**Education Programs Licensure Requirements by State** June 2019 The following document covers certification/licensure requirements by state for the following programs:

Autism Endorsement Biology – Pre Master of Education Early Childhood Education, International, BS Early Childhood Education, Pre K-12, BS Early Childhood/Special Education Dual Certification, BS Health & Physical Education Teacher Education/School Wellness, BS K-12 Reading Specialist Certification and Instructional Coaching Endorsement K-12 Reading Specialist, M.Ed. Middle Level Education: English and Language Arts, BS Middle Level Education: Math. BS Middle Level Education: Science, BS Middle Level Education: Social Studies, BS **Online Instruction Endorsement – PA Department of Education** Secondary Education: English, BS Secondary Education: English – Basic Track, M.Ed. Secondary Education: French, BS Secondary Education: Mathematics/Science – Basic Track, M.Ed. Secondary Education: Social Studies and History, BS Secondary Education: Social Studies – Basic Track, M.Ed. Secondary Education: Spanish, BS Special Education: Autism M.Ed. with Endorsement Special Education: School Supervision, M.Ed. Special Education: School Supervision, Post – Masters Certification Student Affairs in Higher Education with College Counseling, MA

# <u>ALABAMA</u>

### **Alabama Department of Education**

Gordon Persons Office Building 50 North Ripley Street P.O Box 302101 Montgomery, AL 36104-3833

Phone: 334.242.9700 (State Superintendent of Education)

FAX: 334.242.9708

Educator Certification: 334.353.8567

Website: http://www.alsde.edu/

Certification Website: http://www.alsde.edu/sec/ec/Pages/home.aspx?navtext=Educator Certification

Alabama State Education Licensing Requirements:

Individuals who complete programs at institutions outside of Alabama and wish to obtain Alabama certification must, in part, present a valid professional educator certificate in which Alabama offers comparable certification. An applicant must also meet background clearance, test, and any experiential requirements.

Individuals applying on the basis of certificate reciprocity must submit a valid professional educator certificate issued by another state, the District of Columbia, a U.S. Territory, or the Department of Defense Education Activity (DoDEA). Applicants must also meet background clearance, test, and any experiential requirements.

A \$56.15 fee for the fingerprint process is required for out-of-state applicants. See <u>https://cogentid.3m.com/al/index\_adeNew.htm</u> for details. A \$30 application processing/reviewing fee is payable online at <u>https://www.alabamainteractive.org/education/</u>.

Please visit <u>http://www.alsde.edu/sec/ec/Pages/home.aspx?navtext=Educator Certification</u> for more information. The Alabama Department of Education Office of Educator Certification may be contacted at 334.353.8567. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates MAY use their PA certifications to apply for comparable certifications in this state DEPENDING ON THIS STATE'S DEPT OF ED'S POSSIBLE ADDITIONAL REQUIREMENTS (e.g., different background clearances, tests, and/or "experiential requirements" than we require). See above.

# <u>ALASKA</u>

### Alaska Department of Education and Early Development

801 West 10th Street, Suite 200 P.O. Box 110500 Juneau, AK 9981-0500

Phone: 907.465.2800

FAX: 907.465.4156

Website: https://education.alaska.gov/

Alaska Department of Education and Early Development Teacher Education and Certification Office Attention: Teacher Certification 801 West 10th Street, Suite 200 P.O. Box 110500 Juneau, AK 9981-0500

Phone: 907.465.2800

FAX: 907.465.4156

Email: tcwebmail@alaska.gov

Website: https://education.alaska.gov/TeacherCertification/

Alaska State Education Licensing Requirements:

The Alaska Department of Education and Early Development accepts education programs from all 50 states, so long as the program leads to certification in the given state, is approved by the Department of Education in that state, and, in the case of standard programs, is completed at a regionally accredited college or university.

By the end of year two of the initial teaching certificate, teachers must also complete an approved Alaska Studies course and an approved Alaska Multicultural course.

The Initial Teacher Certificate application processing fee is \$200 and is non-refundable. There is also a \$60 fingerprint processing fee.

The Initial Teacher Certification application is found at

<u>https://education.alaska.gov/teachercertification/forms/Initial\_TwoThreeYear\_Certification.pdf</u>. If you already hold a PA license, you may apply using the Initial Out-of-State Teacher Certification application: <u>https://education.alaska.gov/teachercertification/forms/Initial\_OutOfState\_Certification.pdf</u>.

Please visit <u>https://education.alaska.gov/TeacherCertification/</u> for more information. The Alaska Department of Education may be contacted at 907.465.2831 or by email at tcwebmail@alaska.gov. It is highly recommended that you contact this office to confirm this information.

### Alaska Continued

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates can use their PA certifications to apply for comparable certifications in this state. Please also see above additional requirements after two years on this initial cert.

# <u>ARIZONA</u>

### **Arizona Department of Education** 1535 West Jefferson Street

Phoenix, AZ 85007

Website: http://www.azed.gov/

Mailing Address for Application Materials: ADE – Certification P.O. Box 6490 Phoenix, AZ 85005-6490

Phone: 602.542.5393 or 800.352.4558

FAX: 602.542.5440

Email: certification@azed.gov

Certification specialist: 602.542.4367

Website: website not found

#### Arizona State Education Licensing Requirements:

The Arizona Department of Education accepts credits and degrees from accredited institutions and therefore will accept credits and degrees from Slippery Rock University.

The teaching intern certificate allows the holder to enter into a teaching contract while completing the requirements for an AZ provisional teaching certificate. See https://cms.azed.gov/home/GetDocumentFile?id=57a606fbaadebe02a4f4f3d6for details.

If you hold a valid PA teaching certificate and were required to pass PA's certification exams in order to be certified in PA, the Certification Unit may issue a comparable standard AZ teaching certificate. See <a href="http://www.azed.gov/educator-certification/forms-and-information/reciprocity/">http://www.azed.gov/educator-certification/forms-and-information/reciprocity/</a> if this applies to you.

You will need to obtain a valid IVP fingerprint card. Call 602.223.2279. This may take 8-10 weeks to receive. The fee will be \$67 plus \$7.95 for electronic application.

Please visit <u>http://www.azed.gov/</u> and <u>http://www.azed.gov/educator-certification/forms-and-information/certificates/</u>for more information. The Arizona Department of Education may be contacted at 602.542.5393 or 800.352.4558, or by email at certification@azed.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates can use their PA certifications to apply for comparable certifications in this state. See above for additional requirements.

6 | Page

# **ARKANSAS**

#### Arkansas Department of Education

Four Capitol Mall Little Rock, AR 72201

Phone: 501.682.4475

FAX: 501.682.1079

Website: http://arkansased.org

Email: ade.educatorlicensure@arkansas.gov

Website: http://www.arkansased.gov/divisions/educator%20effectiveness/educator-licensure

### Arkansas State Education Licensing Requirements:

The Arkansas Professional Pathway to Educator Licensure (APPEL) is an alternative route to teacher licensure administered by the Arkansas Department of Education. Enrollment in this program allows a candidate with a bachelor's degree or higher and who has passed the state mandated assessments to be employed as a classroom teacher while completing the necessary requirements for a Standard Arkansas Teaching License. More information may be found at <a href="http://www.arkansased.gov/divisions/educator%20effectiveness/becoming-a-teacher-or-school-leader/routes-to-teacher-licensurepreparation/arkansas-professional-pathway-to-educator-licensure-appel">http://www.arkansased.gov/divisions/educator%20effectiveness/becoming-a-teacher-or-school-leader/routes-to-teacher-licensurepreparation/arkansas-professional-pathway-to-educator-licensure-appel</a> Ann Crosser, APPEL Program Advisor, may be contacted at 501.371.1582.

Arkansas recognizes a teaching license from another state based on the Arkansas Department of Education (ADE) licensure rules and/or the National Association of State Directors of teacher Education and Certification (NASDTEC) Interstate Agreement for Educator Licensure. Licensure in another state does not mean licensure in Arkansas will automatically be granted. The type of license must be evaluated and ancillary requirements may apply. A reciprocity packet may be requested by emailing ade.educatorlicensure@arkansas.gov

Please visit website listed above and <u>http://www.arkansased.gov/divisions/educator%20effectiveness/educator-licensure/licensure-by-reciprocity</u> for more information. The Arkansas Department of Education may be contacted at 501.682.4342 or by email at ade.educatorlicensure@arkansas.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates MAY use their PA certifications to apply for comparable certifications in this state DEPENDING ON THIS STATE'S DEPT. OF ED'S EVALUATION AND POSSIBLE ADDITIONAL REQUIREMENTS. See above for details.

**Office of Educator Licensure/AR DOE** Four Capitol Mall, room 106-B Little Rock, AR 72201

Phone: 501.682.4342

FAX: 501.682.4898

# **CALIFORNIA**

#### **California Department of Education**

1430 N Street Sacramento, CA 95814

Phone: 916.319.0800

FAX: 916.319.0100

Website: http://www.cde.ca.gov

### **Commission on Teacher Credentialing**

1900 Capitol Avenue Sacramento, CA 95811-4213

Phone: 916.322.4974

Email: credentials@ctc.ca.gov

Fingerprint questions: fingerprints@ctc.ca.gov

Website: http://www.ctc.ca.gov/credentials/out-of-state-GEd.html

California State Education Licensing Requirements:

You must hold a professional-level credential from another state or U.S. territory to qualify for California teaching or services certification based on out-of-state preparation. (Generally, documents with the following terminology do not meet the definition of a profession-level credential: intern/internship documents, apprentice documents, temporary/non-renewable documents, or documents with requirements to complete subject matter examinations.)

To be an out-of-state teacher applicant, the minimum requirements are: application form 41-4 and processing fee, official transcripts verifying your Bachelor's degree and any additional higher degrees, a copy of your professional-level out-of-state teaching license authorizing elementary school teaching, and evidence of fingerprint processing. The following documentation is suggested, but not required, for initial certification: a copy of an out-of-state examination that meets the requirements for the CA Basic Skills Examination and if applicable, verification of two or more years of successful full-time out-of-state teaching experience.

The fee schedule may be found at <u>http://www.ctc.ca.gov/credentials/leaflets/cl659.pdf</u>. Initial Application fee is \$100 and the Certificate of Clearance fee is \$50. There is an additional fingerprint fee of \$49 for applicants residing outside of CA.

Please visit <u>http://www.ctc.ca.gov/credentials/out-of-state-app.html</u> for more information. The California Commission on Teacher Credentialing may be contacted at 916.322.4974, Option 1 or by email at credentials@ctc.ca.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

8 | Page

SRU Teacher Candidates MAY use their PA certifications to apply for comparable certifications in this state. See above for details.

# **COLORADO**

#### **Colorado Department of Education**

210 East Colfax Avenue Denver, CO 80203

Phone: 303.866.6600

FAX: 303.830.0793

Website: http://www.cde.state.co.us

#### **Educator Preparation, Licensing, and Enforcement**

6000 E. Evans Ave. Building #2, Suite 100 Denver, CO 80222

Phone: 303.866.6628

FAX: 303.866.6722

Email: CDELicensing@cde.state.co.us

Website: https://www.cde.state.co.us/cdeprof/

Colorado State Education Licensing Requirements:

If you hold or are eligible to hold a license in another state, Colorado state statute has designated that the Interim Authorization be issued when an applicant does not meet Colorado standards for the issuance of a regular license. This authorization is issued for one year, and gives the out-of-state applicant time to take and pass the appropriate Colorado content exam, if required. It is renewable once. See <a href="https://www.cde.state.co.us/cdeprof/outofstatefaq">https://www.cde.state.co.us/cdeprof/outofstatefaq</a> for more information.

An out-of-state Initial Teacher License checklist is found at <u>https://www.cde.state.co.us/cdeprof/checklist-initialteacher</u>. The out-of-state application fee is \$110 and a \$39.50 fingerprint processing fee. See fingerprint processing details at <u>https://www.cde.state.co.us/cdeprof/fingerprints</u>.

