

Occupational Therapist Licensure Regulations by State

The National Board for Certification in Occupational Therapy (NBCOT)

April 10, 2018

Alabama

Alabama State Board of Occupational Therapy
770 Washington Ave
Montgomery, AL 36130-4510

Phone: (334) 353-4466

Alabama Requirements

§34-39-8 Application for license; requirements

An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall be a citizen of the United States and shall file a written application on forms provided by the board, showing to the satisfaction of the board fulfillment of all of the following requirements:

- Applicant shall present evidence satisfactory to the board of having successfully completed all of the academic requirements for degree or certificate conferral from an educational program in occupational therapy recognized by the board. The program shall be accredited by the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association, Incorporated.
- Applicant shall pass an examination as provided for in Section 34-39-9.

Please visit <http://www.ot.alabama.gov> for more information.

Alaska

Board of Physical Therapy and Occupational Therapy
550 W 7th AVE
Anchorage, AK 99501-3567

Phone: (907) 269-8160

Alaska Requirements

Sec. 08.84.030. Qualifications for licensing

To be eligible for licensure by the board as an occupational therapist or occupational therapy assistant, an applicant shall:

- have successfully completed a curriculum of occupational therapy approved by the Committee of Allied Health Education and Accreditation of the American Medical Association or the American Occupational Therapy Association;
- submit proof of successful completion and supervised field work approved by the board
 - for an occupational therapist, a minimum of six months of supervised field work;
 - for an occupational therapy assistant, a minimum of two months of supervised field work;
- pass, to the satisfaction of the board, an examination prepared by a national testing service approved by the board or an examination recognized by the American Occupational Therapy Association to determine the applicant's fitness for practice as an occupational therapist or an occupational therapy assistant, or be entitled to licensure without examination under AS 08.84.060; and
- meet qualifications for licensure established in regulations adopted by the board under AS 08.84.010(b).

Please visit <https://www.commerce.alaska.gov> for more information.

Arizona

Arizona Board of Occupational Therapy Examiners
1740 W Adams ST STE 3407
Phoenix, AZ 85007

Phone: (602) 589-8352

Arizona Requirements

32-3423. Application for Licensure; Qualifications

An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall:

- Be of good moral character.
- Successfully complete the academic and fieldwork requirements of an educational program subject to board review and standards prescribed by the board. The board shall require:
 - For an occupational therapist, a minimum of nine hundred twenty-eight hours of supervised fieldwork experience as determined by the supervising institution, organization or sponsor.
 - For an occupational therapy assistant, a minimum of six hundred eight hours of supervised fieldwork experience as determined by the supervising institution, organization or sponsor.
- Pass an examination administered pursuant to section 32-3424.
- Complete the application process and pay all fees required pursuant to this chapter

Please visit <https://ot.az.gov> for more information.

Arkansas

Arkansas State Medical Board
1401 West Capitol Avenue
Little Rock, AR 72201-2936

Phone: (501) 296-1802

Arkansas Requirements

Regulation NO. 6: Regulations Governing the Licensing and Practice of Occupational Therapist

- Any person who plans to practice as a licensed occupational therapist in the state of Arkansas shall apply for licensure to the Board
- All occupational therapist is required to pass an examination, approved by the Board, for licensure to practice

Please visit <https://www.armedicalboard.org> for more information.

California

Department of Consumer Affairs
California Board of Occupational Therapy
2005 Evergreen Street
Sacramento, CA 95815

Phone: (916) 263-2294

Contact: cbot@dca.ca.gov

California Requirements

§ 4110. Application

- An application for a license or limited permit shall be submitted on the form entitled Initial Application for Licensure
- For an applicant applying for licensure pursuant to section 2570.15 of the Code, "substantially equal" means that the applicant has successfully completed the academic requirements of an educational program, including the educational program and supervised fieldwork requirements, for an occupational therapist or an occupational therapy assistant that are approved by the board and approved by the foreign credentialing review process of the National Board for Certification in Occupational Therapy (NBCOT), the American Occupational Therapy Certification Board, or the American Occupational Therapy Association.

Please visit <http://www.bot.ca.gov> for more information.

Colorado

Colorado Department of Regulatory Agencies
Division of Professions and Occupations
1560 Broadway
Denver, CO 80202

Phone: (303) 894-7800

Colorado Requirements

Rule 1 Occupational Therapist Licensure by Examination

Criteria for Application:

- An applicant must submit to the Director a completed application for licensure, all fees and all supporting documentation required by the Director
- An applicant for licensure must pass the required examination, meet the requirements and become licensed within one (1) year of the application receipt date

Education Requirements:

- An applicant for licensure must meet the educational requirements in 12-40.5-106(1)
- An applicant for licensure must have successfully completed an educational program accredited by the Accreditation Council for Occupation Therapy Education (ACOTE)
- An applicant for licensure must have successfully completed supervised fieldwork required by the education program where the applicant met the educational requirements

Examination:

- Achieve a passing score on the NBCOT examination within two (2) years preceding submission of application for licensure

Licensure:

- An applicant who has complied with the requirements in this rule and who achieved a passing score on the NBCOT examination is eligible for licensure by examination

Please visit <https://www.colorado.gov> for more information.

Connecticut

Connecticut Department of Public Health
Occupational Therapist Licensure
410 Capitol Ave., MS #12APP
P.O. Box 340308
Hartford, CT 06134

Phone: (860) 509-7603

Contact: dph.alliedhealth@ct.gov

Connecticut Requirements

In order to be eligible for Connecticut licensure, an applicant must meet the following requirements:

- Hold a baccalaureate degree in occupational therapy from a program accredited by the American Occupational Therapy Association ([AOTA](#));
- Satisfactorily completed at least twenty-four (24) weeks of supervised field work experience at a recognized educational institution or a training program approved by the educational institution where the academic requirements were met; and
- Successfully completed the National Board for Certification in Occupational Therapy ([NBCOT](#)) certification examination.

Please visit <http://portal.ct.gov> for more information.

Delaware

Board of Occupational Therapy Practice
861 Silver lake Blvd.
Dover, DE 19904

Phone: (302) 744-4500

Contact: customerservice.dpr@state.de.us

Delaware Requirements

If you do **not** hold a **current** license of the same type in another jurisdiction, you must apply by *examination*.

- Submit completed, signed and notarized *Application for Licensure as a Occupational Therapist or Occupational Therapy Assistant* to the Board office.
- A passing score on the National Board for Certification in Occupational Therapy (NBCOT) examination is required for Delaware licensure, regardless whether you're applying
- Arrange for the Board office to receive an official transcript sent *directly* from the college or university to the Board office.
 - Your school must be accredited by Accreditation Council for Occupational Therapy Education (ACOTE).
 - The transcript should show your field work experience.

Please visit <https://dpr.delaware.gov> for more information.

