

**SLIPPERY ROCK UNIVERSITY
COUNCIL OF TRUSTEES MINUTES**

December 4, 2015

The quarterly business meeting of the Council of Trustees of Slippery Rock University was held Friday, December 4, 2015, in room 321 of the Robert M. Smith Student Center. The meeting was called to order at 1:00 p.m. by Senator Mary Jo White, chairperson.

Recording of Attendance

Trustees present: Mr. Tom Breth, Mr. Matt Lautman, Mr. Jeff Smith, Commissioner William McCarrier, Senator Mary Jo White, Dr. Robert Marcus, Dr. Dennis Murray, Ms. Suzanne Vessella

Trustees absent: Mr. Matt Shaner, Mr. Robert Taylor

Approval of Meeting Agenda

Chairperson White called for questions, changes to the Thursday, December 4, 2015 meeting agenda. Hearing none, agenda was approved as submitted. (TAB 17) (Appendix A)

Approval of Minutes

Chairperson White called for questions, changes to the Friday, September 3, 2015 meeting minutes. Hearing none, meeting minutes were approved as submitted. (TAB 18)

Presentations

Student Presentation – MSA Training Videos

Brandon Lombardo, Communication, New Castle, PA

Jacob Miller, Communication/Digital Media Production, Cranberry Twp., PA

2015 ROCK Football Team Recognition:

Coach George Mihalik, Associate Head Coach Shawn Lutz

Team Captains: Brett Crenshaw, Mike Grata, Cory Tucker (Appendix B)

2015 Men's Soccer Team Recognition:

Coach Andy Hoggarth and Joe Agerskow, Assistant GA Coach

Team Captains: Ryan Lutke and Ryan Boylan (Appendix C)

2015 NCAA Division II All-American

Jeremy Parsons (Appendix D)

Commendation of Service – Wilma J. Cavill

Wilma J. Cavill, a 1952 Slippery Rock University graduate, joined the SRU faculty in 1958 and during her tenure worked for nine presidents (14 if you count all the acting and interim appointees), pioneered women's athletics, helped settle faculty disputes and educated thousands of students.

Wilma, we will miss you! Thank you for your incredible service to SRU! (Appendix E)

Proclamation of Service – Wilma J. Cavill

President Norton presented Ms. Cavill with a Proclamation of Service on behalf of Chancellor Frank Brogan and the Pennsylvania State System of Higher Education. (Appendix F)

Public Comments

Senator White welcomed public comments from the audience. Senator White announced individuals to come forward in order as they appeared on the sign-up sheet.

Logan Steigerwalt (SRU SGA President)

Thank you Council of Trustees for allowing me to come and speak today during your meeting.

It is an honor to serve as the President of such a great organization. I have gained a tremendous amount of experience in the position and I look forward to taking these new skills and applying them in the second semester of my term. Overall, I would consider this semester a huge success. A lot of goals and tasks have been accomplished and I feel very confident with the SGA.

After receiving a little bit of scrutiny from the Rocket last year after elections, our first goal was to have a full senate. I am happy to say that thru great advertising and interpersonal relations with students, we were able to fill the senate as soon as we possibly could. This is the first time in years that the SGA has had a full senate.

Within the first few weeks of the semester, our Executive board had the opportunity to travel to East Stroudsburg University to attend the Board of Student Government Presidents retreat. There, we learned a lot about how other university SGA's run and operate. In comparison to others, our senate is very small. We also represent constituencies differently. We represent buildings, commuters, grads, and freshman students. Other universities represent colleges, classes and clubs. Our group felt a little bit like superstars since everyone was coming up and asking how we did things here at The Rock. The trip was very beneficial in allowing our Executive Board to bond and learn a lot of useful information.

Internally, our organization has thrived in our goals. Coming into the year with a very low self-support, a goal was to raise \$500 by the end of the semester. Our self-support is a special section in our budget that allows us to be a little more free in what we can spend it on. Some ideas that the funds could be used for are little gifts for the senate for all their hard work, or giveaways for students. I am very glad to report that thru a pumpkin sale, dodge ball tournament, and restaurant fundraiser, we have surpassed our goal! Also, Homecoming ran very smoothly thanks to a great internal committee headed by fellow board member Jenna Temple!

Also throughout the semester, we have been searching for student feedback on a variety of issues. Our commuter senators recently had students take a survey regarding commuter issues that may be present on campus. They presented their findings on that earlier this week at our formal senate meeting. The Student Life Committee has been hard at work coordinating the student life survey and campus crawl. The student life survey is a survey that goes out via email to all SRU students and has a wide range of questions. After delving into the data, we are going to pull some common issues that the students have and work on tangible goals that we can achieve in the spring semester. Campus crawl is a way for students to walk around campus at night and see issues regarding the campus itself. Certain areas have been highlighted and are currently in review of how to be addressed.

