Thank You for your interest in having your party/group outing at the Aebersold Student Recreation Center (The ARC)!!

- Requests for Rock ‘n Rent party reservations MUST be made a minimum of 14 days’ prior to the event. Advanced planning is always appreciated! Submitted request does not guarantee date selected or exclusive usage of activity areas.
- Requests for LARGE groups (over 24 people) including Scout, Youth, Church, School Groups, Special Events, or Lock-Ins should be made a minimum of 30 days prior!
- MUST complete/sign the Facility Request form and RETURN Form WITH $50 deposit! Remaining balance is to be paid the day of rental at the ARC Welcome Center.
- No priority usage of ANY activity area, unless hourly rental is requested for wall or courts.
- Rentals are limited to a 3-hour time block; Kitchen may be reserved for up to 1 ½ hours of rental.
- Academic Year: WALL is open 3-9pm daily; POOL is open 6am-8pm Fridays, 12-8pm Sat/Sunday.
- SUMMER / Holiday Breaks: Rentals are limited and subject to availability of staffing and reduced hours!
- Climbing wall and/or 1 court in Gym A may be added for exclusive usage for additional fee.
- Fitness center is NOT available during rentals.
- Dodgeball is NOT a part of any party rental packages.
- Certificate of Insurance is REQUIRED for ALL Non-SRU Groups (church, school, scouts, business)!
- SRU/ARC WAIVER and CLIMBING WALL release must be signed /submitted for each participant; Parent MUST sign for any youth under age 18.

### Rock ‘N Rent Party Package (Maximum 24 participants)

**The Works**

The package includes JOINT usage of the following areas: pool, climbing wall, courts (GYM A only) and/or exclusive usage of the Kitchen for your party. Rock’n Rent Party option must be held within regular operating hours and joint usage of all facilities is required. Groups larger than 16 people requires extra staffing fee - $8 per hour. There is a 3-hour time limit for parties – including “party” time!

*NO priority usage of ANY activity area.

**Rates:**

- $90.00 to 8 people
- $130.00 9-16 people
- $170.00 17-24 people (extra staffing required)

### Rock ‘n Rent GROUP Special Event (25 + people)

For information regarding groups 25+ people for Scout, Youth, Church, School Groups, Special Events or Lock-ins - Contact BRIAN – 724-738-4413 or brian.mortimer@sru.edu

Please contact the ARC for further information regarding rentals, programs, and memberships!

724-738-4800/4413 www.sru.edu
Aebersold Student Recreation Center (ARC)
ROCK ‘N RENT PARTY Reservation Form

Family / Group Name: ______________________________________________

DATE Requesting: 1st Choice ______________________________ 2nd __________________

Primary Contact: ___________________________________________ TIME Requesting: _______ AM / PM TO _______ AM / PM

Address: ___________________________________________________ City __________________ Zip __________________

Phone #_________________________ Cell #________________________ E-Mail:____________________

Current ARC member: ☐ Yes ☐ No Coed Party: ☐ Yes ☐ No

#of expected participants: ______ Age range:____________

ROCK ‘N RENT OPTIONS - Check all that apply

☐ The Works!
☐ ADD: Exclusive Use of Gym A Court ($25/hr)
☐ ADD: Exclusive Use of Climbing Wall - 2-3pm ONLY ($16 staffing)
☐ ADD: Additional Staffing pool (group over 16 people) ($8/hr/staff)
☐ Kitchen Usage (UP TO 1 ½ HRS OF RENTAL TIME)

Time Requesting: ______ to _______

I have read, understand and agree to apply the policies and procedures as outlined in the ARC Party Rental Brochure, incorporated herein, and I will assume full responsibility for proper supervision of this activity and reasonable care of all requested facilities and equipment.

______________________________________________________ ______________________
SIGNATURE DATE

☒ Please meet the ARC Facility Supervisor, at the Welcome Center desk, 15 minutes prior to your rental to pay balance due and turn in waiver forms.
☒ SIGNED Waiver forms are required for all participants
☒ Required adult supervision/professional staff must be present for the duration of the rental or the event will be terminated.
☒ Rentals may be terminated, at any time, for inappropriate behavior OR disregard of ARC Policies/Procedures.
☒ Rental groups will be financially assessed for any missing or damaged equipment, as well as damage to facility.
☒ Rental group is responsible for clean-up following event; leader MUST check in with ARC Facility Supervisor, on duty, at the conclusion of the rental.
☒ The use of alcohol or tobacco products is prohibited in the ARC and surrounding areas.

Office Use Only

Facility Supervisor Information: Facility Supervisor ___________
# in Group ________ Waiver Signed: _____ Y _____ N

Deposit Pd: $__________ Date:__________
Check #:__________ Charge Type:__________ Cash $________
Name on Check/Charge: __________________________

Balance Pd: $__________ Date:__________
Check #:__________ Charge Type:__________ Cash $________
Name on Check/Charge: __________________________
General Policies Regarding Party Packages

- Reservation requests must be made at least 14 days prior to the event date. A $50 deposit must accompany request form. Rentals are confirmed on a space-available basis.

- If party date/time is not available your deposit will be returned. Remaining balance is to be paid the day of rental at the ARC Welcome Center.

- Rental groups are subject to established ARC policies and procedures.

- ARC Kid’s cards and Complimentary passes are NOT valid for party packages.

- A signed waiver is required for all participants; chaperones required at a 1:6 ratio for youth under age 12; 1:10 ratio for ages 12-16; Male/female chaperones are required for coed parties. Direct supervision is REQUIRED for all youth under age 16.

- Additional staffing may be required for groups based on size or booking dates and times.

- If children utilizing the pool cannot swim, an adult MUST be in the water with each non-swimmer, at all times.

- ARC provides all sports equipment for use in the facility. Equipment must be signed out with a Driver's License or ARC member ID. Equipment is signed out to the Rental Party contact only – not individual attendees.

- Towels and locks MUST be furnished by participants. Locks are encouraged.

- The ARC reserves the right to alter pricing and party terms, per request.

- The use of alcohol or tobacco products is prohibited in the ARC and surrounding grounds.

Kitchen Policies

The kitchen may be reserved, at no additional charge, for up to 1 ½ hours of the rental time limit for the party rental.

Features: Refrigerator/freezer, microwave, sink and table/chairs for seating of approx. 30 people.

Use of the kitchen is subject to the following:

- Must be reserved at the time of the rental agreement, on space available basis
- 1 ½ hour time limit during rental period
- Renter is responsible for decorating and cleaning up
- Renter provides all party supplies, including food and beverages
- Food / Beverages are NOT to be consumed outside kitchen area
- Alcoholic beverages are not permitted at any time