Florida

Board of Occupational Therapy
4052 Bald Cypress Way
Tallahassee, FL 32399-3255

Phone: (850) 488-0595

Florida Requirements

The basic requirements for licensure may be found in Chapter 468, Part III, Florida Statutes and Rule Chapter 64B11, Florida Administrative Code, and are as follows:

- Be of good moral character.
- Have graduated from an accredited occupational therapy program accredited by the American Occupational Therapy Association (AOTA).
- Have completed 6 months of supervised fieldwork experience at a recognized educational institution or a training program approved by the education institution where you met the academic requirements; and
- Have passed an examination approved by the National Board for Certification in Occupational Therapy (NBCOT) for occupational therapists. The examination is not offered by the Florida Board of Occupational Therapy Practice.

Please visit <http://floridasoccupationaltherapy.gov> for more information.

Georgia

Georgia State Board of Occupational Therapy
214 State Capitol
Atlanta, GA 30334

Phone: (844) 753-7825

Georgia Requirements

§ 43-28-9. Qualifications of license applicants

An applicant applying for a license as an occupational therapist or as an occupational therapy assistant shall file an application, on forms provided by the board, showing to the satisfaction of the board that such applicant:

- Is of good moral character;
- Has successfully completed the academic requirements of an educational program in occupational therapy recognized by the board, with concentration in biological or physical science, psychology, and sociology and with education in selected manual skills. For an occupational therapist or occupational therapy assistant, such a program shall be accredited by a recognized accrediting agency acceptable to the board. Other comparable educational programs such as those approved by the World Federation of Occupational Therapists may be recognized by the board upon evaluation of detailed program and course content;
- Has successfully completed a period of supervised field work experience at a recognized educational institution or a training program accredited as provided in paragraph (2) of this subsection. For an occupational therapist, a minimum of six months of supervised field work experience is required. For an occupational therapy assistant, a minimum of two months of supervised field work experience is required; and
- Has passed an examination as provided for in Code Section 43-28-10

Please visit <http://sos.ga.gov> for more information.

Hawaii

Department of Commerce and Consumer Affairs
 Professional & Vocational Licensing
 King Kalakaua Building
 335 Merchant Street
 Honolulu, Hawaii 96813

Phone: (808) 586-3000

Hawaii Requirements

§436B-10 Application and requirements for licensure

Application for a license shall be made on an application form to be furnished by the licensing authority. An applicant shall provide the following information on the application form:

- The applicant's legal name;
- Affirmation that the applicant is beyond the age of majority;
- The applicant's current residence, business and mailing addresses, and phone numbers;
- The applicant's social security number if the licensing authority is authorized by federal law to require the disclosure;
- The date and place of any conviction of a penal crime directly related to the profession or vocation in which the applicant is applying for licensure, unless the conviction has been expunged or annulled, or is otherwise precluded from consideration by section 831-3.1;
- Proof that the applicant is a United States citizen, a United States national, or an alien authorized to work in the United States;
- Disclosure of similar licensure in any state or territory;
- Disclosure of disciplinary action by any state or territory against any license held by the applicant; and
- Any other information the licensing authority may require to investigate the applicant's qualifications for licensure. Failure to provide the above information and pay the required fees shall be grounds to deny the application for licensure.
 - In addition to any other requirements provided by law, all applicants shall be:
 - Beyond the age of majority; and
 - A United States citizen, a United States national, or an alien authorized to work in the United States.

Please visit <http://cca.hawaii.gov> for more information.

Idaho

State Occupational Therapy Licensure Board
700 west State Street
Boise, ID 83702

Phone: (208) 334-3233

Contact: ibol@ibol.idaho.gov

Idaho Requirements

020.GENERAL QUALIFICATIONS FOR LICENSURE

- **Applicant.** An applicant must be of good moral character. The Board may refuse licensure if it finds the applicant has engaged in conduct prohibited by Section 54-3713, Idaho Code; provided, the Board shall take into consideration the rehabilitation of the applicant and other mitigating circumstances. (3-29-10)
- **Education.** Each applicant shall provide evidence of successful completion of the academic requirements of an educational program in occupational therapy that is accredited by the American Occupational Therapy Association's Accreditation Council for Occupational Therapy Education (ACOTE), or by a predecessor or successor organization recognized by the United States Secretary of Education, the Council for Higher Education Accreditation, or both. (3-29-10)
- **Experience.** Each applicant shall submit evidence of having successfully completed a period of supervised fieldwork experience acceptable to the board, which fieldwork shall be: (4-2-03)
 - For an occupational therapist, a minimum of six (6) months of supervised fieldwork experience; or (4-2-03)
 - For an occupational therapy assistant, a minimum of four (4) months of supervised fieldwork experience. (3-29-10)
- **Examination.** Each applicant shall either pass an examination required by the Board or shall be entitled to apply for licensure by endorsement or limited permit. (1-5-88)
 - The written examination shall be the examination conducted by the National Board for Certification in Occupational Therapy, Inc. (NBCOT) and the passing score shall be the passing score established by the NBCOT
 - An applicant for licensure by examination who fails to pass the examination on two (2) attempts must submit a new application as specified in Subsection 021.01. (3-29-10)
- **Good Standing.** An applicant must be in good standing as defined in these rules.

Please visit <https://ibol.idaho.gov> for more information.

Illinois

Illinois Department of Financial & Professional Regulation
100 West Randolph
Chicago, IL 60601

Phone: (888) 473-4858

Illinois Requirements

Section 1315.110 Application for Licensure

Any person seeking licensure as a registered occupational therapist shall file an application with the Division, on forms supplied by the Division, along with the following:

- Certification that the applicant has completed an approved program of occupational therapy as set forth in Section 1315.100;
- Verification of the successful completion of the Certification Examination for Occupational Therapist, which shall be received directly from the designated testing service;
- Verification of approval to sit for the examination if an applicant wishes to practice prior to passing the examination pursuant to Section 3(6) of the Illinois Occupational Therapy Act [225 ILCS 75] (Act);
- The required fee set forth in Section 1315.130(a) of this Part; and
- Certification, on forms provided by the Division, from the jurisdiction in which the applicant was originally licensed and is currently licensed, if applicable, stating:
 - The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;
 - A description of the examination in that jurisdiction; and
 - Whether the file on the applicant contains any record of disciplinary actions taken or pending.

Please visit <https://www.idfpr.com/profs/occtherapy.asp> for more information.

Indiana

Indiana Professional Licensing Agency
402 W. Washington Street
Indianapolis, Indiana 46204

Phone: (317) 234-8800

Contact: pla14@pla.in.gov

Indiana Requirements

25-23.5-5-1Application; contents

A person who applies for a license as an occupational therapist or an occupational therapy assistant must present satisfactory evidence to the committee that the person:

- does not have a conviction for a crime that has a direct bearing on the person's ability to practice competently;
- has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the person was not able to practice as an occupational therapist or occupational therapy assistant without endangering the public;
- has:
 - before July 1, 2006, graduated from a school or program of occupational therapy or a program for occupational therapy assistants approved by the board; or
 - after June 30, 2006, graduated:
 - with a master's degree or its equivalent from a school or program of occupational therapy; or
 - from a program for occupational therapy assistants;
- approved by the board;
- has passed an occupational therapist or occupational therapy assistant licensing examination approved by the board under section 4.5 of this chapter; and
- has met the clinical experience requirements established by the board.