Lastly, our recent efforts as of late have been uniting the students of this institution to promote a positive atmosphere. Rachel Lawler, our Parliamentarian held Project Positivity Week last week and it was a huge success. The whole week, we set up hosted booths that would promote students to be more positive around campus. She also set up a Thanksgiving dinner for everyone in the CSIL suite along with administrators to meet and mingle while eating some great food. This dinner was coordinated to promote a very open and welcoming environment around the CSIL Suite, along with classes and the campus. We used this opportunity to really bring people together to discuss perceptions, opinions, and ways to collaborate and work together within the different clubs.

I am looking forward to continuing our success in the Spring semester and accomplishing even more goals for our great institution. We are going to pull some common issues that the students have and work on tangible goals that we can achieve. None of this would have been possible without a supportive administration, excellent executive board, hardworking senators, and caring SRU students.

REPORT OF THE PRESIDENT

President Cheryl J. Norton provided remarks (Appendix G)

COMMITTEE REPORTS

Governance Committee (Agenda, Appendix H)

Trustee Jeff Smith, chair, provided the following report:

This morning we met in committee and the following items were addressed:

Kathleen Howley, Deputy Vice Chancellor for Academic/Student Affairs and Lois Johnson, Associate Vice Chancellor for Administration/Finance and Andy Lehman, Chief Counsel, presented on Governance: Roles and Responsibilities, including Right to Know Law, Sunshine Law, and the Governor's Executive Order on Gift Bans.

One action item was brought forward for action:

A proposal presented by Trustee Smith for a bylaws change to remove the requirement of four (4) members on the Governance Committee and have this committee subject to the same requirement as all other standing committees of having at least three (3) members. The item was approved.

The Governance Committee serves as the evaluation committee for the President's Evaluation and will be bringing a letter of recommendation forward for Council review and approval at the March meeting.

Also shared as information were Calendar Mentions for 2016 spring/fall semesters. This concludes my report.

Academic and Student Affairs Committee (Agenda, Appendix I)

Trustee Matt Lautman chairs the Academic and Student Affairs Committee

The committee met yesterday at 1:30 p.m. to review four new academic programs. Trustee Lautman indicated that trustees appreciate the history/background to review prior to program approvals at the quarterly business meeting. He is asking that information is provided in advance of meetings, including letters of support.

Dr. Susan Hadley presented the program review for the Master of Music Therapy. This is the first MMT degree in the state system and the first program in Western PA. Jeff Smith moved, seconded by Dennis Murray, approval to move the program forward to the full board for consideration and final recommendation to move to the BOG's.

Dr. Marnie Jo Petray presented the program review for the MA Teaching English to Speakers of Other Languages. Jeff Smith moved, seconded by Dennis Murray, approval to move the program forward to the full board for consideration and final recommendation to move to the BOG's.

Dr. Sam Thangiah presented the Master of Science in Health Informatics. Jeff Smith moved, second by Mary Jo White, to move the program forward for full board consideration.

Dr. Jackie Williams and Dr. Bonnie Siple presented the Master of Science in Athletic Training. The bachelor's degree will be eliminated in 2020; only Masters will be offered according to national program standards. Dennis Murray moved, seconded by Jeff Smith. Program will move forward for full board consideration.

Trustee Lautman requested on behalf of the ASA committee, that recommendations of proposed fee increases will be provided to the committee in advance (one to two weeks) prior to the quarterly business meeting.

In other business, Senator White shared with trustees the letter from the System office of Internal Audit and Risk Assessment. University is proactive in addressing OIARA recommendations to strengthen operational and internal controls supportive of information technology user access controls.

This concludes my report.

Finance Committee (Agenda, Appendix J)

Trustee Breth reported committee activities of the Finance Committee. The committee met yesterday to review a number of items for action and information. In addition to the routine items, there were two presentations:

- CliftonLarsonAllen: David Jacobson
Financial Statements and Audit Overview

 - Amir Mohammadi, Vice President for Finance, Administrative Affairs and Advancement Services and Scott Albert, Assistant VP for Facilities and Planning
Energy Savings Initiative

 - Action items:
Affiliated Entities - Certification of Compliance
Contracts
Fixed Assets
Service & Supply Purchase Orders
- Committee recommends all action items move forward to full Council.

- Information Items:
 - Financial Report
 - Facilities and Planning Project List
 - HR Personnel Items

University Advancement Committee (Agenda, Appendix K)

The University Advancement Committee met yesterday afternoon to review a number of items with the committee. Dr. Bucha provided the following updates for the committee.

Gift income as of the end of the most recent quarter (September 30, 2015) totaled \$727,035. Assets and liabilities as of June 30, 2015, totaled \$29,895.332.

The market value of the investment portfolio decreased \$261,755 at the close of the September 2015 quarter compared to the prior year same quarter.

Dr. Bucha highlighted several components of the new financing structure for the Residence Suites Debt Service, some of which include:

- USDA Rural Community Development Program committed \$120 million on September 30, 2015, to refinance the Residence Suites at a 3.25% fixed rate.
- December 15, 2015 is the scheduled settlement date, and we could be funded as early as December 17, 2015.
- Savings include:
 - \$19.6 million in debt service payments (\$810,000 annually)
 - \$14.2 million increase in surplus
- Benefits to students include:
 - Increased funding for scholarships
 - Ability to maintain reasonable lease rates
- Dr. Bucha advised:
 - The current ground lease, management agreement, and cooperation agreement between SRU and the LLC have been amended and restated.
 - A Memorandum of Understanding between SRU and the LLC is being developed.