Please visit <u>http://www.cde.state.co.us</u> and <u>https://www.cde.state.co.us/cdeprof/</u> for more information. The Educator Preparation, Licensing and Enforcement office may be contacted at 303.866.6628 or by email at CDELicensing@cde.state.co.us. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

### **CONNECTICUT**

#### **Connecticut State Department of Education**

450 Columbus Boulevard Hartford, CT 06103

Mailing address: P.O. Box 2219 Hartford, CT 06145-2219

Phone: 860.713.6543

FAX: 860.713.7001

Website: http://www.sde.ct.gov

**Bureau of Educator Standards and Certification Connecticut State Department of Education** P.O. Box 150471 Hartford, CT 06115-0471

Phone: 860.713.6969

FAX: 860.713.7017

Email: teacher.cert@ct.gov

Website: https://portal.ct.gov/SDEConnecticut State Education Licensing Requirements:

Connecticut does not have reciprocity with any other state. However, Connecticut participates in the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement (NIA). CT may accept completion of a state-approved educator preparation program at a regionally accredited college or university from another US state to qualify the applicant for an Initial Educator Certificate. See <a href="http://portal.ct.gov/-/media/SDE/Board/Student\_Application\_2018\_19.pdf?la=en">http://portal.ct.gov/-/media/SDE/Board/Student\_Application\_2018\_19.pdf?la=en</a> (page 2) for further details.

See <u>https://portal.ct.gov/SDE/Certification/General-Certification-Application-Information-and-Forms</u> for application forms. There is a fee of \$200 for the Initial Certificate to be processed. This may be submitted online at http://sdeportal.ct.gov/cecscreateuser/default.aspx or by money order, cashier's check or certified bank check payable to *Treasurer, State of CT*.

Please visit <u>http://www.sde.ct.gov</u> and <u>website not found</u> for more information. Teacher certification requirement questions may be directed to the Connecticut State Department of Education Bureau of Educator Standards and Certification at teacher.cert@ct.gov or 860.713.6969. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **DELAWARE**

#### **Delaware Department of Education**

The Townsend Building 401 Federal Street, Suite 2 Dover, DE 19901-3639 Mailing Address for Application Documents Delaware Department of Education Collette Education Resource Center 35 Commerce Way, Suite 1 Dover, DE 19904 ATTN: Certification

Phone: 302.857.3388

Phone: 302.735.4000 FAX: 302.739.4654

Website: http://www.doe.k12.de.us/

Email: deeds@doe.k12.de.us

Website: http://regulations.delaware.gov/AdminCode/title14/1500/1510.shtml

Delaware State Education Licensing Requirements:

The Title 14 Education Regulations for Standard Certificate (found at

http://regulations.delaware.gov/AdminCode/title14/1500/1505.shtml) state that the Department shall issue a Standard Certificate to an educator who has met the requirements for licensure and is holding a valid and current license or certificate from another state in the area for which a Standard Certificate is requested. According to the Professional Standards Board Issuance of Initial License (found at <a href="http://regulations.delaware.gov/AdminCode/title14/1500/1510.shtml">http://regulations.delaware.gov/AdminCode/title14/1500/1510.shtml</a>), all applicants must apply for and meet the requirements of at least one Standard Certificate simultaneously with an Initial License. The Department shall issue an initial license to an applicant who is currently licensed as an educator in another jurisdiction with less than three years of successful teaching experience. To qualify for a Standard Certificate and an initial license, an applicant must hold a bachelor's degree from a regionally accredited 4-year college or university.

Online application is submitted in Delaware Educator Data System (DEEDS) at <u>https://deeds.doe.k12.de.us/.</u> This requires Delaware passing scores on Core Academic Skills for Educators Math, Reading, Writing. (See <u>https://deeds.doe.k12.de.us/certificate/deeds\_ia\_instruct.aspx</u>.) The non-refundable application processing fee of \$100 will be charged to all first-time applicants.

Please visit <u>https://deeds.doe.k12.de.us/default.aspx</u> for more information. The Delaware Department of Education may be contacted at 302.857.3388 or by submitting a message using the form at <u>https://deeds.doe.k12.de.us/deeds\_contactus.aspx</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **DISTRICT OF COLUMBIA**

#### Office of the State Superintendent of Education

(District of Columbia) 1050 First St NE Washington, DC 20002

Phone: 202.727.6436

FAX: 202.741.0879

Website: <u>http://osse.dc.gov</u>

Website: http://osse.dc.gov/node/1752

District of Columbia Education Licensing Requirements:

All applicants who complete state-approved educator preparation programs at institutions or education organizations located outside of the District of Columbia must submit the Out-of-State Approved Program Verification Form (found at

http://osse.dc.gov/sites/default/files/dc/sites/osse/publication/attachments/Approved%20Program%20Verificatio n%20Form\_0.pdf) along with the Application for Initial District of Columbia Educator License (found at http://osse.dc.gov/sites/default/files/dc/sites/osse/publication/attachments/REGULAR%20II%20APP\_%205%2 02012%28ell.FINAL\_5.15.12%29.pdf).

All applicants seeking issuance of an initial teacher credential in DC must hold a completed bachelor's degree earned at an accredited college or university in addition to holding a valid full teaching credential that is in good standing, issued in another state; having achieved passing scores for a comparable basic skills and subject content exam(s) passed in another state required for the credential or has passed the DC-required exams; and presenting documentation verifying two years of full-time teaching experience in another state achieving an effective or equivalent rating measured by a summative evaluation or the student growth component of an evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating.

All applicants seeking issuance of a standard credential in DC must hold a completed bachelor's degree earned at an accredited college or university in addition to holding a valid full teaching credential that is in good standing, issued in another state; having achieved passing scores for comparable basic skills, subject content and pedagogy exams required in another state; and presenting documentation verifying two years of full-time teaching experience in another state achieving an effective or equivalent rating as measured by a summative evaluation or the student growth component of an evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating.

#### This is repeated from above

Application supporting documents include: personal criminal history record report, official education transcripts, the aforementioned Out-of-State Approved Program Verification Form, copy of all pages of applicant's examinee score report(s), copy of valid educator credential from another state, verification of full-time experience, LEA annual performance evaluation review and professional development (PD) training completion certificates or PD transcripts. (<u>https://osse.dc.gov/publication/dc-oneapp-supporting-documents-checklist</u>)

### **DC Continued**

All applicants seeking issuance of an initial teacher credential in DC must hold a completed bachelor's degree earned at an accredited college or university. Applicants for licensure are subject to a \$50 Licensure Services Fee (https://osse.dc.gov/page/teacher-certification).

Please visit <u>http://osse.dc.gov/ed-credentials</u> and <u>website not found</u> for more information. The District of Columbia Office of the State Superintendent of Education may be contacted at 202.727.6436 or by emailing <u>osse.asklicensure@dc.gov</u> or <u>osse@dc.gov</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **FLORIDA**

### Florida Department of Education

Turlington Building 325 West Gaines Street, Suite 1514 Tallahassee, FL 32399

Phone: 850.245.0505

FAX: 850.245.9667

Email: Commissioner@fldoe.org

Website: http://www.fldoe.org

#### Florida Department of Education Bureau of Educator Certification Room 201, Turlington Building 325 West Gaines Street Tallahassee, FL 32399-0400

Phone: 800.445.6739

Website: http://www.fldoe.org/teaching/certification/

Florida State Education Licensing Requirements:

Florida accepts approved teacher preparation programs from other states for initial certification, provided that the program area is also a subject in which Florida offers certification, and the training was completed at the same degree level required in Florida for that subject.

If you are a graduate of an approved teacher preparation program from an institution located in another state, you will likely qualify for a Temporary Florida Educator's Certificate. The Temporary Certificate allows you to begin teaching full-time while you complete the certification exams for the Professional Certificate.

To learn more about the Temporary and Professional Certificates, visit <u>http://www.fldoe.org/teaching/certification/general-cert-requirements/</u>. To determine the Florida subject that matches your out-of-state program, visit <u>http://www.fldoe.org/teaching/certification/certificate-subjects</u>. To see the steps to Certification, visit <u>http://www.fldoe.org/teaching/certification/steps-to-certification/index.stml</u>.

Visit <u>http://www.fldoe.org/teaching/certification/steps-to-certification/certification-application-fee-schedule.stml</u> to view the Florida Certification Application Fee Schedule.

Applicants are subject to fingerprint processing for certification. Visit <u>http://www.fldoe.org/teaching/certification/steps-to-certification/fingerprint-processing-instructions.stml</u> for more information.

Please visit <u>http://www.fldoe.org/teaching/certification/</u> for more information. The Florida Bureau of Educator Certification may be contacted at 800.445.6739. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

15 | Page

# **GEORGIA**

# **Georgia Department of Education** 205 Jesse Hill Jr. Drive SE

Atlanta, GA 30334

Phone: 404.656.2800 or 800.311.3627

FAX: 404.651.8737

Email: askdoe@gadoe.org

Website: http://www.gadoe.org

Email: mail@gapsc.com

Website: http://www.gapsc.com/Home.aspx

### **Georgia Professional Standards Commission** 200 Piedmont Avenue SE Suite 1702, West Tower Atlanta, GA 30334-9032

17 | Page

Phone: 404.232.2500

Georgia State Education Licensing Requirements:

The Georgia Professional Standards Commission (GaPSC) may certify applicants who have completed stateapproved educator preparation programs in any state under the following conditions:

(a) The educator preparation program was approved by the state approval authority in a state that approves teacher preparation programs, the program was approved for the field in which the educator completed the program, and the program held approval status during the year in which the applicant completed the program. (In the specific field of Speech and Language Pathology, the GaPSC shall accept ASHA-approved programs that are not state-approved but are completed at GaPSC-accepted accredited institutions.)

(b) The applicant has completed all state-approved program requirements and the authorized official at the program provider has verified program completion on the appropriate GaPSC form.

(c) The program was completed in a field recognized by the GaPSC. If the program was completed in an area recognized in Georgia as an endorsement only, the applicant will be eligible for the appropriate endorsement certificate in that field.

(d) The applicant has completed field experiences or clinical practice including student teaching. If field experiences, clinical practice or student teaching were completed in a Georgia local unit of administration (LUA) requiring GaPSC certification, the applicant must have worked with a cooperating teacher holding renewable professional certification in the field in which the applicant completed a state-approved certification program, or in a closely related field as described at <u>http://www.gapsc.com/Rules/Current/Certification/505-2-.22.pdf?dt=636173065655674826</u>.

Please visit <u>http://www.gadoe.org</u> and <u>http://www.gapsc.com/Home.aspx</u> for more information. The Georgia Professional Standards Commission may be contacted at 404.232.2500 or by email at mail@gapsc.com. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# HAWAII

#### Hawaii Department of Education 1390 Miller Street Honolulu, HI 96813

Phone: 808.586.3230

FAX: 808.586.3440

Email: doe\_info@hawaiidoe.org

Website: http://doe.k12.hi.us

**Hawaii Teachers Standards Board** 650 Iwilei Rd, Suite 268 Honolulu, HI 96817

Phone: 808.586.2606 (general) or not found

FAX: 808.586.2606

Email: htsb@hawaii.gov

Website: https://hawaiiteacherstandardsboard.org/

Hawaii State Education Licensing Requirements:

The Provisional License is a NASDTEC Stage 2 License. "Stage 2 Teacher License" means a license issued to an individual who holds a minimum of a Bachelor's degree, has completed an approved teacher preparation program, but has not met the jurisdiction-specific requirements for a Stage 3 license.

This license is for those who have completed a teacher preparation program and meet basic skills and content knowledge requirements but do not hold a license in any state. Effective July 1, 2015, this will be the initial license issued to all educators who have less than three years of contracted, full time teaching experience.

The Provisional License is a three-year non-renewable license. Please begin your online application here: <u>https://htsb.ehawaii.gov/htsb-renewals/welcome.html</u>.

Next, to verify your education preparation program after completing the EPP in another state, your program should submit HTSB Form LA3009, EPP Recommendation to HTSB. Or you may submit an official transcript that states you completed a state-approved teacher education program, including the license field and grade levels covered by the licensure program. If your transcript does not include all this information, it cannot be used to verify your preparation program.