Please visit <https://www.in.gov/pla/ot.htm> for more information.

Iowa

Iowa Department of Public Health
Lucas State office Building
321 E 12th Street
Des Moines, IA 50319-0075

Phone: (515) 281-7689

Iowa Requirements

645—206.2(147) Requirements for licensure

The following criteria shall apply to licensure:

- The applicant shall complete a board-approved application.
- The applicant shall complete the application form according to the instructions contained in the application. If the application is not completed according to the instructions, the application will not be reviewed by the board.
- Each application shall be accompanied by the appropriate fees payable by check or money order to the Board of Physical and Occupational Therapy
- No application will be considered by the board until official copies of academic transcripts sent directly from the school to the board have been received by the board.
- The licensure examination score shall be sent directly from the examination service to the board to confirm a passing score on the examination.

Please visit <https://idph.iowa.gov> for more information.

Kansas

Kansas Board of Healing Arts
800 SW Jackson
Topeka, KS 6612

Phone: (785) 296 7413

Kansas Requirements

65-5406. Application for licensure; requirements.

An applicant applying for licensure as an occupational therapist or as an occupational therapy assistant shall file a written application on forms provided by the board, showing to the satisfaction of the board that the applicant meets the following requirements:

- Education: The applicant shall present evidence satisfactory to the board of having successfully completed the academic requirements of an educational program in occupational therapy recognized by the board.
- Experience: The applicant shall submit to the board evidence of having successfully completed a period of supervised field work at a minimum recognized by the board.
- Examination: The applicant shall pass an examination as provided for in K.S.A. 65-5407 and amendments thereto.
- Fees: The applicants shall pay to the board all applicable fees established under K.S.A. 65-5409 and amendments thereto.

Please visit <http://www.ksbha.org> for more information.

Kentucky

Kentucky Board of Licensure for Occupational Therapy
911 Leawood Drive
Frankfort, KY 40601

Phone: (502) 782-8807

Contact: OT@ky.gov

Kentucky Requirements

319A.110 Application for license.

An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall file a written application on a form provided by the board, showing to the satisfaction of the board that the person:

- Is of good moral character; and
- (b) Has successfully completed the academic requirements of an educational program in occupational therapy or for occupational therapy assistants accredited by the American Occupational Therapy Association's Accreditation Council for Occupational Therapy Education or its equivalent.

An applicant shall submit to the board evidence of successful completion of a period of supervised fieldwork experience arranged by the recognized educational institution where the applicant met the academic requirements. To be considered for licensure, the following minimum amount of supervised fieldwork experience shall have been completed:

- The equivalent of twenty-four (24) weeks for an occupational therapist

An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall pass an examination as provided for in KRS 319A.120.

Please visit <http://bot.ky.gov> for more information.

Louisiana

Louisiana State Board of Medical Examiners
630 Camp Street
New Orleans, LA 70130

Phone: (504) 568-7767

Contact: ebarberot@lsbme.la.gov

Louisiana Requirements

§3006. Requirements for licensure

An applicant applying for a license as an occupational therapist or as an occupational therapy assistant shall file a written application on forms provided by the board, showing to the satisfaction of the board that he:

- Is of good moral character.
- Has successfully completed the academic and supervised field work experience requirements to sit for the "Certification Examination for Occupational Therapist, Registered or the Certification Examination for occupational therapy assistant" and is approved by the board.

§3007. Examination for licensure

- The board shall use the examination administered by an independent agency under contract with the American Occupational Therapy Association, Inc. (AOTA), to administer the examinations for licensure under this Chapter.
- Any person applying for licensure shall, in addition to demonstrating his eligibility in accordance with the requirements of R.S. 37:3006, make application to the board for review of proof of his current certification by the American Occupational Therapy Association Inc. (AOTA), on a form and in such a manner as the board shall prescribe.
- Applicants for licensure shall be examined at a time and place established by the American Occupational Therapy Association

Please visit <http://www.lsbme.la.gov> for more information.

Maine

State of Maine Department of Professional & Financial Regulation
Office of Professional and Occupational Regulation
35 State House Station
Augusta, Maine 04333-0035

Phone: (207) 624-8603

Maine Requirements

§2279. Qualifications

An applicant applying for a license as an occupational therapy practitioner must file a written application showing that the applicant meets the following requirements:

- **Residence.** An applicant need not be a resident of this State.
- **Character**
 - 2 character references
- **Education.** An applicant must present evidence satisfactory to the board of having successfully completed the academic and fieldwork requirements of an educational program in occupational therapy or occupational therapy assisting.
 - The occupational therapy or occupational therapy assisting educational program must be accredited by ACOTE
- **Experience.**
- **Examination.** An applicant for licensure as an occupational therapy practitioner must pass an examination as provided for in section 2280-A

Please visit <http://www.mainelegislature.org> for more information.

Maryland

Board of Occupational Therapy Practice
Spring Grove Hospital Center
55 Wade Avenue
Baltimore, MD 21228

Phone: (410) 402-8556

Contact: mdotboard.user@maryland.gov

Maryland Requirements

.02 Licensure

To apply for a license, an applicant must submit the following:

- An application completed in accordance with the directions provided
- Verification of:
 - Initial certification or examination from the NBCOT
 - Examination score from the testing agency
- Proof of fingerprinting for completion of criminal history records check
- Verification of successful completion of the Maryland Board of Occupational Therapy Jurisprudence Examination
- Documentation verifying:
 - Maintenance of current certification with the NBCOT
 - Completion of continuing competency activities

Please visit <https://health.maryland.gov> for more information.

Massachusetts

Board of Allied Health Professionals
1000 Washington Street
Boston, MA 02118

Phone: (617) 727-0054

Contact: alliedhealth@state.ma.us

Massachusetts Requirements

Chapter 112: Section 23G. Occupational therapists; qualifications

An applicant for licensure as an occupational therapist shall:

- successfully completed an accredited occupational therapist educational program approved by the board,
- successfully completed the therapist level field work requirements as stipulated in the essentials of an accredited educational program for the occupational therapist or its equivalent,
- successfully passed an examination approved by the board for licensure as an occupational therapist. Such examination shall be written and shall test the applicants' knowledge of the basic and clinical sciences related to the occupational therapy theory and practice, including the applicant's professional skills and judgements in the utilization of occupational therapy techniques and methods, and such other subjects as the board may deem useful to determine the applicant's fitness to act as an occupational therapist

Please visit <https://www.pcshq.com> for more information.

