday, June 25; Thursday, June 27 & Friday, June 28

**Additional Notes:**

- While employed with Orientation, you will not be able to enroll in traditional Session 1 coursework.
- While employed with Orientation, you will not be able to hold another campus job from June 11 – June 28.
THE APPLICATION PROCESS:

A complete Orientation Ambassador file must include:

- written responses to all questions/inquiries on the application form
- a letter of reference from a faculty/staff member, coach, supervisor other than those listed on the application (letter can be delivered to the Office of Orientation in a sealed envelope with your application or sent directly to the Office of Orientation on your behalf)

Your completed Orientation Ambassador application must be received in the Office of Orientation by Friday, February 8 at 4 p.m. Applicants selected to participate in the interview process will be notified by Tuesday, February 12.

SALARY & BENEFITS:

Orientation Ambassadors are paid minimum wage per hour for all trainings, office work, and program responsibilities through the end of the Spring semester. During June, Orientation Ambassadors will be paid a salary of $850 (before taxes) and be provided with room and board privileges in the Residential Suites through the last day of the program. Compensation for Spring training and programs is in addition to the $850 salary for June.

Serving as an Orientation Ambassador, you will enjoy:

- personal satisfaction from helping new students and their families with their transition to SRU
- strong friendships with fellow leaders and university faculty and staff
- unique experiences working with a diverse group of people
- incomparable opportunities for leadership and communication skills development
- comprehensive understanding of SRU academic and student services

CONTACT:

To learn more about the Orientation Ambassador position or if you have questions regarding the role requirements, please contact:

Robert Lagnese, Director of Orientation
Office of Orientation
112 North Hall Welcome Center
(724) 738 – 4546
robert.lagnese@sru.edu

OR

attend our Orientation Ambassador information session in room 322 of the Student Center:

Tuesday, January 29 @ 12:30 – 1:30 p.m.
### GENERAL INFORMATION:

Name ________________________________  SRU e-mail ________________________________

Banner ID ______________________________  Phone Number ______________________________

Campus Address _______________________________________________________________________

Home Address _____________________________ City ______________________ State _____ Zip ______

### ACADEMIC INFORMATION:

Class Standing:  

- [ ] Freshman  
- [ ] Sophomore  
- [ ] Junior  
- [ ] Senior  

*Applicants must be registered as a full-time student for Spring 2019 and plan to enroll full-time for Fall 2019.

Self-reported QPA: __________  

(2.85 QPA minimum required)

Major: ______________________________  

Minor: ______________________________

Identify your classification when you entered SRU: (please circle)  

- Freshman  
- Transfer  

By signing this document, I give the Office of Orientation permission to access my academic and discipline records:

Signature: ___________________________________________  

Date: __________________

### RESPOND TO THE FOLLOWING QUESTIONS:

Please list your three most recent work experiences and summarize your responsibilities for each:

1. ________________________________________________  
   responsibilities: _______________________________________________________________________

2. ________________________________________________  
   responsibilities: _______________________________________________________________________

3. ________________________________________________  
   responsibilities: _______________________________________________________________________
Please list the extracurricular activities in which you have participated at SRU and/or prior to attending the university (include awards received and leadership roles held).

Why do you want to be an Orientation Ambassador?

How did you find out about the Orientation Ambassador position?

REFERENCES:

Please provide the selection committee with the names and contact information for two professional references below. The individuals may be a university faculty or staff member, a job supervisor, a coach, or anyone who can verify your professional work abilities and personal strengths and talents. The application must also be accompanied by a formal letter of recommendation from an individual not listed below (see The Application Process section).

1. Name: _______________________________ Position: _______________________________
   Address: _______________________________ Phone: _______________________________

2. Name: _______________________________ Position: _______________________________
   Address: _______________________________ Phone: _______________________________

Your completed Orientation Ambassador application must be received in the Office of Orientation by Friday, February 8 at 4 p.m. Applicants selected to participate in the interview process will be notified by Tuesday, February 12.