You will also have to submit verification that you meet basic skills and content knowledge requirements. See <a href="https://hawaiiteacherstandardsboard.org/content/permits-and-license-types-2/">https://hawaiiteacherstandardsboard.org/content/permits-and-license-types-2/</a> for a list of tests and scores.

All applicants applying for a permit must pay an annual fee of \$54 to practice the profession of teaching. Fees for licenses and permits are non-refundable.

19 | Page

### Hawaii Continued

Please visit website not found, site with information listed above for more information. The Hawaii Teachers Standards Board may be contacted with any general questions about licensing at 808.586.2606 or by email at htsb@hawaii.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **IDAHO**

### **Idaho State Board of Education**

Len B. Jordan Office Building 650 West State Street, 3<sup>rd</sup> Floor Boise, ID 83702

Mailing address: P.O. Box 83720 Boise, ID 83720-0037

Phone: 208.334.2270

FAX: 208.334.2632

Website: https://boardofed.idaho.gov/

### Idaho State Department of Education

650 West State Street Boise, ID 83702

Phone: 208.332.6800

Fax: 208.334.2228

Email: info@sde.idaho.gov

Website: http://www.sde.idaho.gov/cert-psc/cert/

Idaho State Education Licensing Requirements:

For individuals who hold a current, valid certificate in another state or for those who do not hold a current outof-state certificate but have completed a teacher preparation program approved by the national Council on Accreditation of Teacher Education (NCATE), Teacher Education Accreditation Council (TCEA) or Council for the Accreditation of Educator Preparation (CAEP) within the last two years: If the applicant holds a current, valid certificate in another state and submits a complete application, the applicant may receive a three (3)-year Idaho interim certificate (upon clearance of the background investigation check). The interim certificate will allow the applicant to work in an Idaho school in the certificated/endorsed area indicated on the interim certificate are completed, the applicant may apply for a renewable, five (5)-year initial Idaho certificate (IDAPA 08.02.02.015).

If the initial evaluation demonstrates that the applicant meets all Idaho coursework and testing requirements, then a renewable, five (5)-year certificate will be issued instead of the interim certificate

Regarding the application Form B1(see <u>http://www.sde.idaho.gov/cert-psc/cert/apply/out-of-state.html</u>), the Praxis II requirement may be waived if the out-of-state candidate can provide verification of a current National Board for Professional Teaching Standards certificate OR provide a letter from the transferring state indicating highly qualified status (as defined by the No Child Left Behind Act), in the content area for which the person is seeking certification. (Access www.ets.org/praxis for Idaho required tests). A completed Institutional Recommendation Form is required for **any** out-of-state applicant who holds a current, valid certificate in

### **Idaho Continued**

another state who does not have two (2) years of teaching experience. All adults working in Idaho public schools (certificated and non-certificated), or applying for Idaho Educator Certification, are currently required to have the results of a background investigation check on file with the State Department of Education.

The application fee of \$75 and the fingerprint card fee of \$32 may be combined into a single \$107 fee for both.

Please visit <u>http://www.sde.idaho.gov/cert-psc/cert/apply/out-of-state.html</u> for more information. The Idaho State Department of Education may be contacted at 208.332.6800. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **ILLINOIS**

### **Illinois State Board of Education**

100 North First Street Springfield, IL 62777

Phone: 217.782.4321 or 866.262.6663

FAX: 217.524.4928

Website: http://www.isbe.net

Email: licensure@isbe.net

Website: https://www.isbe.net/Pages/Licensure.aspx

### Illinois State Education Licensing Requirements:

Please visit <u>https://www.isbe.net/Pages/Educator-Licensure-Requirements.aspx</u>. Each out-of-state applicant for an Illinois teaching license must meet licensure requirements that are similar to Illinois requirements. For those who have completed alternative certification or licensure programs, requirements include:

• Graduation from a regionally accredited institution with a bachelor's degree that directly corresponds to the endorsement sought and meets the requirements for that endorsement

• An intensive course of study approved by that state for this purpose

• Student teaching or another structured teaching experience that forms part of the approved alternative program, as well as additional required coursework that applies to all out-of-state applicants

Each applicant who completed a teacher preparation program at an out-of-state institution must pass the edTPA or provide evidence of having at least one year of full-time teaching experience and having achieved a "proficient" or higher rating, or the equivalent, on his or her most recent performance evaluation. The form found at <u>https://www.isbe.net/Documents/80-01A-oos-verification-edTPA.pdf</u> should be used to verify a passing score on the edTPA as part of a teacher preparation program in another state. If the edTPA has not been passed at the time of application, one of the below options may be utilized: 1. If the educator meets the requirements for the provisional license (ELS-PEDU) and this license is issued, the educator may complete the edTPA while teaching on this license. 2. The educator can enroll in the student teaching portion of an educator preparation program and complete the edTPA during this time. 3. The educator can provide evidence with his/her application of having at least one year of full-time teaching experience and having achieved a "proficient" or higher (or equivalent) rating on his/her most recent performance evaluation. Use form 80-01: Out-of-State Applicant Request to Waive EdTPA (<u>https://www.isbe.net/Documents/80-01-oos-waive-edTPA.pdf</u>).

Please visit <u>http://www.isbe.net</u> and <u>https://www.isbe.net/Pages/Licensure.aspx</u> for more information. The Illinois State Board of Education may be contacted at 217.557.6763 or 866.262.6663 or by email at licensure@isbe.net. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

**Illinois State Board of Education Educator Licensure Division** 100 North First Street Springfield, IL 62777 Phone: 217.557.6763

### **Illinois Continued**

# **INDIANA**

#### **Indiana Department of Education**

South Tower, Suite 600 115 W. Washington Street Indianapolis, IN 46204

Phone: 317.232.6610

FAX: 317.232.8004

Website: http://www.doe.in.gov

Indiana State Education Licensing Requirements:

To be considered for an evaluation by the Indiana Department of Education, you must possess a minimum of a bachelor's degree (master's degree for school services and administrative licensure) from an institution regionally accredited to offer degrees in education OR be a graduate of a regionally accredited institution and meet the education requirements for your state. Meeting minimum requirements for evaluation does NOT guarantee issuance of an Indiana instructional, administrative or school services license.

Please visit <u>http://www.doe.in.gov/licensing/out-state-graduates-how-apply</u> to view the list of materials required to apply. There are two fees associated with the licensure: a \$35 fee for evaluation of your credentials and a \$35 fee to issue the license after the evaluation is completed.

Please visit http://www.doe.in.gov for more information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **IOWA**

### **Iowa Department of Education**

Grimes State Office Building 400 East 14<sup>th</sup> Street Des Moines, IA 50319

Phone: 515.281.5294

FAX: 515.242.5988

Website: https://www.educateiowa.gov/

### **Iowa Board of Education Examiners**

Grimes State Office Building 400 East 14<sup>th</sup> Street, 3<sup>rd</sup> Floor Des Moines, IA 50319-0147

Phone: 515.725.2146

Email: linda.espey@iowa.gov

Website: https://www.boee.iowa.gov/

Iowa State Education Licensing Requirements:

Requirements for an initial license for an applicant from a non-Iowa institution: (Valid for 2 years and renewable under prescribed conditions)

- 1. Baccalaureate degree from a regionally accredited institution.
- 2. Completion of an approved teacher preparation program.
- 3. Completion of an approved human relations component.
- 4. Completion of requirements for a teaching endorsement.
- 5. Completion of the Iowa mandated tests. New testing requirements can be found on the Department of Education Practitioner Preparation and Teacher Education page.
- 6. Meets the requirements of 6 college credits or teaching experience either within the last 5 years.

Please visit <u>https://www.boee.iowa.gov/apply-license</u> for the link to the application for teacher licensure.

Please visit <u>https://www.educateiowa.gov/</u> and <u>http://www.state.ia.us/boee/</u> for more information. Contact Dr. Linda Espey of the Iowa Board of Educational Examiners at 515.725.2146 or linda.espey@iowa.gov with for PK & elementary level questions, and David Wempen at 515.281.3605 or david.wempen@iowa.gov for secondary level questions. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# SRU Teacher Candidates MAY use their PA certifications to apply for comparable certifications in this state DEPENDING ON THIS STATE'S DEPT. OF ED'S ADDITIONAL REQUIREMENTS. See above for details.

26 | Page

# **KANSAS**

#### **Kansas Department of Education**

900 SW Jackson Street Topeka, KS 66612

Phone: 785.296.3201

FAX: 785.296.7933

Email: contact@ksde.org

Website: http://www.ksde.org

**Teacher Licensure and Accreditation Kansas Department of Education** 900 SW Jackson St. Topeka, KS 66612

Phone: 785.296.2288

Director: Mischel Miller mmiller@ksde.org 785.296.8010

Assistant Director Licensure: Susan Helbert shelbert@ksde.org 785.296.2289

Website: http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation

Kansas State Education Licensing Requirements:

Applicants from out-of-state must hold a bachelor's degree awarded by a regionally accredited institution, have successfully completed a teacher preparation program, hold a valid out-of-state teaching license, be fingerprinted for background clearance, have one year of teaching experience or eight semester credit hours completed within the last six years ("recency"), and complete the content and pedagogy testing requirements (or be exempted by accepting out-of-state tests or experience). Please view <u>http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure/License-Application/Form-2-Out-of-State for details.</u>

Please visit <u>http://www.ksde.org</u> and <u>http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure</u> for more information. The Kansas Department of Education Teacher Licensure and Accreditation may be contacted at 785.296.2288 or by email at shelbert@ksde.org to speak with Susan Helbert, the Assistant Director of Licensure. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **KENTUCKY**

### **Kentucky Department of Education**

Capital Plaza Tower, First Floor 500 Mero Street Frankfort, KY 40601

Phone: 502.564.4770

FAX: 502.564.5680

Website: http://www.education.ky.gov

#### Kentucky Education Professional Standards Board (EPSB)

300 Sower Blvd Frankfort, KY 40601

Phone: 502.564.4606

Phone toll-free: 888.598.7667

FAX: 502.564.7080

Website: http://www.epsb.ky.gov/

Kentucky State Education Licensing Requirements:

Out-of-state applicants must have completed a state approved teacher preparation program at a regionally accredited educator preparation institution or a state-approved alternative training program. In addition, candidates must comply with the state ancillary requirements such as GPA, testing, and internship. Testing requirements will be waived for out-of-state applicants who hold a valid certificate and have completed two (2) years of teaching in the subject area and grade level on their certificate. All out-of-state applicants MUST:

- Request and complete a CA-1 application (http://www.epsb.ky.gov/mod/data/view.php?d=6&perpage=10&search=CA-
  - $1\&sort=0\&order=ASC\&advanced=0\&filter=1\&f_17=\&f_14=\&f_15=\&f_16=)$
- Forward this application to your college for the completion of Section IV on page 5 of the CA-1 application
- Submit a certified check or money order in the amount of \$50.00 made payable to the "Kentucky State Treasurer" or applicants may also use EPSB "E-Pay" online payment service to pay certification fees once the completed application has been mailed.
- Submit passing Praxis II Specialty Area test scores for EACH area of certification and the Principles of Learning and Teaching test score for the appropriate grade *range (if less than two years of appropriate full-time teaching experience.)*
- Have Section II completed by your superintendent, if you have out-of-state teaching experience
- Submit a copy of your out-of-state teaching certificate

Have OFFICIAL transcripts of all college and graduate coursework sent to: Division of Certification Education Professional Standards Board 300 Sower Blvd Frankfort, KY 40601

28 | Page

### **Kentucky Continued**

**NOTE**: Kentucky does NOT recognize teaching credentials which were gained in another state only by the passage of an assessment, and applicants must meet the requirements of KY regulations regarding out-of-state preparation as seen at: 16 KAR 4:030

This certification information and other pertinent links may be found at <u>http://www.epsb.ky.gov/mod/page/view.php?id=117</u>.