Michigan

Department of Licensing and Regulatory Affairs
Ottawa Building
611 W. Ottawa
P.O. Box 30004
Lansing, MI 48909

Phone: (517) 373-1820

Contact: bplhelp@michigan.gov

Michigan Requirements

ELIGIBILITY FOR OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT LICENSE BY EXAMINATION (first license)

- For Occupational Therapist, must have graduated from an occupational therapy educational program that is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) or approved by the World Federation of Occupational Therapists (WFOT). For Occupational Therapy Assistant, must have graduated from an Occupational Therapy Assistant program that is accredited by the ACOTE.
- Achieve a passing score on the occupational therapist certification examination administered by the National Board for Certification in Occupational Therapy (NBCOT) within the 3 years preceding the date application is filed.
- Certification of your passing the jurisprudence examination. Must have passed exam within 3 years preceding the application for licensure. Applicants for licensure must take the jurisprudence examination through PSI. PSI can be contacted by visiting www.psiexams.com or by calling PSI at 800-733-9267.
- Submit the Occupational Therapist/Occupational Therapy Assistant by Examination Application http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27545---,00.html found at with the appropriate fee.

Please visit <http://www.michigan.gov> for more information.

Minnesota

Minnesota Board of Occupational Therapy Practice
2829 University Avenue SE
Minneapolis, MN 55414

Phone: (612) 548-2180

Contact: occupational.therapy@state.mn.us

Minnesota Requirements

148.6408 QUALIFICATIONS FOR OCCUPATIONAL THERAPIST

1. Education required.

- An applicant who has received professional education in the United States or its possessions or territories must successfully complete all academic and fieldwork requirements of an educational program for occupational therapists approved or accredited by the Accreditation Council for Occupational Therapy Education.
- An applicant who has received professional education outside the United States or its possessions or territories must successfully complete all academic and fieldwork requirements of an educational program for occupational therapists approved by a member association of the World Federation of Occupational Therapists

2. Qualifying examination score required

- An applicant must achieve a qualifying score on the credentialing examination for occupational therapist.
- The board shall determine the qualifying score for the credentialing examination for occupational therapist. In determining the qualifying score, the board shall consider the cut score recommended by the National Board for Certification in Occupational Therapy, or other national credentialing organization approved by the board, using the modified Angoff method for determining cut score or another method for determining cut score that is recognized as appropriate and acceptable by industry standards.
- The applicant is responsible for:
 - making arrangements to take the credentialing examination for occupational therapist;
 - bearing all expenses associated with taking the examination; and
 - having the examination scores sent directly to the board from the testing service that administers the examination.

Please visit <https://mn.gov> for more information.

Mississippi

Mississippi State Department of Health
570 East Woodrow Wilson Drive
Jackson, MS 39216

Phone: (601) 576-7400

Mississippi Requirements

Rule 8.4.1 Licensure Requirements:

An applicant for a regular license as an occupational therapist or occupational therapy assistant shall submit to the Department, verified by oath, written evidence in form and content satisfactory to the Department that the applicant:

- is of good moral character;
- has been awarded a degree from an education program recognized by the Board;
- has successfully completed a supervised field experience;
 - for an occupational therapist, as reflected in the current accrediting standards;
 - for an occupational therapy assistant, as reflected in the current accrediting standards;
- has passed an examination approved by the Department; and
- has paid the required fee(s).
- For an occupational therapist, the program shall be accredited by the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association or the board-recognized accrediting body.
- For an occupational therapy assistant, the program shall be approved by the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association or the board-recognized accrediting body.

Please visit <https://msdh.ms.gov> for more information.

Missouri

Board of Occupational Therapy
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335

Phone: (573) 526-3489

Contact: ot@pr.mo.gov

Missouri Requirements

324.071. Application for a license

- The applicant applying for a license to practice occupational therapy shall provide evidence of being initially certified by a certifying entity and has completed an application for licensure and all applicable fees have been paid.
- The certification requirement shall be waived for those persons who hold a current registration by the board as an occupational therapist or occupational therapy assistant on August 28, 1997, provided that this application is made on or before October 31, 1997, and all applicable fees have been paid. All other requirements of sections 324.050 to 324.089 must be satisfied.
- The person shall have no violations, suspensions, revocation or pending complaints for violation of regulations from a certifying entity or any governmental regulatory agency in the past five years.
- The board may negotiate reciprocal contracts with other states, the District of Columbia, or territories of the United States which require standards for licensure, registration or certification considered to be equivalent or more stringent than the requirements for licensure pursuant to sections 324.050 to 324.089

Please visit <https://pr.mo.gov> for more information.

Montana

Department of Labor and Industry Business Standards Division
Board of Occupational Therapy
301 S Park Ave
Helena, MT 59601

Phone: (406) 841-2319

Contact: DLIBSDLicensingUnitB@mt.gov

Montana Requirements

37-24-303. Requirements for licensure

To be eligible for licensure by the board as an occupational therapist or an occupational therapy assistant, the applicant shall:

- present evidence of having successfully completed the academic requirements of an educational program recognized by the board for the license sought;
- submit evidence of having successfully completed a period of supervised fieldwork experience arranged by the recognized educational institution where the person completed the academic requirements or by a nationally recognized professional association;
- submit evidence of having been certified by the national board for certification in occupational therapy, inc. (NBCOT); and
- pass an examination prescribed by the board.
- The supervised fieldwork experience requirement for an occupational therapist is a minimum of 6 months. The supervised fieldwork experience requirement for an occupational therapy assistant is a minimum of 2 months

Please visit <http://leg.mt.gov> for more information.

Nebraska

Nebraska Department of Health and Human Services
301 Centennial Mall South
Lincoln, Nebraska 68509

Phone: (402) 471-3121

Nebraska Requirements

114-003.01 Qualifications

To receive a credential to practice as an occupational therapist or an occupational therapy assistant, an individual must meet the following qualifications:

- Age and Good Character: Be at least 19 years old and of good character;
- Citizenship/Resident Information: For purposes of Neb. Rev. Stat. §§4-108 to 4-114, a citizen of the United States or qualified alien under the Federal Immigration and Nationality Act
- Education: Have successfully completed the academic requirements of an educational program in occupational therapy for an occupational therapist or occupational therapy assistant;
- Field Experience: Have successfully completed an approved supervised fieldwork experience for an occupational therapist or for an occupational therapy assistant; and
- Examination: Have passed the licensure examination with a scaled score of 450 or above for the applicable credential.

Please visit <http://www.sos.ne.gov> for more information.

Nevada

State of Nevada Board of Occupational Therapy
6160 Mae Anne Ave
Reno, NV 89523

Phone: (775) 746-4101

Nevada Requirements

NRS 640A.120 Qualifications for license

To be eligible for licensing by the Board as an occupational therapist or occupational therapy assistant, an applicant must:

- Be a natural person of good moral character.
- Except as otherwise provided in [NRS 640A.130](#), have satisfied the academic requirements of an educational program approved by the Board. The Board shall not approve an educational program designed to qualify a person to practice as an occupational therapist or an occupational therapy assistant unless the program is accredited by the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association, Inc., or its successor organization.
- Except as otherwise provided in [NRS 640A.130](#), have successfully completed:
 - (a) If the application is for licensing as an occupational therapist, 24 weeks; or
 - (b) If the application is for licensing as an occupational therapy assistant, 16 weeks, or of supervised fieldwork experience approved by the Board. The Board shall not approve any supervised experience unless the experience was sponsored by the American Occupational Therapy Association, Inc., or its successor organization, or the educational institution at which the applicant satisfied the requirements of subsection 2.
- Except as otherwise provided in [NRS 640A.160](#) and [640A.170](#), pass an examination approved by the Board.

