ROCK APARTMENT SIGN-UPS FOR FALL 2019/SPRING 2020!

Listed below is very important information on how to sign-up for the R.O.C.K. Apartments. We will have informational sessions for all students interested in the apartment process. If you are interested in living in a R.O.C.K. Apartment, it is very important that you attend these open sessions for more information on how our process works. All students wishing to participate in the process must have a full group of 4 students to participate.

All students applying to live in the R.O.C.K. Apartments must currently live on campus (i.e. Residence Halls, R.O.C.K. Apartments) OR have NEVER lived on campus (i.e. students that currently commute from home OR transfer students from this semester that did not get on campus housing). New freshmen are not eligible to live in ROCK Apartments.

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
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<tbody>
<tr>
<td>10/15/2018</td>
<td>Phase 1 and 2 applications released sign-up on the MyHousing portal, agreements and deposits must be done before roommate and rooms are selected. Electronic signatures and deposits must be done by 10/31/2018 at 11:59pm.</td>
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<tr>
<td>10/18/2018</td>
<td><strong>Common hour information session, we will talk about how to sign-up, how to select a room, and how to select roommates. Q and A about the process.</strong> Session will be held in the Watson Hall Great Room 12:30-1:30pm.</td>
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<td>11/1/2018</td>
<td><strong>Phase 2</strong> choose your room starting at common hour (12:30pm) on the MyHousing portal at <a href="https://reslife.sru.edu">https://reslife.sru.edu</a> only 1 person needs to log in to do selections</td>
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If you intended to request a mixed gender apartment, you must speak with Housing prior to doing so.
All students wishing to participate in the R.O.C.K. Apartment process must have a full group of 4 people to participate!

- **10/15/2018:** Applications open to all students, on the MyHousing portal [https://reslife.sru.edu](https://reslife.sru.edu)

- **Phase 1:** This phase is for returning students. Returning students are all returners to the R.O.C.K. Apartments or you must have at least two returning students in your group to be considered for this phase. *(You may have two returners and two new students to be in this phase as well).* The deposit is $250.00 per student and is for the utilities in the apartment. More information about the utility deposit will be available in the R.O.C.K. Apartment agreement and during the information sessions.

- **Phase 2:** Phase two is for any new members to the R.O.C.K. Apartment, this means you have never lived there before or do not have two other returning members in your group.

- If you are not chosen for an apartment we then will place your name on a waiting list in order of your application, in the event that we have an apartment come open we will contact you.

**R.O.C.K. Apartment process for students:**

1. You will log on to the housing portal [https://reslife.sru.edu](https://reslife.sru.edu) to sign the agreement and pay the deposit for the R.O.C.K. Apartments
   a. Look under housing applications for the R.O.C.K. Apartment.
2. Each group member will need to individually sign the agreement and pay the deposit.
   a. You will need to list each group member on your application, including a contact person from your group (Please note, this is not roommate selection, that process will come later)
3. You can pay with electronic check, credit, or debit.
   a. In the rare occasion you are not selected for an apartment we will credit your card back in the full amount of $250.00.
4. Once all the processes are completed you will then log in on the correct date to select your roommates; you will then log back in to select your apartment on a different date, all dates are outlined above.
   a. Both days for roommate and room selection will be separate.
   b. You only need one person to log in to do the room selections; you should designate a group leader.
   c. Roommate selections will start at 9:00am on the correct day and room selections will always start during common hour on the correct day. Your roommate group must be fully matched, so your group will be able to select a room.
   d. You will need to ensure that once the roommates are selected, each person will need to log in to confirm roommates (once you see a green symbol next to each person in your group that means that you have successfully selected each person)
   e. You will not be able to select a room unless you have 4 confirmed roommates.
5. You will assign each roommate to a bedroom, please ensure you know in advance which bedroom each student wants.
6. You will choose apartments based on availability, if you don’t see the apartment listed then it’s taken.

**Important Information about the R.O.C.K. Apartment process:**

- If you are a current first year student, you are able to participate in the Phase 2 process for Fall 2019 - Spring 2020.
- All students wishing to participate in the process must have a fully matched group of 4 students!
- If you want to participate in phase 1 you must have at least two returning members, to the apartments, in your group.
- The $250.00 utility deposits are for the apartment utility usage; each student must pay this fee.
- **You may not pay the deposit with cash!**
- You may pull a transfer student into the process with you, but they must already be formally accepted to the University, we will need their signature and deposit at the time of application.
• If you are not selected for an apartment we will refund your deposit back to the credit card, you used to pay.
• Housing and residence life reserves the right to deny anyone at any time from the R.O.C.K. Apartment process.
• The price listed on our website will increase for next year and is the **per semester price**, the current cost per semester is $2780.00.
• The lease is for the entire academic year of 2019-2020 we do not grant one semester leases.
• Residence Life does not require a meal plan when residing in the R.O.C.K. Apartments; you may choose to purchase one from dining services, if you wish.
• Please make sure you read the entire lease very carefully and understand all terms of the lease. Staff will be available to answer any questions.
• You will sign the agreements and pay the deposits all online via the MyHousing portal at https://reslife.sru.edu
• You will indicate all of your apartment mate’s information when signing up, still, everyone in the group must sign **their own** electronic agreement.
• Then you will choose your roommate and R.O.C.K. Apartment as well (at a later date and time from the application).
• All terms of the lease agreement will remain the same as previously sent out, you can read the terms of the lease, again, when signing up.
• All dates and changes will be sent out via email in advance.
• You can use an electronic check to pay or credit/debit.