Please visit <u>http://www.epsb.ky.gov/certification/index.asp</u> and <u>http://www.education.ky.gov</u> for more information. The Kentucky Department of Education may be contacted at 502.564.3141. The Kentucky Education Professional Standards Board may be contacted at 502.564.5846, by emailing dcert@ky.gov, or by using the form on this page: <u>http://www.epsb.ky.gov/certification/certcontact.asp</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **LOUISIANA**

#### Louisiana Department of Education

1201 North Third Baton Rouge, LA 70802-5243

Mailing address: P.O. Box 94064 Baton Rouge, LA 70804-9064

Phone: 877.453.2721

FAX: 225.342.0193

Website: http://www.louisianabelieves.com/

#### Louisiana Department of Education

Division of Educator Licensure P.O. Box 94064 Baton Rouge, LA 70804-9064

Phone: 877.453.2721

Website: https://www.teachlouisiana.net/teachers.aspx?PageID=12311129

Louisiana State Education Licensing Requirements:

If you are certified to teach in another state, you must follow the guidelines of the Out-of-State Application Packet for certification in Louisiana, found at <u>https://www.teachlouisiana.net/pdf/applications/Out\_of\_State.pdf</u>. The Out-of-State certificate is valid for three years; you will have the time to complete any guidelines you may lack for a standard Louisiana teaching certificate.

(https://www.teachlouisiana.net/Teachers.aspx?PageID=3203)

Louisiana offers two types of teaching certificates to applicants holding a standard out-of-state teaching certificate. Both are valid certificates and make the holder eligible for a teaching assignment in a Louisiana classroom. The certificate that is issued to the applicant depends on whether or not the applicant has met Louisiana's Praxis and/or NTE testing requirements.

1. Level 1 Professional Certificate is a standard, three-year Louisiana teaching certificate that authorizes certification for the levels or subjects available in Louisiana and that are consistent with those currently on the applicant's Out-of-State teaching certificate. A Level 1 certificate is issued to individuals who have completed the Louisiana PRAXIS and/or NTE requirements.

2. Out-of-State Certificate is a standard, three-year, non-renewable Louisiana teaching certificate that authorizes certification for the levels or subjects available in Louisiana and that are consistent with those currently on the applicant's Out-of-State teaching certificate. An Out-of-State certificate is issued to individuals who have not met Louisiana's PRAXIS and/or NTE requirements.

#### Please visit https://www.teachlouisiana.net/teachers.aspx?PageID=12311129 and

<u>http://www.louisianabelieves.com/</u> for more information. The Louisiana Department of Education Division of Educator Licensure may be contacted at 877.453.2721 or by completing and submitting the form at <u>https://www.louisianabelieves.com/resources/ask-ldoe</u> for licensure issues and questions. It is highly recommended that you contact this office to confirm this information.

### Louisiana Continued

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# MAINE

#### **Maine Department of Education**

23 State House Station Augusta, ME 04333-0023

Phone: 207.624.6600

FAX: 207.624.6700

Website: http://www.maine.gov/doe

Certification Phone: 207.624.6603

FAX: 207.624.6604

Email: cert.doe@maine.gov

Website: http://maine.gov/doe/cert/index.html

Maine State Education Licensing Requirements:

The Maine DOE must certify every teacher in the state before he or she is able to start working in the classroom. To apply for initial certification evaluation, please follow the seven steps below:

- 1. Complete and sign application (found at <a href="https://www.maine.gov/doe/cert/application">https://www.maine.gov/doe/cert/application</a>).
- 2. Enclose all official transcripts.
- 3. Include additional documentation, if necessary. (If you hold a certification in another state, submit a copy of your out-of-state teacher certificate.)
- 4. Enclose appropriate non-refundable fees. (Initial Teacher Certificate \$100)
- 5. Enclose explanation of application questions to which you answered "yes" (regarding convictions, occupational, professional license, or credential suspensions, and/or resignations following abuse allegations).
- 6. Include Praxis/Core Academic Skills for Educators examination scores, if applicable.
- 7. Submit application by mailing to Department of Education, Certification Office, 23 State House Station, Augusta, ME 04333-0023.

You may receive an evaluation for a certificate before having your fingerprints taken. However, prior to being issued any type of Maine certification, you must have your fingerprints taken through a process approved by the Maine Department of Education. (More information on this process found at <a href="https://www.maine.gov/doe/cert/fingerprinting">https://www.maine.gov/doe/cert/fingerprinting</a>)

Please visit <u>http://maine.gov/doe/cert/index.html</u> for more information. The Maine Department of Education may be contacted at 207.624.6600 or by email at cert.doe@maine.gov regarding certification questions and issues. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# MARYLAND

### **Maryland State Department of Education**

200 West Baltimore Street Baltimore, MD 21201

Phone: 410.767.0100 or 888.246.0016

FAX: 410.333.6033

Website: http://www.marylandpublicschools.org

**MSDE Certification Division** 200 West Baltimore Street Baltimore, MD 21201

Phone: 410.767.0385

FAX: 410.333.8963

Website: http://www.marylandpublicschools.org/about/Pages/DEE/index.aspx

Maryland State Education Licensing Requirements:

If you have graduated from an out-of-state educator preparation program and do not have teaching experience or an out-of-state certificate, please submit the following: (Please see

<u>http://www.marylandpublicschools.org/about/Pages/DEE/Certification/apply/Out-of-State.aspx</u> and <u>(website not found)</u> for more information.)

- 1. Official transcript(s), which must show the degree and date of conferral. Student copies in an unopened mailer are also acceptable.
- 2. Basic Skills (Praxis I) tests scores
- 3. Content and Pedagogy (Praxis II) test scores (if applicable)
- An initial application for certification (found at <a href="http://www.marylandpublicschools.org/about/Documents/DEE/Certification/InitialAppCertification2018.pdf">http://www.marylandpublicschools.org/about/Documents/DEE/Certification/InitialAppCertification2018.pdf</a>)
- 5. A cover letter with your name, mailing address, last 4 digits of our SSN, DOB, personal email address, and the area of certification you are seeking.

Mail the completed packet to: Maryland State Department of Education, Certification Branch, 200 W. Baltimore Street, Baltimore, MD 2120l or electronically to certdocuments.msde@maryland.gov. Transcripts must come to this email address from the Institute of Higher Education or an e-transcript service.

The Certification Branch will determine your eligibility and notify you via email.

If you hold an active professional certificate from another state, have completed an educator preparation program and met the issuing state's qualifying test scores to receive certification, please submit the following:

1. Official transcript(s), which must show the degree and date of conferral, if applicable. Student copies in an unopened mailer are also acceptable.

33 | Page

### **Maryland Continued**

- 2. A photocopy of your active out of state professional certificate
- 3. Verification of test scores for the required teacher certification tests for your out-of-state professional certificate. (A photocopy of the test scores or an official verification from a state department of education will be accepted.)
- 4. An initial application for certification (found at <u>http://www.marylandpublicschools.org/about/Pages/DEE/Certification/index.aspx</u>)
- 5. A cover letter with your name, mailing address, last 4 digits of your social security number, date of birth, personal email address, and the area of certification you are seeking.

Please visit <u>http://www.marylandpublicschools.org</u> and <u>(website not found)</u> for more information. The Maryland State Department of Education Licensure Division may be contacted at 410.767.0412 or 1.866.772.8922. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **MASSACHUSETTS**

#### Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street Malden, MA 02148

Phone: 781.338.3000

FAX: 781.338.3770

Website: http://www.doe.mass.edu

#### **Massachusetts Executive Office of Education**

Elementary and Secondary Education 75 Pleasant Street Malden, MA 02148-4906

Phone: 781.338.3000

#### **Massachusetts Office of Educator Licensure**

75 Pleasant Street, 1<sup>st</sup> Floor Malden, MA 02148

Phone 781.338.6600

FAX: 781.338.3391

Website: http://www.mass.gov/ese/licensure

#### Massachusetts State Education Licensing Requirements:

All applicants must hold a bachelor's degree from an accredited university (Slippery Rock University is accredited by the Middle States Commission on Higher Education), have passed all required MTEL tests, and holds the SEI endorsement. For out-of-state applicants, you must have completed an approved educator preparation program or have completed an educator preparation program comparable to the license sought sponsored by a college or university outside of MA that has been accredited by CAEP, TEAC, or NCATE (ARE WE accredited by CAEP).

Please visit <u>http://www.doe.mass.edu/licensure/</u> for more information. The Massachusetts Licensure Call Center may also be reached at 781.338.6600. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **MICHIGAN**

### **Michigan Department of Education**

P.O. Box 30008 608 West Allegan Street Lansing, MI 48909

Phone: 833.633.5788

FAX: 517.335.4565

Website: http://www.michigan.gov/mde

Website about teacher certification: http://www.michigan.gov/mde/0,4615,7-140-5683\_14795---,00.html

Michigan State Education Licensing Requirements:

For applicants who completed an educator preparation program in another state, create a Michigan Education Information System (MEIS) account and self-register in the Michigan Online Educator Certification System (MOECS) at <a href="https://www.michigan.gov/mde/0,4615,7-140-5683\_57223---,00.html">https://www.michigan.gov/mde/0,4615,7-140-5683\_57223---,00.html</a> and then submit a certificate application. Once you submit the application and pay the non-refundable evaluation fee, print your MOECS generated application cover letter and mail with the specified documents as one complete packet. A staff consultant will review your packet for determination.

If you are coming from out of state, or completed an out of state program, you will be notified of the testing requirements once an evaluation of your certification application packet has been completed. Required test(s) determination will not be made prior to evaluation.

If an applicant who has completed an out-of-state approved teacher preparation program and holds a valid, standard teaching certificate from that state and meets all of the requirements for the Professional Education certificate listed below, he/she can be issued the Professional Education certificate as his/her initial Michigan teaching certificate. An applicant who qualifies for the Professional Education Certificate as his/her initial Michigan certificate does not have to test.

- 1. Planned program/degree requirement: The applicant must have at least eighteen semester hours in a planned program completed since the issuance of his/her initial, standard teaching certificate or have earned at any time an approved Master's or higher degree.
- 2. Teaching experience requirement: The applicant must have three years of successful teaching experience matching the validity of his/her standard teaching certificate from another state since it was initially issued.
- 3. Valid certificate requirement: The applicant must hold a valid certificate from another state in the subject area(s) and grade levels for which he/she is seeking Michigan certification.

Please visit <u>http://www.michigan.gov/mde/0,4615,7-140-5683\_14795---,00.html</u> for more information. The Michigan Department of Education may be contacted at 517.373.3324. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

### **Michigan Continued**

# **MINNESOTA**

#### **Minnesota Department of Education**

1500 Highway 36 West Roseville, MN 55113

Phone: 651.582.8200

FAX: 651.582.8724

Licensing email: pelsb@state.mn.us

Licensing Phone: 651.539.4200

Website: http://education.state.mn.us/mde/index.html

Website for applicants trained out-of-state: <u>https://mn.gov/pelsb/</u>

Minnesota State Education Licensing Requirements:

An applicant who completes an approved program leading to licensure in another state may be granted a Minnesota professional license when the following criteria are met:

- The teacher preparation institution is accredited by the regional association for the accreditation of colleges and secondary schools;
- The program leading to licensure has been recognized by that state as qualifying the applicant completing the program for current licensure within that state;
- The program leading to licensure completed by the applicant is essentially equivalent in content to approved programs offered by Minnesota teacher preparation institutions according to Board of Teaching rules governing the licensure field;
- The grade level range of preparation is the same as, greater than, or not more than one year less than the grade level range of the Minnesota licensure field for which application is made;
- The teacher preparation institution which offers the program leading to licensure verifies (using our form, not a letter from the institution) that the applicant has completed an approved licensure program at that institution and recommends the applicant for a license in the licensure field and at the licensure level;
- The applicant has completed a program leading to licensure as verified by an official transcript issued by the institution recommending the applicant for licensure. In addition to the transcript where you completed your education program, also submit official transcripts of other coursework you have taken since those may be considered when we determine your eligibility for licensure;
- The applicant has evidence of completing instruction in methods of teaching in the licensure field and at the licensure level of the program; and
- The applicant has completed student teaching in each licensure field and at applicable grade ranges or essentially equivalent experience.