Please visit <https://www.leg.state.nv.us> for more information.

New Hampshire

Office of Professional Licensure and Certification
121 South Fruit Street
Concord, NH 03301

Phone: (603) 271-2152

New Hampshire Requirements

326-C:5 Eligibility for Licensure

An applicant shall possess the following qualifications to be licensed:

- Be at least 17 years of age.
- Be of good moral character.
- Successfully complete an academic program in occupational therapy accredited by the American Council for Occupational Therapy Education (ACOTE) or its successor organization or be certified by the National Board for Certification in Occupational Therapy, Inc., or its successor organization.
- Successfully complete a period, as specified in paragraph II, of supervised field work experience approved by the educational institution where the applicant met his or her academic requirements, or be certified by the National Board for Certification in Occupational Therapy, Inc., or its successor organization.
- Successfully complete the entry level certification examination for occupational therapists or occupational therapy assistants approved by the board, such as the examination administered by the National Board for Certification in Occupational Therapy, Inc. or by another nationally recognized credentialing body.
- If passing the required examination more than one year before submitting the application for licensure, meet the continuing competency requirements established by the board in rules adopted pursuant to RSA 541-A.

A minimum of 6 months of supervised fieldwork experience is required for licensure as an occupational therapist, and a minimum of 2 months of supervised fieldwork experience is required for licensure as an occupational therapy assistant.

The board may, upon notice and opportunity for a hearing, deny an application for initial licensure or issue a conditional license. The board may, upon notice and opportunity for a hearing, deny an application for reinstatement of a license or reinstate the license with conditions. Conditions imposed may include a requirement for continuing education, practice under the supervision of a licensed occupational therapist, or any other condition set forth in the section addressing conditional licenses in RSA 328-F.

Please visit <http://www.gencourt.state.nh.us> for more information.

New Jersey

New Jersey Division of Consumer Affairs
124 Halsey Street
Newark, New Jersey 07102

Phone: (973) 504-6200

Contact: InitialApplications@dca.lps.state.nj.us

New Jersey Requirements

45:9-37.61. Requirements for licensure as occupational therapist

To be eligible for licensure as an occupational therapist, an applicant shall fulfill the following requirements:

- Be at least 18 years of age;
- Be of good moral character;
- Present evidence to the director of having successfully completed the academic requirements of an educational program in occupational therapy approved by the director, in consultation with the council, and accredited by the American Occupational Therapy Association, the World Federation of Occupational Therapy or other nationally recognized programmatic accrediting agency;
- Submit to the director evidence of having successfully completed at least 24 weeks of supervised fieldwork experience approved by the educational institution at which the applicant completed the occupational therapy educational program; and
- Successfully complete an examination administered or approved by the director, in consultation with the council, to determine the applicant's competence to practice occupational therapy

Please visit <http://www.njconsumeraffairs.gov> for more information.

New Mexico

New Mexico Regulation and Licensing Department
2550 Cerrillos Road
Santa Fe, NM 87505

Phone: (505) 476-4500

New Mexico

16.15.2.8 Examination

- The examination prescribed by the board is the national board for certification in occupational therapy examination for an occupational therapist registered or certified occupational therapist assistant. All applicants for licensure, must obtain a passing grade on the examination as determined by NBCOT.
- The board requires each applicant to pass an examination on the state laws, rules and regulations that pertain to the practice of occupational therapy in New Mexico.

16.15.2.9 Initial Application for License

- An application packet may be obtained from the state licensure board office.
- The application must be submitted on completed forms as supplied by the board.
- A photograph of the applicant taken within six months prior to filing application must be submitted with the application.
- Application fees in the form of a check or money order must be submitted in full with the application
- Verification of registration or certification may be provided

Please visit <http://www.rld.state.nm.us> for more information.

New York

New York State Education Department
Office of the Professions
89 Washington Avenue
Albany, NY 12234

Phone: (518) 474-3817

Contact: otbd@nysed.gov

New York Requirements

§7904. Requirements for a professional license

To be licensed as an occupational therapist or as an occupational therapy assistant in New York State you must:

- File an application with the department.
- Have satisfactorily completed an approved occupational therapy curriculum in at least a baccalaureate or master's program, or its equivalent, as determined by the department in accordance with the commissioner's regulations.
- Have a minimum of six months of supervised occupational therapy experience which supervision and experience shall be satisfactory to the board of occupational therapy and in accordance with the commissioner's regulations.
- Pass an examination satisfactory to the board of occupational therapy and in accordance with the commissioner's regulations.
- Be at least twenty-one years of age.
- Meet no requirements as to United States citizenship.
- Be of good moral character as determined by the department.
- Pay a fee of one hundred forty dollars to the department for admission to a department conducted examination and for an initial license, a fee of seventy dollars for each re-examination, a fee of one hundred fifteen dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of one hundred fifty-five dollars for each triennial registration period.

Please visit <http://www.op.nysed.gov> for more information.

North Carolina

North Carolina Board of Occupational Therapy
150 Fayetteville Street
Raleigh, NC 27601

Phone: (919) 832-1380

Contact: administrator@ncbot.org

North Carolina Requirements

SECTION .0200 - APPLICATION FOR LICENSE

Each applicant, including those trained outside the United States or its territories, for an occupational therapist or occupational therapy assistant license shall complete an application form provided by the Board. This form shall be submitted to the Board and shall be accompanied by:

- one head and shoulders photograph (passport type), taken within the past six months, of the applicant of acceptable quality for identification, two inches by two inches in size;
- the proper fees, as required by 21 NCAC 38 .0204;
- evidence from the National Board for Certification of Occupational Therapy (NBCOT) of successful completion of the certification examination administered by it. Evidence of successful completion of the NBCOT certification examination shall be accepted as proof of graduation from an accredited curriculum and successful completion of field work requirements;
- two signed statements on forms provided by the Board attesting to the applicant's good moral character; and
- successful completion of a jurisprudence exam administered by the Board

Please visit <http://www.ncbot.org> for more information.

North Dakota

North Dakota Board of Occupational Therapy
P.O. Box 4005
Bismarck, ND 58502

Phone: (701) 250-0847

Contact: ndotboard@aptnd.com

North Dakota Requirements

43-40-08. Requirements for licensure

An applicant applying for a license as an occupational therapist or as an occupational therapy assistant shall file a written application provided by the board, demonstrating to the satisfaction of the board that the applicant:

- Is competent.
- Will adhere to the code of ethics adopted by the board.
- Has successfully completed the academic requirements of an educational program in occupational therapy recognized by the board.
 - The occupational therapy educational program must be accredited by a national occupational therapy accrediting agency approved by the board.
 - The occupational therapy assistant educational program must be accredited by a national occupational therapy accrediting agency approved by the board.
- Has successfully completed a period of supervised fieldwork experience required by the accredited educational institution where the applicant met the academic requirements required by a national occupational therapy accrediting agency approved by the board.
- Has passed an examination approved by the board

Please visit <http://www.legis.nd.gov> for more information.

Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board
77 S. High Street
Columbus, Ohio 43215-6108

Phone: (614) 466-3774

Ohio Requirements

4755.07 License qualifications

No person shall qualify for licensure as an occupational therapist or as an occupational therapy assistant unless the person has shown to the satisfaction of the occupational therapy section of the Ohio occupational therapy, physical therapy, and athletic trainers board that the person:

- Is of good moral character;
- Has successfully completed the academic requirements of an educational program recognized by the section, including a concentration of instruction in basic human sciences, the human development process, occupational tasks and activities, the health-illness-health continuum, and occupational therapy theory and practice;
- Has successfully completed a period of supervised fieldwork experience at a recognized educational institution of a training program approved by the educational institution where the person met the academic requirements. For an occupational therapist, a minimum of six months of supervised fieldwork experience is required. For an occupational therapy assistant, a minimum of two months of supervised fieldwork experience is required.
- Has successfully passed a written examination testing the person's knowledge of the basic and clinical sciences relating to occupational therapy, and occupational therapy theory and practice, including the applicant's professional skills and judgment in the utilization of occupational therapy techniques and methods, and such other subjects as the section may consider useful to determine the applicant's fitness to practice. The section may require separate examinations of applicants for licensure as occupational therapy assistants and applicants for licensure as occupational therapists.

Please visit <http://www.otptat.ohio.gov> for more information.

Oklahoma

Oklahoma State Board of Medical Licensure and Supervision
101 NE 51st Street
Oklahoma City, OK 73105-1821

Phone: (405) 962-1400

Oklahoma Requirements

435:30-1-3. Licensure by examination

Requirements for licensure by examination for Occupational Therapists or Occupational Therapy Assistants are as follows:

- All applicants for licensure by examination must meet the statutory requirements set forth in the Oklahoma Occupational Therapy Practice Act, hereinafter referred to as Act.
- The State Board of Medical Licensure and Supervision, hereinafter referred to as Board, recognizes and approves the Examination of the National Board for Certification in Occupational Therapy (NBCOT) as an examination acceptable for licensure of an occupational therapist or occupational therapy assistant.
- In the event the Board administers the examination set forth in (2) of this section or any other examination approved by them, the application for licensure by examination must be on file at the office of the Board at least 30 days prior to the examination. No person shall be admitted to the examination until satisfactory evidence is submitted to the Board of his/her qualifications to be admitted to such examination.
- Submission of proof of scores of a passing grade, as determined by the NBCOT, shall constitute satisfactory evidence of applicant's qualifications for licensure. Applicants must have the scores submitted to this Board through a reporting service approved by this Board.
- An applicant who meets academic, clinical and educational requirements for licensure as an Occupational Therapist or Occupational Therapy Assistant may practice under the direct, on-sight supervision of a licensed Occupational Therapist in the status of a graduate Occupational Therapy student or a graduate Occupational Therapy Assistant.
 - Said status will be communicated to the applicant by informal letter from the Board staff. Such status is not tantamount to licensure and does not constitute licensure in any form. A person in this temporary status must identify himself/herself as such and may not hold himself or herself out as a licensed Occupational Therapist or Occupational Therapy Assistant.
 - This temporary status may be valid for up to one year. After one year, the graduate Occupational Therapist student or graduate Occupational Therapy Assistant student may not practice in Oklahoma until a passing score on the exam is received.
- Upon failure of examination by any applicant for Occupational Therapist or Occupational Therapy Assistant licensure, said applicant may still function as a graduate Occupational Therapist student or a graduate Occupational Therapy Assistant student. The status of said applicant will be reviewed at each meeting of the Occupational Therapy Advisory Committee.

- The Committee may in its discretion require any applicant to appear in person before the Committee in connection with consideration of said initial licensure
- Applicants who have not taken and passed the approved licensure examination within the past five years may be required to provide proof of continued competence as evidenced by one or more of the following:
 - Professional practice of at least 1000 hours per year for the past three years;
 - Continuing education consisting of up to two hours for each month out of practice, obtained within the last two years and approved by the Committee;
 - Re-examination by the NBCOT.

Please visit <http://www.okmedicalboard.org> for more information.

Oregon

Occupational therapy Licensing Board
800 NE Oregon Street
Portland, OR 97232

Phone: (971) 673-0198

Contact: OTLB.info@state.or.us

Oregon Requirements

675.240 Qualifications for licensing as occupational therapist

Each applicant for licensure as an occupational therapist shall:

- Have successfully completed an educational program in occupational therapy recognized by the Occupational Therapy Licensing Board, with concentration in biological or physical science, psychology and sociology, and with education in selected manual skills.
- Pass to the satisfaction of the board an examination adopted by the board to determine the fitness of the applicant for practice as an occupational therapist or be entitled to be licensed as provided in ORS 675.270.
- Have successfully completed at least six months of supervised field work that complies with rules adopted by the board.
- Comply with continuing education requirements as adopted by the board by rule.
- If the applicant has been unlicensed for more than three years, complete a board-approved reentry program or retake the board-approved national examination to determine fitness for practice as an occupational therapist.

Please visit <http://www.oregon.gov> for more information.

Pennsylvania

State Board of Occupational Therapy
P.O. Box 2649
Harrisburg, PA 17105-2649

Phone: (717) 783-1389

Contact: ST-OCCUPATIONAL@PA.GOV

Pennsylvania Requirements

Section 8. Requirements for licensure

An applicant applying for a license as an occupational therapist or as an occupational therapy assistant shall submit a written application on forms provided by the board evidencing and showing to the satisfaction of the board that he or she:

- Is of good moral character.
- Has completed the academic requirements of an approved educational program in occupational therapy recognized by the board with the advice and consultation of recognized national accrediting agencies and professional organizations including the American Occupational Therapy Association as follows:
 - For an occupational therapist, a four-year program, or its equivalent as established by the board.
 - For an occupational therapy assistant, a two-year program, or its equivalent as established by the board.
- Has successfully completed a period of supervised fieldwork experience at a recognized educational institute or a training program approved by the educational institution where the academic requirements met were as follows:
 - For an occupational therapist a minimum of six months of supervised fieldwork experience.
 - For an occupational therapy assistant, a minimum of two months of supervised fieldwork.
- Has passed an examination approved by the board.
- Has professional liability insurance in accordance with the following provisions:
 - Effective by the next biennial period for license renewal following the effective date of this paragraph, an occupational therapist shall obtain and maintain professional liability insurance as specified in subparagraphs (ii) and (iii). The occupational therapist shall notify the board within 30 days of the occupational therapist's failure to be covered by the required insurance. Failure to notify the board shall be actionable under section 16. Further, the license of the occupational therapist shall automatically be suspended upon failure to be covered by the required insurance and shall not be restored until submission to the board of satisfactory evidence that the occupational therapist has the required professional liability insurance coverage.
 - The board shall accept from an occupational therapist as satisfactory evidence of insurance coverage under this paragraph any or all of the following: self-insurance, personally purchased professional liability insurance, professional

