

Spring 2020 Course Withdrawal Policy

- All courses that began as online keep their original withdrawal deadline. For full semester classes that's April 6.
- The withdrawal deadline for full semester courses converted from face-to-face to online is April 27.
- Emails should originate from student's SRU email address. The student should forward the email to instructor of course.
- The instructor then provides the following and forwards the email to course.withdrawal@sru.edu.
 - The student's name.
 - The student's Banner ID# (A0_____).
 - The Course Reference Number (12_____) or course subject/number/section.
- Students may also print and send the instructor a course withdrawal form. The instructor can print, sign and scan form to course.withdrawal@sru.edu or they can simply approve and forward the form through email to course.withdrawal@sru.edu.