Please visit <u>http://education.state.mn.us/mde/index.html</u> and (website not found) for more information.

### **Minnesota Continued**

The Minnesota Department of Education may be contacted for licensing issues at 651.539.4200 or by email at pelsb@state.mn.us. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **MISSISSIPPI**

### **Mississippi Department of Education**

359 North West Street P.O. Box 771 Jackson, MS 39205

Phone: 601.359.1750

FAX: 601.359.3242

Website: https://www.mdek12.org/

#### **Office of Educator Licensure**

P.O. Box 771 Jackson, MS 39205-0771

Phone: 601.359.3483

Website: https://www.mdek12.org/OTL/OEL

Mississippi State Education Licensing Requirements:

The Office of Educator Licensure (OEL) accepts degrees or coursework from any nationally or regionally accredited institution. (Slippery Rock University is accredited by the Middle States Commission on Higher Education.) The Commission does not approve programs completed in other states. If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the OEL documentation that the out-of-state program is approved for licensure in that state. The "Institution Program Verification" form can be accepted as documentation and can be found in the "Paper License Application" packet at <a href="https://www.mdek12.org/OTL/OEL/licensureapplication">https://www.mdek12.org/OTL/OEL/licensureapplication</a>.

Applicants are encouraged to apply online using the Educator Licensure Management System (ELMS) Application link: <u>https://sso.mde.k12.ms.us/Login/Login.aspx</u>

A five-year license is granted to applicants who hold a valid standard out-of-state license (K-12) in an area in which Mississippi issues an endorsement. The department shall grant a standard license to any individual who possesses a valid standard license from another state and meets minimum Mississippi license requirements or equivalent requirements as determined by the State Board of Education.

Applicants must submit to the Office of Educator Licensure:

- 1. Licensure application
- 2. Original valid out-of-state license.(Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you)
- 3. Sealed copy of all college transcripts.

### **Mississippi Continued**

4. Documentation must be provided to show a passing score on a core subject test required for certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.

Please visit https://www.mdek12.org/OTL/OEL for more information. Mississippi's full licensure guide may be viewed at <u>https://www.mdek12.org/OTL/OEL/licensureapplication</u>. The Mississippi Department of Education OEL may be contacted at 601.359.3483. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **MISSOURI**

#### **Missouri Department of Education**

205 Jefferson Street Jefferson City, MO 65101

Mailing address: P.O. Box 480 Jefferson City, MO 65102-0480

Phone: 573.751.4212

FAX: 573.751.8613

Website: http://dese.mo.gov

#### **Educator Certification**

P.O Box 480 Jefferson City, MO 65102-0480

Phone: 573.751.0051

Email: certification@dese.mo.gov

Website: https://dese.mo.gov/educator-quality/certification

Missouri State Education Licensing Requirements:

For your degree and/or coursework to be accepted to meet certification requirements, they must be completed at a regionally accredited college or university. The regional accrediting agencies accepted by our department include the following:

Middle States, Association of Colleges and Schools New England Association of Schools and Colleges North Central Association of Colleges and Schools Northwest Association of School and Colleges Southern Association of Colleges and School Western Association of Schools and Colleges

An applicant who possesses a valid professional certificate from another state may be granted a Missouri certificate in an area most closely aligned to the certification if Missouri issues such certificate. If an educator is completing or has completed a teacher education program in another state (either on campus or online), it would be beneficial to obtain that state's certificate whether one plans to reside in that state or not. In most cases, a Missouri certificate is issued with no further coursework or test requirements. If an area of certification is not equivalent, an educator may be evaluated based upon Missouri's current requirements for the most closely aligned certificate. Please see <a href="https://dese.mo.gov/educator-quality/certification/become-certified-teacher">https://dese.mo.gov/educator-quality/certification/become-certified-teacher</a>.

- Complete the online Non-Missouri Graduate application (found at <u>https://apps.dese.mo.gov/weblogin/login.aspx</u>).
- Submit remaining items on the Non-Missouri Graduate Application Checklist (found at <a href="https://dese.mo.gov/educator-quality/certification/out-state-information">https://dese.mo.gov/educator-quality/certification/out-state-information</a>) in one packet to: Educator Certification, PO Box 480, Jefferson City, MO 65102. Faxed or emailed application materials are not accepted. Remaining items include the application, processing fee of \$100, institutional recommendation, transcripts, valid teaching certificates if applicable, verification of approved teaching

42 | Page

### **Missouri Continued**

experience if applicable, and a Missouri fingerprint and background check (There is a \$43.05 fee for a background check).

- If you have out-of-state teaching experience, you will need to complete the Verification of Teaching Experience form (found at <u>https://dese.mo.gov/sites/default/files/Verification-Of-Teaching-Experience.pdf</u>).
- As noted within the checklist, if your out-of-state professional certificates have expired, or if you never held an out-of-state certificate, you must provide an institutional recommendation from the certification officer at the college or university where you completed your initial teacher education program. The recommendation form can be downloaded by clicking on the appropriate button when completing the online Non-Missouri Graduate Application. The form should be mailed back to you to be included in your packet. Educator Certification will evaluate your transcripts based on current Missouri requirements and does not guarantee immediate issuance of a Missouri certificate. All evaluations will be posted at the Certificate Status link located on your Profile Page in the Educator Certification System.

Please visit <u>http://dese.mo.gov</u> for more information. The Missouri Department of Education Office of Educator Certification may be contacted at 573.751.0051 or by email at certification@dese.mo.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates can use their PA certifications to apply for comparable certifications in this state.

# MONTANA

### **Office of Public Instruction**

1227 11<sup>th</sup> Avenue, 2<sup>nd</sup> Floor P.O. Box 202501 Helena, MT 59620-2501

Phone: 888.231.9393 or 406.444.3095

FAX: 444.3924

Website: http://www.opi.mt.gov

Montana Educator Licensure Program P.O. Box 202501 Helena, MT 59620-2501

Phone: 406.444.2580

Email: cert@mt.gov

Website: http://opi.mt.gov/Educators/Licensure/Become-a-Licensed-Montana-Educator

Montana State Education Licensing Requirements: Requirements for Montana Class 2 Educator Licensure (See <u>http://opi.mt.gov/Class2STL</u>):

Completion of an educator preparation program which is accredited by NCATE, CAEP, or is a state approved program from a regionally accredited college or university. ARM 10.57.412

Completion of student teaching or a supervised teaching experience through an educator preparation program. ARM 10.57.412

Verification of a Praxis test score meeting Montana standards for your endorsement area. Test(s) must be completed prior to licensing. (See <u>http://www.ets.org/praxis/mt/requirements</u> for test information.)

Important Considerations:

- Montana DOES NOT have reciprocity with any other state in regards to educator licensure. Therefore, even though you may have been a licensed educator in another state, if you do not meet the all of requirements above, you will not qualify for Class 2 Educator licensure in Montana.
- If you completed an alternative educator preparation program in another state, your program may not
  meet the requirements for licensure in Montana and therefore you may not qualify for Class 2 educator
  licensure. Your educator preparation program's accreditation status must be verified on a University
  Recommendation form and submitted for review.
- For questions regarding these considerations please call us at 406-444-2580.

### **Montana Continued**

Online Application: Please use this link to access our online application system. You will be required to set up an account and then the application wizard will take you through the steps of submitting your Montana educator's license application (found at <a href="https://apps3.opi.mt.gov/SSO/Login/Login.aspx">https://apps3.opi.mt.gov/SSO/Login/Login.aspx</a>).

Required documents for Online applications: all application materials below must be submitted before your application can be processed.

- University Recommendation Form (<u>http://opi.mt.gov/Licensure-Forms</u>)
- Notary Page

   (http://opi.mt.gov/Portals/182/Page%20Files/Licensure/OPI%20Montana%20Educator%20Licensure%2
   <u>0Notary%20Page.pdf?ver=2017-08-23-141657-063&timestamp=1503675682112</u>)
- Fingerprint Background Check Instructions (directions found at <a href="http://opi.mt.gov/Portals/182/Page%20Files/Licensure/FingerprintBackgroundCheckFullA.pdf?ver=201\_9-02-13-092329-050">http://opi.mt.gov/Portals/182/Page%20Files/Licensure/FingerprintBackgroundCheckFullA.pdf?ver=201\_9-02-13-092329-050</a> and includes a fee of \$30.00)

\*\*Don't forget to send your original transcripts. Escripts can be sent directly from the college or university to cert@mt.gov

\*\*Also, please send a copy of your current out of state license if applicable.

\*\*Include verification of your Praxis test scores along with the rest of your licensure documents.

Required documents must be mailed to:

Montana Office of Public Instructions

Attn. Educator Licensure

PO Box 202501

Helena, MT 59620

Please visit

http://opi.mt.gov/Educators/Licensure/Become-a-Licensed-Montana-Educator

For more information. The Montana Office of Public Instruction Educator Licensure Program may be contacted at 888.231.9393 or 406.444.2580 or cert@mt.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

### **Montana Continued**

# **NEBRASKA**

### Nebraska Department of Education

301 Centennial Mall South P.O. Box 94987 Lincoln, NE 68509 Phone: 402.471.2295

FAX: 402.471.0117

Website: http://www.education.ne.gov

Certification phone: 402.471.0739

Certification FAX: 402.742.2359

Certification website: https://www.education.ne.gov/TCERT/index.html

Email: nde.tcertweb@nebraska.gov

Nebraska State Education Licensing Requirements:

See <u>https://www.education.ne.gov/tcert/pdfs/Reciprocity.pdf</u> for reciprocity information: Nebraska does not have reciprocity with other states, meaning an out-of-state certificate does not transfer to Nebraska. All candidates must meet specific Nebraska academic and state requirements. Although the out-of-state certificate does not transfer by itself, the certificate and other documents provided by the candidate are used to judge what documents will be required for a Nebraska certificate. Nebraska does not recognize certificates or endorsements earned through testing only or Alternative Preparation Programs that are not state approved.

See <u>https://cdn.education.ne.gov/wp-content/uploads/2018/10/TCERT-Manual.pdf</u> for the certification manual.

### The NE Teacher Certification application can be found at

<u>https://dc2.education.ne.gov/tcertlf/tcert\_newapp.dll/EXEC</u>. All applicants must have completed a baccalaureate degree, a Teacher Education Program at a state-approved college or university, the Human Relations Training Requirement, the Special Education Training Requirement, the CORE Test, the Content and Assessment Test, and have recent college credits or employment experience within the last five years to qualify for a Regular Teaching Certificate.

Applicants for a certificate or permit valid in all schools, public and nonpublic, shall pay a \$55 (fifty-five) fee.

If you have not held continuous residence in Nebraska for the past immediate five years, you are required to submit fingerprints.

Please visit <u>http://www.education.ne.gov/tcert</u> for more information. The Nebraska Department of Education may be contacted at 402.471.0739 or by email at nde.tcertweb@nebraska.gov for certificate questions. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates MAY NOT use their PA certifications to apply for comparable certifications in this state, but DEPENDING ON THIS STATE'S DEPT. OF ED'S EVALUATION AND POSSIBLE ADDITIONAL REQUIREMENTS, may be able to use some SRU experiences towards cert. See above.

# **NEVADA**

#### Nevada Department of Education

700 East Fifth Street Carson City, NV 89701

Phone: 775.687.9115

FAX: 775.687.9101

Website: http://www.doe.nv.gov

### Nevada Educator Licensure

Las Vegas Office (Serving Clark, Lincoln, and Nye Counties) 9890 S. Maryland Pkwy, 2<sup>nd</sup> Floor Las Vegas, NV 89183

Phone: 702.486.6458

FAX: 702.486.6450

**Office of Career Readiness, Adult Learning & Education Options** 755 N. Roop Street #107 Carson City, NV 89701

Phone: 775.687.5980

FAX: 775.687.5978

Email: license@doe.nv.gov

Website: http://www.doe.nv.gov/Educator\_Licensure/

Inquiry form: http://www.doe.nv.gov/Educator\_Licensure\_Contact/

Nevada State Education Licensing Requirements:

The Office of Educator Licensure encourages currently licensed educators from other states to apply for reciprocal licensure in Nevada. If you hold a Level I & II, Advanced Educator, or Vocational 1 & 2 license in Pennsylvania, you may qualify for reciprocal licensure in Nevada. An educator who holds a current, unexpired educator license in any state, **and** who also holds a current, valid National Board of Professional Teaching Standards Certificate, may receive a reciprocal Nevada license. (See <a href="http://www.doe.nv.gov/Educator\_Licensure/New\_Teachers\_Out\_of\_State\_Applicants/">http://www.doe.nv.gov/Educator\_Licensure/New\_Teachers\_Out\_of\_State\_Applicants/</a> for full details).