Dr. Bucha provided the Development report, updating the committee on current fundraising, stewardship and cultivation initiatives:

- Fundraising:
 - Development staff has visited prospects and donors locally and throughout PA, OH, MD, DC, NY and NC
 - Two new endowed scholarships and two new gift annuities have been established.
 - Sunset Serenade
- Cultivation:
 - Athletic Hall of Fame
 - Homecoming
 - Performing Arts Series
- Stewardship
 - 1889 Society Luncheon
 - Honor Roll of Distinction
 - Celebration of Giving, which will be held tomorrow evening.

Executive Session

Council met this morning in executive session with President Norton.

ITEMS FOR COUNCIL ACTION**MA TESOL (TAB 6)**

Motion: That the Council of Trustees of Slippery Rock University of Pennsylvania approve the MA Teaching English to Speakers of Other Languages to move forward to the Board of Governors of the State System of Higher Education for final approval. Commission Lautman moved, second by Trustee Smith.

Roll Call vote: 7 in favor, 1 opposed. Motion passes. (Appendix L)

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	No	Trustee Vessella	Yes

MS Health Informatics (Program Approval) (TAB 7)

Motion: That the Council of Trustees of Slippery Rock University of Pennsylvania approve the MS Health Informatics to move forward to the Board of Governors of the State System of Higher Education for final approval. Trustee Lautman moved, second by Commissioner McCarrier.

Roll Call vote: 8 in favor; 0 opposed. Motion passes unanimously. (Appendix M)

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	Yes	Trustee Vessella	Yes

Master of Athletic Training (TAB 8)

Motion: That the Council of Trustees of Slippery Rock University of Pennsylvania approve the Master of Athletic Training to move forward to the Board of Governors of the State System of Higher Education for final approval. Trustee Lautman moved, second by Trustee Smith.

Roll Call Vote: 8 in favor; 0 opposed. Motion passes unanimously. (Appendix N)

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	Yes	Trustee Vessella	Yes

Master of Music Therapy (TAB 9)

Motion: That the Council of Trustees of Slippery Rock University of Pennsylvania approve the Master of Music Therapy to move forward to the Board of Governors of the State System of Higher Education for final approval. Trustee Lautman moved, second by Trustee McCarrier. (Appendix O)

Roll Call Vote: 7 in favor, 1 opposed. Motion carries.

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	No	Trustee Vessella	Yes

Contracts, Fixed Assets, Service and Supply Purchase Orders (TABS 10, 11, 12)

Senator White called for a single motion to approve Contracts, Fixed Assets, and Service and Supply Purchase Orders. Trustee Breth moved, second by Trustee Murray, approval of Contracts, Fixed Assets, Service and Supply Purchase Orders. Motion carries unanimously. (Appendix P) (Appendix Q), Appendix R)

Governance Committee – COT Bylaws Revision (TAB 4)

Trustee Smith moved, second by Trustee Breth to reflect a change in the COT Bylaws which removes the four (4) member requirement on this committee and have the committee subject to the same requirements as all other standing committees of having at least three (3) members.

Roll Call Vote: 7 in favor, 1 abstention. Motion carries.

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	Yes	Trustee Vessella	Abstain

Affiliated Entities – Certification of Compliance (TAB 13)

Trustee Smith moved, seconded by Trustee Murray, approval of the BOG Order of Succession.

Roll Call Vote: 8 in favor, 0 opposed. Motion carries unanimously. (Appendix S)

Senator White	Yes	Commissioner McCarrier	Yes
Trustee Breth	Yes	Trustee Smith	Yes
Trustee Lautman	Yes	Trustee Marcus	Yes
Trustee Murray	Yes	Trustee Vessella	Yes

INFORMATION ITEMS

Meeting Dates

March 17 & 18, 2016

June 9 & 10, 2016

Financial Report (TAB 14) (Appendix T)

Facilities and Planning Active Project List (Cabinet Report) (TAB 15) (Appendix U)

HR Personnel Items (TAB 16) (Appendix V)

Divisional Reports (TAB 19)

Senator White thanked Monica Traggia, our student trustee, for being present at the meeting today. "We hope that you are confirmed for our next meeting, Monica."

Trustee Lautman offered congratulations to Ms. Wilma Cavill upon the occasion of her retirement and celebration for her outstanding service. "In 1998, I was an unremarkable student and I remember you fondly as a remarkable professor – congratulations and best wishes"! Also, we are in the company of two All-Americans – congratulations on your achievements!

With no further business, the Friday, December 4, 2015 Council of Trustees meeting at Slippery Rock University adjourned at 1:55 p.m.

Respectfully Submitted:



Tina L. Moser, Administrative Liaison to the SRU Council of Trustees