

**SLIPPERY ROCK UNIVERSITY
 INDEPENDENT STUDY PROPOSAL – UNDERGRADUATE**

Street	City	State	Zip
Phone	Cumulative GPA (Min 3.000 required)	Major	
490 Or 491			
Term	Session (if summer)	Subject	Independent Study/Senior Writing Project Section Online or Face-to-Face

Guidelines and Requirements

The purpose of Independent Study is to provide an opportunity for qualifying students to study an academic area or topic not otherwise available to them through the regular undergraduate course offerings.

1. Total number of credits completed prior to the beginning of the term in which the Independent Study is to be scheduled:
 _____ (minimum of 60 credits).
2. Total number of credits completed in the program sponsoring the Independent Study:
 _____ (minimum 15 credits).
3. Total number of credits scheduled for the term in which the Independent Study is to be undertaken:
 _____ (include the credits for the Independent Study).
4. Number of credits of Independent Study previously completed: _____
5. Number of credits requested for the proposed study: 1 2 3
6. Number of credits of Independent Study currently assigned to faculty member: _____ (maximum of 9 credits of Independent Study per semester)
7. For each credit of Independent Study, the faculty member must provide a minimum of five contact hours if requested by the student.

Abstract of the Proposed Study
(Attach a sheet to this form)

1. Brief description of the proposed study
2. a. Specific objectives b. Evaluation procedures c. Possible Costs d. Time estimates

Approvals

Approved (Advisor)	Date	Approved (Department Chair)	Date
Approved (Faculty supervising study)	Date	A0	Faculty ID
Approved (Dean)	Date	Dean whose budget is being debited (If different than the Dean approving)	Date
Approved – Study Completed (Faculty supervising study)	Date	Grade	

****PLEASE READ IMPORTANT INSTRUCTIONS ON THE BACK OF THIS FORM****

INSTRUCTIONS FOR PROCESSING INDEPENDENT STUDY PROPOSALS

1. Independent Study Proposal forms are obtained in the various academic deans' offices.
2. Students must complete the proposal form by obtaining the signatures of the advisor, department chair, faculty supervising the study, and return it to the dean's office of the school in which the study is to be conducted.
3. Copies of the approved proposal form are to be distributed as follows:
 - a. Student
 - b. Academic Records & Registration
 - c. Dean of appropriate school
 - d. Chair of department conducting the study
 - e. Advisor
 - f. Faculty supervising the study
4. Faculty members supervising Independent Studies are responsible for sending a signed copy of the proposal form along with a copy of the completed project to the appropriate dean's office upon completion of the study.
5. For pay purposes, the faculty member will be given credit for that semester in which the student enrolls for the Independent Study.
6. Deans will submit these forms to the Payroll Office for payment at the end of the semester during which the study is completed.
7. Independent Study projects must be completed no later than nine months from the beginning of the semester term when the study was authorized.

NOTE: The term "dean" as used in relation to these Independent Study proposals always refers to the dean of the college in which the study is conducted unless otherwise stipulated.