For Initial Licensure, please see <a href="http://www.doe.nv.gov/Educator\_Licensure/">http://www.doe.nv.gov/Educator\_Licensure/</a>

If you are applying for a Nevada educator licensure for the first time, you will need to submit the following: a completed application for Educator Licensure (available at <u>http://www.doe.nv.gov/Educator\_Licensure/Online\_Portal/</u>), fingerprints, original transcripts issued by an accredited college or university bearing the college or university seal, competency testing score reports, copies of any valid and unexpired teaching credentials from

48 | Page

### Nevada Continued

other states, verification of teaching/work experience if applicable, a copy of your valid driver's license or ID card, and the \$180 non-refundable licensing fee payable to the Nevada Department of Education.

Please visit <u>http://www.doe.nv.gov/Educator\_Licensure/</u> for more information. The Nevada Department of Education Office of Educator Licensure may be contacted at 702.486.6458 (Las Vegas Office) or 775.687.5980

(Carson City Office) or by email at license@doe.nv.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## NEW HAMPSHIRE

#### **New Hampshire Department of Education**

101 Pleasant Street Concord, NH 03301

Phone: 603.271.3494

FAX: 603.271.1953

Website: http://www.ed.state.nh.us

**Certification information: NH Dept. of Education Division of Program Support Bureau of Credentialing** 101 Pleasant Street Concord, NH 03301

Phone: 603.271.2409

FAX: 603.271.4134

Email: cert.info@doe.nh.gov

Website: http://education.nh.gov/certification/index.htm

New Hampshire State Education Licensing Requirements: Please see <u>http://education.nh.gov/certification/documents/app-alt2-5-fillable.pdf</u> for full details:

"Alternative 2" is a process whereby the State of NH recognized training and certification in other states. If you are a graduate of an approved program of professional preparation in one of the states belonging to the Interstate Agreement (Pennsylvania belongs to the Interstate Agreement) and wish to apply for certification under Alternative 2, please submit the following: Completed application (online application found at <a href="https://my.doe.nh.gov/myNHDOE/Login/Login.aspx">https://my.doe.nh.gov/myNHDOE/Login/Login.aspx</a>), an original official transcript bearing the institutional recommendation or an official statement from the chairperson of the preparing institution attesting to your having completed its approval program if it is not noted on the transcript, and a non-refundable fee of \$130 payable to Treasurer, State of New Hampshire or payable online.

Please visit <u>http://education.nh.gov/certification/index.htm</u> for more information. Regarding licensure questions, the New Hampshire Department of Education may be contacted at 603.271.2409 or by email at cert.info@doe.nh.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **NEW JERSEY**

### New Jersey State Board of Education

100 Riverview Plaza P.O. Box 500 Trenton, NJ 08625-0500

Phone: 877.900.6960

FAX: 609.984.5347

Website: http://www.state.nj.us/education/sboe

Office of Certification and Induction NJ State Board of Education P.O. Box 500 Trenton, NJ 08625-0500

Phone: 609.292.2070, M-F 8am-4pm

Website: http://www.state.nj.us/education/educators/license/

New Jersey State Education Licensing Requirements:

Please see http://www.state.nj.us/education/genfo/faq/faq\_license.htmand

http://www.state.nj.us/education/educators/license/tcis/ for details and links. A completed application for an out-of-state applicant must include the following: a web application (New users must register first at <a href="https://nj.gov/education/license/tcis/index.html">https://nj.gov/education/license/tcis/index.html</a>); a notarized Oath of Allegiance/Verification of Accuracy form; official college transcripts in sealed envelopes; applicable test scores for Praxis II Content Knowledge test(s); applicable test scores in oral proficiency for World Language, ESL, and Bilingual endorsements; a Verification of Program Completion (if applicable); copies of out-of-state licenses (if applicable); and a completed Record of Professional Experience Form (found at

<u>http://www.state.nj.us/education/educators/license/forms/ROPE.pdf</u>). A non-refundable \$100 fee is payable at <u>https://www20.state.nj.us/DOE\_TCIS\_ONLINEED//login.jsp</u>.

Please visit <u>http://www.state.nj.us/education/educators/license/</u> for more information. The Office of Certification and Induction of New Jersey State Board of Education may be contacted at 609.292.2070, M-F 8am-4pm. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **NEW MEXICO**

#### New Mexico Public Education Department (Mailing address)

Attn: Licensure 300 Don Gaspar Avenue Santa Fe, NM 87501-2786

Phone: 505.827.5800

FAX: 505.827.6520

Website: http://www.sde.state.nm.us

#### New Mexico Public Education Department Professional Licensure Bureau (Physical address)

120 S. Federal Place Room 105 Santa Fe, NM 87501

Licensure Front Desk: 505.827.1436

Licensure Bureau: 505.827.5821

FAX: 505.827.4148

Email: LicensureUnit@state.nm.us

Website: http://www.ped.state.nm.us/licensure/

New Mexico State Education Licensing Requirements:

Applicants who have received a degree from another state but did not get licensed there will have to meet NM licensure rules for the particular license. You are required to have completed an approved teacher education program and provide proof of passing the required NM exams. For particular licensure requirements, see <a href="http://ped.state.nm.us/Licensure/2010/index.html">http://ped.state.nm.us/Licensure/2010/index.html</a>.

New Jersey participates in teacher reciprocity if the applicant holds a bachelor's degree or higher from a regionally accredited college or university, provides a copy of at least one current valid teaching license issued by a state education agency that is comparable to the license they are seeking, has completed a standard or alternative teacher preparation program, provides copies of test scores for exams required to receive the license, and provides evidence of having satisfactorily taught under their out-of-state licenses. See reciprocity details at <a href="https://webnew.ped.state.nm.us/bureaus/licensure/how-to-apply/">https://webnew.ped.state.nm.us/bureaus/licensure/how-to-apply/</a>.

Application form found at http://ped.state.nm.us/ped/LicensureDocs/Initial%20Application%20121510.pdf.

A non-refundable fee of \$125 must be made out to New Mexico Public Education Department (NMPED) in the form of a money order or cashier's check only. No personal checks will be accepted.

A background check is also required. Only out-of-state applicants may request a fingerprint packet by emailing ethics@state.nm.us. In-state applicants must go to <u>www.cogentid.com</u> and use ORI# NM920140Z and Reason Code: TEACHER LICENSURE.

### **New Mexico Continued**

Please visit <u>http://www.ped.state.nm.us/licensure/</u> for more information. The New Mexico Public Education Department Professional Licensure Bureau may be contacted at 505.827.1436 or 505.827.5821, or by email at LicensureUnit@state.nm.us. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## NEW YORK

#### **New York State Education Department**

89 Washington Ave. Albany, NY 12234

Phone: 518.474.3852

FAX: 518.473.4909

Website: http://www.nysed.gov

### **Office of Teaching Initiatives**

New York State Education Department 89 Washington Ave., 5N EB Albany, NY 12234

Phone: 518.474.3901 M-F 9am-4:30pm EST

Website: http://www.highered.nysed.gov/tcert/

New York State Education Licensing Requirements:

Please see <u>http://www.highered.nysed.gov/tcert/certificate/teachrecother.html</u>: The Office of Teaching Initiatives **cannot** determine eligibility for certification in NYS until an application has been submitted and a review of your credentials has been completed. **NYS does not pre-approve teacher preparation programs completed in other US states or territories**. (Please visit

http://www.highered.nysed.gov/tcert/certificate/certprocess.html for details and links.) If you have completed a comparable approved teacher preparation program at a college in another US state or territory that would lead to an institutional recommendation for certification in the state the college is located, you must hold at least a bachelor's degree awarded following the satisfactory completion of an approved four-year postsecondary curriculum (minimum GPA of 2.50) offered by an institution of higher education approved by the Commissioner of Education or a regional accrediting agency, satisfactorily pass all required exams for Initial Licensure, complete a fingerprint clearance (http://www.highered.nysed.gov/tsei/ospra/), and complete required workshops (http://www.highered.nysed.gov/tcert/topics\_az.html).

If you are an applicant who already holds a Pennsylvania license, you must possess a valid and comparable certificate in the subject of your application (visit

http://www.highered.nysed.gov/tcert/certificate/levelcertp.html for types of certificates accepted from Pennsylvania), have three years of certified public school teaching experience in a single state in the subject of your application within five years of application date, submit a completed Classroom Teacher Rating Form (http://www.highered.nysed.gov/tcert/certificate/form.html) verifying you received evaluation ratings of effective or highly effective in the three most recent years of experience in a public school, hold at least a bachelor's degree with a 2.5 or higher GPA, complete a fingerprint clearance (http://www.highered.nysed.gov/tsei/ospra/), and complete required workshops (http://www.highered.nysed.gov/tcert/topics\_az.html).

TEACH Online Services Application is found at http://www.highered.nysed.gov/tcert/teach/home.html.

Please visit <u>http://www.highered.nysed.gov/tcert/</u> for more information. The New York State Education Department's Office of Teaching Initiatives may be contacted at 518.474.3901 M-F 9am-4:30pm EST. It is highly recommended that you contact this office to confirm this information.

### **New York Continued**

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# NORTH CAROLINA

### North Carolina Department of Public Instruction (Mailing address)

6301 Mail Service Center Raleigh, NC 27699-6301

#### **Physical Address**

301 N. Wilmington Street Raleigh, NC 27601-2825 Phone: 919.807.3300

FAX: 919.807.3445

Website: http://www.ncpublicschools.org/ or http://www.dpi.state.nc.us/

Contact form: http://www.dpi.state.nc.us/newsroom/lets-talk/

North Carolina State Education Licensing Requirements:

To learn more about how to apply for a North Carolina Professional Educator's License, visit <u>http://www.ncpublicschools.org/licensure/beginning/</u>. Please note that North Carolina does not have 100% reciprocity with any state.

Professional Educator's Initial Licenses are intended for teachers with 0-2 years of teaching experience, and are valid for three years. To be issued a Professional Educator's Initial License, an individual must have completed a state approved teacher education program from a regionally accredited college or university, or completed another state's approved alternative route to licensure and earned a bachelor's degree from a regionally accredited college, and must have completed the following exams:

- Praxis II Testing for middle grades (6-9), secondary (9-12), and K-12 (including Exceptional Children: General Curriculum) license areas.
- Pearson Testing for North Carolina (<u>http://www.nc.nesinc.com/</u>): Foundations of Reading and General Curriculum for Elementary Education and Exceptional Children: General Curriculum licenses only.

### The NCDPI Online Licensure System is found at

https://vo.licensure.ncpublicschools.gov/datamart/loginNCDPI.do;jsessionid=4429AF06CBD5C989CC7F58FE 44467C07.i-3f4de6c0.

A non-refundable service fee of \$85 is required for Out-of-State Initial Educator applicants.

Out-of-state individuals who are approved for a NC teaching license in the primary area of certification may also be granted a NC teaching license in any content area(s) that were subsequently added to the initial license by passing a licensure exam in another state, provided NC has a comparable license area.

Please visit <u>http://www.ncpublicschools.org/licensure/</u> for more information. The North Carolina Department of Public Instruction may be contacted at 919.807.3300 or at <u>http://www.dpi.state.nc.us/newsroom/lets-talk/</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

SRU Teacher Candidates MAY use their PA certifications to apply for comparable certifications in this state but must follow THIS STATE'S DEPT. OF ED'S ADDITIONAL REQUIREMENTS. See above.