- liability insurance coverage provided by the occupational therapist's employer or any similar type of coverage acceptable to the board.
- The level of professional liability insurance coverage shall be in the minimum amount of \$1,000,000 per occurrence or claims made. Failure to maintain the required insurance coverage shall subject the occupational therapist to disciplinary proceedings.
 - The applicant for an occupational therapist's license shall provide proof that the applicant has obtained professional liability insurance in accordance with subparagraph (iii). It is sufficient if:
 - the applicant files with the application a copy of a letter from the applicant's professional liability insurance carrier indicating that the applicant will be covered against professional liability in the required amounts effective upon the issuance of the applicant's license to practice occupational therapy in this Commonwealth; or
 - the applicant certifies that the applicant will be covered by an employer against professional liability in required amounts upon the commencement of employment as an occupational therapist, provided that the applicant does not practice occupational therapy prior to the commencement of such employment.
 - Within 30 days after the issuance of a license or within 30 days after the commencement of employment as described in subparagraph (iv), the occupational therapist shall submit to the board the certificate of insurance or a copy of the policy declaration page.

Please visit <http://www.dos.pa.gov> for more information.

Rhode Island

Department of Health
3 Capitol Hill
Providence, RI 02908

Phone: (401) 222-5960

Rhode Island Requirements

§ 5-40.1-8. Requirements for licensure

Any applicant seeking licensure as an occupational therapist or occupational therapy assistant in this state must:

- Be at least eighteen (18) years of age;
- Be of good moral character;
- Have successfully completed the academic requirements of an education program in occupational therapy accredited by the American Occupational Therapy Association's Accreditation Council for Occupational Therapy Education or other therapy accrediting agency that may be approved by the board;
- Have successfully completed a period of supervised fieldwork experience arranged by the recognized educational institution where he or she met the academic requirements:
 - For an occupational therapist, a minimum of twenty-four (24) weeks of supervised fieldwork experience shall be required;
 - For an occupational therapy assistant, a minimum of twelve (12) weeks shall be required;
- Have successfully passed the National Certification Examination for Occupational Therapists, Registered, or National Certification Examination for Occupational Therapy Assistants, of the National Board for Certification in Occupational Therapy (NBCOT) or other occupational therapy certification examination as approved by the board

Please visit <http://webserver.rilin.state.ri.us> for more information.

South Carolina

South Carolina Department of Labor
Licensing and Regulation
110 Centerview Dr
Columbia, SC 29210

Phone: (803)896-4683

Contact: Contact.OT@llr.sc.gov

South Carolina Requirements

94–04. General Licensing Provisions for Occupational Therapists

An applicant for initial licensure as an occupational therapist must:

- be a graduate of an occupational therapy educational program approved by the Board; and
- submit an application on a form approved by the Board, along with the required fee; and
- pass an examination approved by the Board; and
- submit proof satisfactory to the Board that the applicant is in good standing with the National Board for Certification in Occupational Therapy (NBCOT) or other Board-approved certification program

Please visit <http://www.scstatehouse.gov/> for more information.

South Dakota

Board of Medical & Osteopathic Examiners
101 N Main Ave
Sioux Falls, SD 57104

Phone: (605) 367-7781

South Dakota Requirements

36-31-6. Application for licensure—Requirements

- Residence: Applicant need not be a resident of this state;
- Character: Applicant shall be of good moral character;
- Education: Applicant shall present evidence satisfactory to the board of having successfully completed the academic requirements of an educational program in occupational therapy recognized by the board:
 - The occupational therapy educational program shall be accredited by the committee on allied health education and accreditation/American Medical Association in collaboration with the American Occupational Therapy Association;
 - The occupational therapy assistant educational program shall be approved by the American Occupational Therapy Association.
- Experience: Applicant shall submit to the board evidence of having successfully completed a period of supervised fieldwork experience arranged by the recognized educational institution where he met the academic requirements or by the nationally recognized professional association:
 - For an occupational therapist, a minimum of six months of supervised fieldwork experience is required;
 - For an occupational therapy assistant, a minimum of two months of supervised fieldwork experience is required.

Examination: An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall pass an examination approved by the board upon recommendation by the occupational therapy committee
- Certification: In order to apply physical agent modalities as defined in § 36-3-1, an occupational therapist or occupational therapist assistant shall be qualified pursuant to this subdivision, as follows:
 - Has successfully completed twenty-five hours of American Occupational Therapy Association or American Physical Therapy Association approved education covering physical agent modalities and completed a supervised mentorship to include five case studies on each class of modality to be incorporated into patient care;
 - Is certified as a hand therapist by the Hand Therapy Certification commission or other equivalent entity recognized by the board; or
 - Has completed education during a basic occupational therapy educational program that included demonstration of competencies on each class of the physical agent modalities.

Please visit <http://sdlegislature.gov> for more information.

Tennessee

Board of Occupational Therapy
665 mainstream Drive
Nashville, TN 37243

Phone: (615) 741-3807

Tennessee Requirements

63-13-202 Applicants for Licensure—Qualification—Examinations

An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall file an application showing, to the satisfaction of the board of occupational therapy, that the applicant:

- Is of good moral character;
- Has successfully completed the academic requirements of an educational program accredited by ACOTE or its predecessor organization. The accredited program shall be a program for occupational therapists or a program for occupational therapy assistants, depending upon the category of licensure for which the applicant is applying;
- Has successfully completed the period of supervised fieldwork experience required by ACOTE; and
- Has made an acceptable score on a written or computerized examination designed to test the applicant's knowledge of the basic and clinical services related to occupational therapy, occupational therapy techniques and methods and other subjects that may help to determine an applicant's fitness to practice. The board of occupational therapy shall approve an examination for occupational therapists and an examination for occupational therapy assistants and shall establish standards for acceptable performance on each examination. The board is authorized to use the entry level national examinations prepared and administered by NBCOT as the examinations used to test applicants for licensure as occupational therapists or occupational therapy assistants and is authorized to use the standards of NBCOT in determining an acceptable score on each examination.

Please visit <https://www.tn.gov> for more information.

Texas

Executive Council of Physical Therapy and Occupational Therapy Examiners
333 Guadalupe
Austin, TX 78701-3942

Phone: (512) 305-6900

Texas Requirements

364.1. Requirements for Licensure.

All applicants for initial Texas licensure shall:

- submit a complete Board application form or online Board application with a recent passport-type color photograph of the applicant;
- submit a non-refundable application fee as set by the Executive Council;
- submit a successfully completed Board jurisprudence examination on the Act and Rules;
- have completed an accredited OT/OTA program;
- have completed supervised fieldwork experience, a minimum of 6 months for OT and 2 months for OTA; and
- either meet the requirements in §364.2 of this title (relating to Initial License by Examination) and apply by examination or meet the requirements in §364.4 of this title (relating to Licensure by Endorsement) and apply by endorsement

Please visit <https://www.ptot.texas.gov> for more information.

