

**SLIPPERY ROCK UNIVERSITY
INDEPENDENT STUDY PROPOSAL – UNDERGRADUATE**

Street

City

State

Zip

Phone

Cumulative GPA (Min 3.000 required)

Major

490 Or 491

Term/Year

Session (if summer)

Subject

Independent Study/Senior Writing Project

Section

Online or Face-to-Face

Guidelines and Requirements

The purpose of Independent Study is to provide an opportunity for qualifying students to study an academic area or topic not otherwise available to them through the regular undergraduate course offerings.

- Total number of credits completed prior to the beginning of the term in which the Independent Study is to be scheduled:
_____ (minimum of 60 credits).
- Total number of credits completed in the program sponsoring the Independent Study:
_____ (minimum 15 credits).
- Total number of credits scheduled for the term in which the Independent Study is to be undertaken:
_____ (include the credits for the Independent Study).
- Number of credits of Independent Study previously completed: _____
- Number of credits requested for the proposed study: 1 2 3
- Number of credits of Independent Study currently assigned to faculty member: _____ (maximum of 9 credits of Independent Study per semester)
- For each credit of Independent Study, the faculty member must provide a minimum of five contact hours if requested by the student.

Abstract of the Proposed Study
(Attach a sheet to this form)

- Brief description of the proposed study
- Specific objectives
 - Evaluation procedures
 - Possible Costs
 - Time estimates

Approvals

Approved (Adviser)

Date

Approved (Department Chair)

Date

Approved (Faculty supervising study)

Date

A0

Faculty ID

Approved (Dean)

Date

Dean whose budget is being debited
(If different than the Dean approving)

Date

Approved – Study Completed (Faculty supervising study)

Date

Grade

****PLEASE READ IMPORTANT INSTRUCTIONS ON THE BACK OF THIS FORM****

INSTRUCTIONS FOR PROCESSING INDEPENDENT STUDY PROPOSALS

1. Independent Study Proposal forms are obtained in the various academic deans' offices.
2. Students must complete the proposal form by obtaining the signatures of the adviser, department chair, faculty supervising the study, and return it to the dean's office of the school in which the study is to be conducted.
3. Copies of the approved proposal form are to be distributed as follows:
 - a. Student
 - b. Academic Records & Registration
 - c. Dean of appropriate school
 - d. Chair of department conducting the study
 - e. Adviser
 - f. Faculty supervising the study
4. Faculty members supervising Independent Studies are responsible for sending a signed copy of the proposal form along with a copy of the completed project to the appropriate dean's office upon completion of the study.
5. For pay purposes, the faculty member will be given credit for that semester in which the student enrolls for the Independent Study.
6. Deans will submit these forms to the Payroll Office for payment at the end of the semester during which the study is completed.
7. Independent Study projects must be completed no later than nine months from the beginning of the semester term when the study was authorized.

NOTE: The term "dean" as used in relation to these Independent Study proposals always refers to the dean of the college in which the study is conducted unless otherwise stipulated.