56 | Page

# NORTH DAKOTA

#### North Dakota Department of Public Instruction

600 East Boulevard Avenue Bismarck, ND 58505

Phone: 701.328.2260

FAX: 701.328.2461

Email: dpi@nd.gov

Website: http://www.dpi.state.nd.us

#### North Dakota Education Standards and Practices Board

2718 Gateway Avenue Suite 204 Bismarck, ND 58503-0585

Phone: 701.328.9641

FAX: 701.328.9647

Email: espbinfo@nd.gov

Website: http://www.nd.gov/espb/

North Dakota State Education Licensing Requirements:

Please see <u>http://www.nd.gov/espb/licensure/</u>: An Initial License Applicant from out-of-state must have earned a teacher education degree from a college or university and must meet all ND standards and requirements regarding coursework and testing. If an educator has earned a teacher education degree from an out-of-state college or university but is missing some ND requirements, he or she must agree to complete requirements for full ND licensure within 2-4 years to receive an out-of-state Reciprocal License. Applicants must have successfully completed their teacher education program with a GPA of 2.5 or higher, completed at least 10 weeks of full-time supervised teaching, complete a fingerprint screening, be recommended for licensure by recent supervisors, and pay all applicable fees. Please view <u>http://www.nd.gov/espb/licensure/fees.html</u> for the applicable fees.

The ND Teach Online Services Application may be found at <u>https://secure.apps.nd.gov/dpi/ndteach/Login.aspx</u>.

Please visit <u>http://www.nd.gov/espb/</u> for more information. The North Dakota Education Standards and Practices Board may be contacted at 701.328.9641 or by email at espbinfo@nd.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# <u>OHIO</u>

### **Ohio Department of Education**

25 South Front Street Columbus, OH 43215

Phone: 614.466.3593 or 877.644.6338 (toll free)

FAX: 614.728.9300

Email: contact.center@education.ohio.gov

Website: http://www.ode.state.oh.us

**Ohio Department of Education Office of Educator Licensure** 25 South Front Street, Mail Stop 504 Columbus, OH 43215-4183

Phone: 614.466.3593 or 877.644.6338 (toll free)

Website: http://education.ohio.gov/Teachers

Email for licensure: educator.licensure@education.ohio.gov

Ohio State Education Licensing Requirements:

To obtain a new license, educators will use an application for the credential through the Ohio Department of Education's Connected Ohio Records system or ODE.CORE. For out-of-state applicants, you may apply online by setting up a SAFE account at <u>https://safe.ode.state.oh.us/portal</u>.

If you do not have an out-of-state teaching license but have completed an out-of-state licensure program, you will need to provide a letter on university letterhead, signed by the dean or head of the teacher education, stating the license type you are eligible for in that state and the subject area(s) this license allows you to teach. You will also need to provide verification of completed out-of-state licensure exams, verification of experience, official transcripts. Please see <a href="https://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure">https://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure</a> for details.

Background checks by the Ohio Bureau of Criminal Investigation (BCI) and FBI are required for initial licensure (<u>http://education.ohio.gov/Topics/Teaching/Licensure/Additional-Information/Background-Check-FAQs</u>).

Please visit <u>http://education.ohio.gov/Topics/Teaching/Licensure</u> for more information. The Ohio Department of Education's Office of Educator Licensure may be contacted at 614.466.3593 or 877.644.6338 (toll free) or by email at educator.licensure@education.ohio.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **OKLAHOMA**

<b>Oklahoma State Department of Education</b> 2500 North Lincoln Boulevard Oklahoma City, OK 73105	<b>Oklahoma State Department of Education – Certific.</b> 2500 North Lincoln Boulevard, #212 Oklahoma City, OK 73105-4599
Phone: 405.521.3301	Phone: 405.521.3337
FAX: 405.521.6205	
Website:	Website:
http://ok.gov/sde or http://sde.ok.gov/sde/	same website
Contact: Bunny Farley bunny.farley@sde.ok.gov or 405.521.4527	

Oklahoma State Education Licensing Requirements:

If you have completed an approved program from another state and did not get certified in that area, please have the Verification of State-Approved Teacher Education Program from Non-Oklahoma College/University form filled out by the proper officials (found at

<u>http://sde.ok.gov/sde/sites/ok.gov.sde/files/documents/files/StateApproved.pdf</u>). If Oklahoma has a comparable certification area you may be able to obtain the equivalent Oklahoma certification area by passing the appropriate Oklahoma examination(s). Applications for Oklahoma School Standard Teaching Certificate must be accompanied by a \$50 processing fee. See <u>http://sde.ok.gov/sde/traditional-path-oklahoma-teacher-certification</u> for full details.

If an applicant holds a full out-of-state certificate, he or she must meet the standards set by the State Board of Education. Anything less than full certification will require review by Teacher Certification. An application for OK School Standard Teaching Certificate (found at

http://sde.ok.gov/sde/sites/ok.gov.sde/files/documents/files/OSDE\_App\_for\_OK\_School\_Certification.pdf) must be submitted with official transcripts, proof of teaching, copies of all teaching certificates, a \$50 processing fee, and fingerprint cards/criminal history record search (\$53.94 fee). Please visit http://sde.ok.gov/sde/traditional-path-oklahoma-teacher-certification for details.

Background checks are a necessary component for Oklahoma educators, district personnel and school support staff. These background checks are based on fingerprint checks processed through the Oklahoma State Bureau of Investigation and the FBI. You must perform the \$53.94 option to obtain certification prints. Please visit <a href="http://sde.ok.gov/sde/background-check-teaching-certificate">http://sde.ok.gov/sde/background-check-teaching-certificate</a> for details.

Please visit <u>http://sde.ok.gov/sde/teacher-certification</u> for more information. The Oklahoma State Department of Education Teacher Certification may be contacted at 405.521.3337 or by emailing bunny.farley@sde.ok.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **OREGON**

#### **Oregon Department of Education**

255 Capitol Street NE Salem, OR 97310

Phone: 503.947.5600

FAX: 503.378.5156

#### **Oregon Teacher Standards and Practices Commission**

250 Division Street NE Salem, OR 97301

Phone: 503.378.3586

FAX: 503.378.4448

Email: For eLicensing issues online.tspc@oregon.gov or for all other issues contact.tspc@oregon.gov

Website: http://www.oregon.gov/tspc

Oregon State Education Licensing Requirements:

The Oregon Teacher Standards and Practices Commission is the licensing agency for all educators in Oregon. A Transitional Teaching License is issued to an out-of-state candidate who has completed a teacher education program in another state or who holds a non-provisional license from another state. At the end of the license effective period, the teacher must meet the requirements of the Preliminary Teaching License.

Applications and payments may be made only through eLicensing (see <u>https://apps.oregon.gov/TSPC/eLicense</u>). The fees for out-of-state applicants are \$190 for licensing and \$55 for a fingerprinting/background check.

Please visit <u>http://www.oregon.gov/TSPC</u> for more information. The Oregon Teacher Standards and Practices Commission may be contacted at 503.378.3586 or by email at online.tspc@oregon.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **RHODE ISLAND**

#### **Rhode Island Department of Elementary and Secondary Education**

255 Westminster Street Providence, RI 02903

Phone: 401.222.4600

FAX: 401.222.6178

Website: http://www.ride.ri.gov

**RI Department of Elementary and Secondary Education Office of Educator Quality and Certification** 255 Westminster Street, 4<sup>th</sup> Floor Providence, RI 02903-3400

Email: eqac@ride.ri.gov

Website: http://www.ride.ri.gov/Certification

Rhode Island State Education Licensing Requirements: Individuals who have completed state-approved preparation programs that lead to comparable certification in RI should review the RI certification (<u>http://www.ride.ri.gov/Certification</u>)and testing requirements (<u>http://www.ride.ri.gov/Portals/0/Uploads/Documents/Teachers-and-Administrators-Excellent-</u> <u>Educators/Educator-Certification/Cert-main-page/RI\_Required\_Certification\_Tests.pdf</u>) prior to submitting an application.

The Temporary Initial Preliminary Certificate Application form is found at <u>http://www.ride.ri.gov/Portals/0/Uploads/Documents/Teachers-and-Administrators-Excellent-Educators/Educator-Certification/Cert-main-page/RI-Certification-AppForm-TempInitial.pdf</u>. This type of certificate is awarded to an individual who has completed an approved preparation program in another state or is fully certified in another state and meets all issuance requirements for an Initial Educator Certificate *except* RI certification test requirements for the certificate.

A \$100 certification application processing, non-refundable fee must be submitted with the application. Checks may be made out to *General Treasurer – State of Rhode Island*.

Application processing takes 14-16 weeks. All applications must include completed Sections A, B, and C of the appropriate application, the assessment information, official transcripts, and a letter from a prior employer or a completed Work Experience Verification form (found at

http://www.ride.ri.gov/Portals/0/Uploads/Documents/Teachers-and-Administrators-Excellent-Educators/Educator-Certification/Cert-main-page/Work\_Experience\_Verification\_Form\_Nov2013.pdf) if the certificate area requires work experience, and the appropriate fee. For full details, visit http://www.ride.ri.gov/TeachersAdministrators/EducatorCertification/tabid/632/LiveTabId/22652/Default.aspx.

Please visit <u>http://www.ride.ri.gov/Certification</u> for more information. The Rhode Island Department of Elementary and Secondary Education's Office of Educator Quality and Certification may be contacted at 401.222.4600 or by email at eqac@ride.ri.gov. It is highly recommended that you contact this office to confirm this information.

61 | Page

### **Rhode Island Continued**

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## SOUTH CAROLINA

#### South Carolina Department of Education

1429 Senate Street Columbia, SC 29201

Phone: 803.734.8500

FAX: 803.734.3389

Email: info@ed.sc.gov

Website: http://ed.sc.gov

South Carolina Department of Education Division of Federal, State, and Community Resources Office of Educator Services 8301 Parklane Road Columbia, SC 29223

Phone: 803.896.0325

FAX: 803.896.0368

Email: certification@ed.sc.gov

Transcript email: transcripts@ed.sc.gov

Website: http://ed.sc.gov/educators/teaching-in-south-carolina/

South Carolina State Education Licensing Requirements:

Applicants who have completed an approved educator program but do not currently hold a valid, profession out-of-state certificate must complete the following steps in order to gain South Carolina certification: 1. Complete the certification application online (https://apps.ed.sc.gov/apps/olca/olcastart.cfm) or on paper (http://ed.sc.gov/scdoe/assets/File/educators/certification/forms/LicensureApplication2015.pdf), complete the electronic fingerprint process (http://ed.sc.gov/educators/teaching-in-south-carolina/aspiring-educators/applying-for-certification/submitting-application-materials/), submit the non-refundable \$105 processing fee online (https://apps.ed.sc.gov/apps/olca/ccfpver.cfm) or by check/money order. 2. Submit a copy of your SSN by mail or FAX. Submit official transcripts by mail or by email at transcripts@ed.sc.gov. 3. Submit a College Recommendation Form (http://ed.sc.gov/educators/certification/certification-forms/forms/college-recommendation/) signed by your designated college official. 3. Submit passing scores for the required Praxis II specialty area exams. Submit passing score of the Principles of Learning and Teaching in the specific grade level.

Applicants with a current standard Department of Education license/certificate issued by another state **may** be eligible for certification through South Carolina's reciprocity agreement. South Carolina currently has reciprocity with the Department of Education for Pennsylvania to provide a smooth transition to South Carolina teacher certification. Please see <u>http://ed.sc.gov/educators/teaching-in-south-carolina/out-of-state-teachers/reciprocity-faq/</u>.

See <u>http://ed.sc.gov/educators/teaching-in-south-carolina/out-of-state-teachers/reciprocity-experience-procedures/</u> for more details on the following certifications:

63 | Page

### South Carolina Continued

#### Initial Certification

Educators who hold a current standard out-of-state certificate in a comparable area without the required experience will receive an initial certificate in South Carolina and will be subject to induction and ADEPT requirements (formal evaluation while teaching) and the appropriate Principles of Learning and Teaching (PLT) examination.

