SRU Parking Office

ONLINE Purchasing Assistance

http://www.sru.edu/offices/parking
-STUDENTS and STAFF-
• Parking on campus requires a parking permit.
• Valid from Aug. 31 to Aug. 31 of each year.
• Permits are available ONLINE and can be picked up at the Parking Office now located at the University Union Room #102.
University Parking Office

• Open 7:30a.m. to 4:00p.m. Monday-Friday

• **Must** have driver’s license and registration with you to pick up your permit.

• We accept: cash, credit cards or checks.

• Permits are **NOT** transferrable! If you are going to be driving a second vehicle you must purchase a second permit.
All Parking Rules and Regulations can be found ONLINE.

All Students are required to know the parking rules and regulations.

The following Policies can be found in the regulations.

Lost / Misplaced Permit Policy
Permit Return Policy
Exchange Policy
Appeal Policy
Parking Ticket Refund Policy
Check /Payment Policy
Additional Information Listed
PARKING AREAS:

- Staff
- Commuter
- Staff and Commuter
- 15-Minute
- Handicap
- Resident
- Open (with permit)
- Motorcycle (with permit)
- Emergency Phone

From Nov. 1 - April 1 there is no overnight parking from 2 - 5:30 a.m. in the Alumni Commuter Lot, McCoy Staff/Commuter Lot, Union Commuter Lot, Founders Lower Commuter Lot, Swepe Commuter Lot, or the Physical Therapy Lot REGARDLESS OF SNOW.

*The first complete two rows of East Lake Lot (signs posted) are designated “no overnight parking your annual.”

CAMPUS PROPERTIES:

1. Extended Learning Center
2. Counseling and Development Training Facility
3. McKay Education Building
4. Hickory Center Schoolhouse
5. Drs. Paul and Carolyn Corneth Rice Hall
6. Knous Hall Parking
7. Miller Auditorium
8. Rock Catholic Center
9. Old Main
10. Robert A. Lowry Center
11. Mattby Center (Financial Aid, Martha Gault Art Gallery, Showhe Theatre)
12. North Hall Welcome Center (Admissions, Residence Hall)
13. Russell Wright Alumni House and Conference Center
14. Pearl K. Storer Instructional Complex (East West Gym)
15. Shain Behavioral Science Building
16. Weisenhub Dining Hall
17. Art Building
18. Phoebus Hall (McLachlan Student Health Center and Student Counseling Center)
19. Art Metals Building
20. President's Residence
21. Wally Rose Field
22. James C. Mylford Art Sculpture Building
23. Patterson Hall
24. Jack C. Dinger Building
25. Jack C. Dinger Aten
26. Monroe Field House
27. Art Ceramics Building / Heating Plant
28. Old Thompson Field
29. University Police
30. Maintenance Center
31. Parking Services/Mailing Services
32. Central Receiving / Stores Building
33. Advanced Technology and Science Hall
34. Sports World Culture Building
35. Eisenhower Classroom Building
36. Student Government Association Office
37. School of Physical Therapy Building
38. Bailey Library
39. Vincent Science Center
40. Robert M. Smith Student Center (SAA Bookstore)
41. Broome Dining Hall
42. University Union (Purchasing / ID Office)
43. Swepe Music Hall
44. Robert N. Aebi/Robert Smith Student Recreation Center
45. Residential Suites
46. R.O.C.K. Apartments
47. Ski Lodge
48. Sue-thieme Leadership Institute, Reach Program
49. Leadership Development Center
50. James P. McFarland Recreational Sports Complex
51. Gal.l Rose Lodge
52. McLachlan-Thompson Stadium Complex
53. Field Hockey and Lacrosse Center
54. Jim Egel Soccer Field
55. Blue S. Scarnati Marching Band Field
56. S.R.U Alumni Pavilion
57. Jack C. Dinger Field
58. Tennis Courts
59. Patricia Zimmerman Field Hockey Field
60. Athletic/Entertainment Practice Field
61. Softball Field
62. Women's Soccer/Swim Facility
63. Storm Harbor Aquatics Center
64. Robert A. MacNeely Center for Sustainable Systems Education and Research

* Residence Hall
| Emergency Phone |
University Parking Office

-Enforcement-

- Designated parking is enforced from 7:30a.m. to 5:00 p.m. Monday through Friday.
- Non-Designated parking is strictly enforced 24/7.
- We enforce the PA Crimes Code and Vehicle Code.
Getting to the website

Go to the very bottom of the page and Click on the link “Offices”.

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Student interns hit stride at MSA Safety Incorporated
7/31/2015
Sustainable farming isn’t just greening – it’s learning
7/27/2015
SRU receives U.S. EPA grant, Economics PA funding

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NEWS EVENTS MAPS OFFICES JOBS RIGHT TO KNOW AFFIRMATIVE ACTION PRIVACY

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Getting to the website cont.

Click on “P”

Then Click on Parking.
Click on this button to access online Parking registration.
The next step is to logon.

This is a logon for faculty, staff and students.
This the logon for parents and visitors.
The Logon Process

If you are a guest you need to create a logon.

This is what parent’s and visitor’s logon looks like.

This is what the student logon looks like.

You will use the same username and password that you use to logon to any SRU computer. Contact IT Office at Ext. 4357 if you are not able to log on.
Parents:

If you want to know your son’s/daughter’s information, you have to ask them to give you their username and password. This is the only way for you to view their parking information online.
What everyone can access!

Anyone can manage and edit their personal information.

Now everyone can buy permits, pay tickets and appeal citations ONLINE!
Purchasing Permits

• All tickets must be paid in full before permits can be purchased.

• Students that are marked in our parking system as residents will only be able to purchase resident passes. If your status has changed contact the parking office at 724-738-4785 to have your sub classification changed.

• Only click on one vehicle at a time. **If you have two vehicles you must go though the process twice.**

• Children of staff / faculty using the same vehicle must contact the parking office at 724-738-4785 to purchase a permit. (Students can not access the parent’s vehicle online.)

• Any questions or concerns please contact the Parking Office at 724-738-4785.
Student and Staff permits must be applied to the **INSIDE UPPER** left corner on the Driver’s side of the **FRONT WINDSHIELD**.

Once permits are applied you will **NOT be able to move them without RIPPING the permit**. Permits will **NOT BE EXCHANGED** due to transferring or attempting to move the permit once it has been applied to the vehicle.
University Parking Office

- **PERMIT LOCATION** - must be applied to the UPPER left corner on the Driver’s side of the front windshield **ABOVE THE ASI LINE**. Example: Where your oil inspection sticker is applied.

Place the barcode just below the tinted area.
Appeals

Citation Number or License Plate Number needs entered

If you have an appeal on file you may view your appeals here.

See Rules and Regulations online for Appeals
Faculty/Staff and Students must make their appeals online.
Contact Information

• Contact the Parking Office at 724-738-4785 with any questions or concerns.

• Contact the IT Department at 724-738-4357 with any LOG ON / PASSWORD questions or concerns. (Do not create a guest account if you are a student, faculty, or staff member.)