Utah

Utah Department of Commerce
 Division of Occupational and Professional Licensing
 160 East 300 South
 Salt Lake City, Utah 84111

Phone: (801) 530-6628

Utah Requirements

58-1-301. License application -- Licensing procedure

- (1) (a) Each license applicant shall apply to the division in writing upon forms available from the division. Each completed application shall contain documentation of the particular qualifications required of the applicant, shall include the applicant's Social Security number, shall be verified by the applicant, and shall be accompanied by the appropriate fees.
- (b) An applicant's Social Security number is a private record under Subsection [63G-2-302\(1\)\(i\)](#).
- (2) (a) A license shall be issued to an applicant who submits a complete application if the division determines that the applicant meets the qualifications of licensure.
- (b) A written notice of additional proceedings shall be provided to an applicant who submits a complete application, but who has been, is, or will be placed under investigation by the division for conduct directly bearing upon the applicant's qualifications for licensure, if the outcome of additional proceedings is required to determine the division's response to the application.
- (c) A written notice of denial of licensure shall be provided to an applicant who submits a complete application if the division determines that the applicant does not meet the qualifications of licensure.
- (d) A written notice of incomplete application and conditional denial of licensure shall be provided to an applicant who submits an incomplete application. This notice shall advise the applicant that the application is incomplete and that the application is denied, unless the applicant corrects the deficiencies within the time period specified in the notice and otherwise meets all qualifications for licensure.
- (3) Before any person is issued a license under this title, all requirements for that license as established under this title and by rule shall be met.

Please visit <https://le.utah.gov> for more information.

Vermont

Vermont Secretary of State
Professional Regulation- Occupational Therapy
89 Main Street
Montpelier, VT 05620-3402

Phone: (802) 828-3228

Vermont Requirements

Chapter 071: Occupational Therapists and Occupational Therapy Assistants

§ 3355. Eligibility

To be eligible for licensure as an occupational therapist, an applicant:

- shall have successfully completed the academic requirements of an educational program for occupational therapists accredited by the American Occupational Therapy Association's Accreditation Council for Occupational Therapy Education (ACOTE) or its predecessor or successor organizations;
- shall have successfully completed a period of supervised fieldwork experience required by the recognized educational institution where the applicant met the requirements set forth in subdivision (1) of this subsection; and
- shall pass an examination as provided in section 3357 of this title.

Please visit <https://legislature.vermont.gov> for more information.

Virginia

Virginia Board of Medicine
Perimeter Center
9960 Maryland Drive
Henrico, Virginia 23233-1463

Phone: (804) 367-4600

Contact: medbd@dph.virginia.gov

Virginia Requirements

18VAC85-80-35. Application requirements

An applicant for licensure shall submit the following on forms provided by the board:

- A completed application and a fee as prescribed in 18VAC85-80-26.
- Verification of professional education in occupational therapy as required in 18VAC85-80-40.
- Verification of practice as required in 18VAC85-80-60 and as specified on the application form.
- Documentation of passage of the national examination as required in 18VAC85-80-50.
- If licensed or certified in any other jurisdiction, verification that there has been no disciplinary action taken or pending in that jurisdiction.

18VAC85-80-40. Educational requirements

- An applicant who has received his professional education in the United States, its possessions or territories, shall successfully complete all academic and fieldwork requirements of an accredited educational program as verified by the ACOTE.

Please visit <https://www.dhp.virginia.gov> for more information.

Washington

Washington State Department of Health
P.O. Box 1099
Olympia, WA 98507-1099

Phone: (360) 236-4700

Contact: hsqu.csc@doh.wa.gov

Washington Requirements

RCW 18.59.050 Licenses—Application—Requirements—Waiver

An applicant applying for a license as an occupational therapist or as an occupational therapy assistant shall file a written application on forms provided by the department showing to the satisfaction of the board that the applicant meets the requirements specified in this subsection:

- The applicant shall be of good moral character.
- The applicant shall present evidence satisfactory to the board of having successfully completed the academic requirements of an educational program in occupational therapy recognized by the board, with concentration in biological or physical science, psychology, sociology, and with education in selected manual skills.
 - For an occupational therapist, such a program shall be nationally accredited and approved by rules of the board.
 - For an occupational therapy assistant, such a program shall be nationally accredited and approved by rules of the board.
- The applicant shall submit to the board evidence of having successfully completed a period of supervised fieldwork experience at a recognized educational institution or a training program approved by the educational institution at which the applicant met the academic requirements.
 - For an occupational therapist, a minimum of six months of supervised fieldwork experience is required.
 - For an occupational therapy assistant, a minimum of two months of supervised fieldwork experience is required.
- An applicant for licensure as an occupational therapist or as an occupational therapy assistant shall pass an examination as provided in RCW [18.59.060](#).

Please visit <http://app.leg.wa.gov> for more information.

West Virginia

West Virginia Board of Occupational Therapy
1063 Maple Drive
Morgantown, WV 26505

Phone: (304) 286-3150

West Virginia Requirements

§13-1-7. Application for Licenses

- The Board shall furnish the necessary forms, a copy of the rules pertaining to the licensing of occupational therapists or occupational therapy assistants and any other information or questionnaires as the Board considers desirable to any person requesting in writing an application for a license
- The applicant shall complete the application forms and provide the information necessary to satisfy the Board that all requirements pertaining to W. Va. Code §30-28-1
- The applicant shall sign his or her application.
- The application shall be accompanied by payment to cover appropriate fees
- Each applicant for licensure shall be tested by the NBCOT, or another nationally recognized credentialing body as approved by the Board, by a written or computerized examination

Please visit <https://wvbot.org> for more information.

Wisconsin

State of Wisconsin
Department of Safety and Professional Services
1400 East Washington Ave.
P.O. Box 8935
Madison, WI 53703

Phone: (608) 266-2112

Wisconsin Requirements

OT 2.02 Applications and credentials

Every applicant for initial licensure as an occupational therapist or occupational therapy assistant shall submit all of the following:

- A completed application form.
- Evidence that the applicant is certified as an occupational therapist or occupational therapy assistant by the national board for certification in occupational therapy; and that the applicant has completed an occupational therapist educational program, or an occupational therapy assistant educational program.
- Written verification from the national board for certification in occupational therapy that the applicant has passed the examination required by this chapter.

Requests for verification from the national board for certification in occupational therapy shall be made by the applicant.

An application for licensure is not complete until the board has received both a completed application form and verification of initial certification from

Please visit <https://dsps.wi.gov> for more information.

Wyoming

Wyoming Board of Occupational Therapy
6101 Yellowstone Road
Cheyenne, WY 82002

Phone: (307) 777-7764

Wyoming Requirements

Section 1. Initial License

The applicant shall submit:

- Completed application and fee
- Provide NBCOT certification number so the Board may verify the applicants standing with the NBCOT
- Verification of all licenses held, active or inactive, in any healthcare profession
- Verification of lawful presence in the United States

Section 2. Examination requirements for Licensure

The board shall:

- Recognize for initial licensure the Certification Examination for Occupational Therapist as administered by the NBCOT or the current examination recognized by the board.

Please visit <https://occupationaltherapy.wyo.gov> for more information.