#### Professional Certification

Educators who present a current standard out-of-state certification/certificate are eligible for a comparable South Carolina professional certificate if they have at least three school years of teaching experience credit in an acceptable position in the last seven years on that valid standard certificate.

Please visit <u>http://ed.sc.gov/educators/certification/</u> for more information. The South Carolina Department of Education may be contacted at 803.896.0325 for educator certification questions or by email at certification@ed.sc.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## SOUTH DAKOTA

#### South Dakota Department of Education Certification Office 800 Governors Drive Pierre, SD 57501

Phone: 605.773.3134

FAX: 605.773.6139

Email: certification@state.sd.us

Website: http://doe.sd.gov

Certification website: http://doe.sd.gov/oatq/teachercert.aspx

South Dakota State Education Licensing Requirements:

All educators new to South Dakota must complete the initial certification requirements as well as an approved three-credit South Dakota Indian Studies course and a three-credit Human Relations course. Initial certification includes completing an online initial application (found at

<u>https://apps.sd.gov/DE04Public/TeacherCertification/SDDOEOnlineApplications.aspx</u>) (or paper at <u>removed</u>) and requires verification from an accredited university that the candidate has completed an approved education program. Individuals may receive a one-year certificate if they have completed a teacher education program, but do not have the required six transcripted credits obtained in the past five years, the required SD Indian Studies course, and/or the required Praxis II tests. If all of the requirements have been met, a candidate may apply for a five-year certificate. Please see <u>http://www.doe.sd.gov/oatq/teachercert.aspx</u> for all documentation to include with the application. A non-refundable fee of \$25 for the one-year certificate or \$51 for the five-year certificate must accompany the application.

Please visit <u>http://www.doe.sd.gov/oatq/teachercert.aspx</u> for more information. The South Dakota Department of Education may be contacted at 605.773.3134 or by email at certification@state.sd.us. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **TENNESSEE**

### **Tennessee State Department of Education**

Andrew Johnson Tower, Sixth Floor 710 James Robertson Parkway Nashville, TN 37243

Phone: 615.741.2731

FAX: 615.532.4791

Website: http://www.tn.gov/education/

#### **Tennessee State Department of Education Office of Educator Licensing**

Andrew Johnson Tower, 12th Floor 710 James Robertson Parkway Nashville, TN 37243

Phone: 615.532.4885

FAX: 615.532.1448

Email: educator.licensure@tn.gov

Website: https://www.tn.gov/education/licensing.html

Tennessee State Education Licensing Requirements:

If you are licensed to teach in another state you will need to submit appropriate documentation to apply for a Tennessee teaching license. Instructions are available below:

Practitioner License (Out-of-State Applicants)

The Practitioner License is an initial license, valid for three years, that is issued to out of state applicants who hold a bachelor's degree, have completed a preparation program approved by the State Board of Education, and have verified content knowledge. The Practitioner License may be renewed once.

In order to be issued a Practitioner License as an Out of State applicant, the following requirements must be met: (See below and <u>https://www.tn.gov/content/tn/education/licensing/educator-licensure/out-of-state-educators.html</u>)

- Applicants must be at least 18 years old.
- Applicants must hold a bachelor's degree from a regionally accredited college or university.
- Applicants coming to Tennessee from a state other than Tennessee must have completed an educator preparation program approved for licensure by a state other than Tennessee or be enrolled in an approved out of state program that has a formal partnership with a Tennessee school district. The option to obtain the Practitioner License while enrolled is only available to teachers and school counselors. Educators can demonstrate meeting this requirement in the following ways:

66 | Page

### **Tennessee Continued**

- Provide proof of a full and valid license, comparable to the Tennessee Professional license, from a state with which Tennessee has reciprocity.
   OR
- Submit a provider recommendation from the out-of-state educator preparation provider where the
  educator completed or is enrolled in preparation. All out-of-state educator preparation providers must
  meet conditions stipulated in State Board Rule 0520-02-04. If a candidate is recommended for licensure
  while enrolled in an out-of-state preparation program, that program must have a formal partnership
  agreement with a Tennessee school district on file with the Tennessee Department of Education.
- Applicants must meet requirements in at least one area of endorsement.
- If an applicant submits a provider recommendation from an out-of-state educator preparation provider as proof of program enrollment, they must also verify content knowledge by either submitting qualifying scores on all required content assessments or proof of an undergraduate major in the content area where the educator is seeking endorsement. Passing scores on the required pedagogical assessment must be submitted prior to renewing or advancing the Practitioner License.
- If an applicant submits a provider recommendation from an out-of-state educator preparation provider as proof of program completion, they must also submit qualifying scores on all required assessments (content and pedagogical) at the time of application.
- If an applicant holds a full and valid license, comparable to the Tennessee Professional license as proof of program completion, qualifying scores on required content assessments must be submitted prior to renewal or advancement of the Practitioner License
- Applicants must ensure that the department has on file official transcripts of all credits earned through an institution of higher education. The transcript must have the school seal and/or a signature of the registrar.

Applications and additional materials can be submitted to the Office of Educator Licensure via TNCompass <u>https://tncompass.org/Account/Login?ReturnUrl=%2f</u>).

Please visit <u>https://www.tn.gov/education/licensing.html</u> for more information. The Tennessee State Department of Education's Office of Educator Licensing may be contacted at 615.532.4885 or by email at education.licensing@tn.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **TEXAS**

### **Texas Education Agency**

William B. Travis Building 1701 North Congress Avenue Austin, TX 78701

Phone: 512.463.9734

FAX: 512.463.9838

Website: http://www.tea.state.tx.us

**Texas Education Agency Educator Certification & Testing** WBT 5-100 1701 North Congress Avenue Austin, TX 78701-1494 Certification Customer Service: 512.936.8400

FAX: 512.936.8277

Website: http://tea.texas.gov/Texas\_Educators/Certification/

Website:

http://tea.texas.gov/Texas\_Educators/Certification/Initial\_Certification/Becoming\_a\_Classroom\_Teacher\_in\_Texas/

Mail Payments to: TEA-CRT P.O. Box 13717 Austin, TX 78711-3717

Texas State Education Licensing Requirements:

If you hold a standard certificate issued by another state or US territory and are seeking certification in TX you must apply for a review of credentials. Create an online account at <u>https://secure.sbec.state.tx.us/SBECOnline/login.asp</u> to complete an application and pay the \$164 non-refundable fee. You must also submit official transcripts and copies of all certificates.

If you are not yet certified, you will need to complete your bachelor's degree from an accredited college/university, complete an approved educator preparation program, pass the appropriate teacher certification exams, submit a state application after all requirements are met, and complete fingerprinting as part of a nation background check. See

http://tea.texas.gov/Texas\_Educators/Certification/Initial\_Certification/Becoming\_a\_Classroom\_Teacher\_in\_Te xas/ for more details.

Please visit <u>http://tea.texas.gov/Texas\_Educators/</u> for more information. The Texas Education Agency may be contacted at 512.463.9734 or submit a request at <u>https://txeduagency.zendesk.com/hc/en-us/requests/new?ticket\_form\_id=354508</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **UTAH**

<b>Utah State Board of Education- Mail Address</b> P.O. Box 144200 Educator Licensing Team	Utah State Board of Education
Salt Lake City, UT 84114-4200	250 East 500 South P.O. Box 144200 Salt Lake City, UT 84114-4200
Phone: 801.538.7500	Licensing Phone: 801.538.7740
FAX: 801.538.7521	FAX: 801.538.7973
Website: http://www.schools.utah.gov	Contact for out-of-state license questions:
	Brenda McMurtrey 801.538.7801 Website <u>https://www.schools.utah.gov/</u>

Utah State Education Licensing Requirements:

If you have a standard renewable educator license from another state and would like to apply for a Utah Educator License, complete an application (found at <u>https://www.schools.utah.gov/curr/licensing/forms</u>), submit the application fee of \$75 by check or money order made out to the Utah State Board of Education, complete a USBE fingerprint background check (\$40 fee) at by clicking on the "Educator Licensing Online" link at <u>https://my.uen.org/myuen/guest/1</u>, obtain your Comprehensive Administration of Credentials for Teachers in Utah Schools number (call 801.538.7740), complete appropriate endorsement applications, pass appropriate Praxis II Content Test, complete an Educator Ethics Review, submit original transcripts, submit the USBE Verification of Educator Experience form if applicable, submit copies of all current educator licenses, and include any additional documentation listed at <a href="https://www.schools.utah.gov/curr/licensing/earning?mid=2465&aid=1">https://www.schools.utah.gov/curr/licensing/earning?mid=2465&aid=1</a>.

Utah no longer accepts Institutional Recommendations from out-of-state institutions. If you do not have a current license in a state other than Utah, please contact Lisa Brown at 801.538.7772 or by email at lisa.brown@schools.utah.gov to inquire.

Please visit <u>https://www.schools.utah.gov/</u> for more information. The Utah State Board of Education Teaching and Learning Licensing may be contacted at 801.538.7740. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# **VERMONT**

### **State of Vermont Agency of Education**

219 North Main Street, Suite 402 Barre, VT 05641

Phone: 802.479.1030

Website: <a href="http://www.education.vermont.gov">http://www.education.vermont.gov</a>

Email: aoe.edinfo@vermont.gov

**Office of Educator Licensing** 

Vermont Agency of Education 219 North Main Street, Suite 402 Barre, VT 05641 Licensing Help Line: 802.479.1700

Website: http://www.education.vermont.gov/educator-quality

Website: http://education.vermont.gov/educator-quality/tutorials-and-faqs

"How to apply" webpage: http://education.vermont.gov/documents/educator-quality-apply-initial-license

Vermont State Education Licensing Requirements:

If you have neither a National Board Certification nor an out-of-state educator license, then you will be required to meet Vermont's state testing requirements. All testing requirements must be met before you submit your application. See <a href="http://education.vermont.gov/educator-quality/become-a-vermont-educator/testing-requirements">http://education.vermont.gov/educator-quality/become-a-vermont-educator/testing-requirements</a> for details of these testing requirements.

Vermont allows for reciprocity with Pennsylvania through the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement. (<u>http://education.vermont.gov/sites/aoe/files/documents/edu-educator-quality-faq-interstate-agreement.pdf</u>) An educator with a Pennsylvania educator license will be eligible for initial licensure in VT to match the

educator with a Pennsylvania educator license will be eligible for initial licensure in VT to match the same/equivalent endorsement from Pennsylvania. Having a PA license exempts the applicant from the testing requirement for the endorsement on the PA license. Regardless of experience, educators who have a non-conditional/non-expired PA educator license will be licensed in VT with a Level I Professional Educator's License. Once licensed in VT and has taught in VT for 3 years, the educator will be eligible for a Level II Professional Educator's License.

Please view <u>http://education.vermont.gov/sites/aoe/files/documents/edu-educator-quality-licensure-fees.pdf</u> for licensing fee schedule.

Please visit <u>http://education.vermont.gov/educator-quality/tutorials-and-faqs</u> and <u>http://education.vermont.gov/documents/educator-quality-apply-initial-license</u> for more information. The State of Vermont Agency of Education Licensing Office may be contacted at 802.479.1700 or by email at aoe.licensinginfo@vermont.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

# <u>VIRGINIA</u>

### Virginia Department of Education

James Monroe Building 101 North 14<sup>th</sup> Street Richmond, VA 23219

Phone: 804. 292.3820

Website: http://www.doe.virginia.gov

Virginia Department of Education Division of Teacher Education and Licensure (mailing address) P.O. Box 2120 Richmond, VA 23218-2120

Phone: 804.371.2522

Email: licensure@doe.virginia.gov

Website: http://www.doe.virginia.gov/teaching/licensure/

Virginia State Education Licensing Requirements:

An individual coming into Virginia from Pennsylvania may qualify for a Virginia teaching license with comparable endorsement areas if the individual has completed a state-approved teacher preparation program through a regionally accredited four-year college or university, or if the individual holds a valid out-of-state teaching license (full credential without deficiencies) that must be in force at the time the application for a Virginia license is made. Slippery Rock University is accredited through the Middle States Commission on Higher Education. An individual seeking licensure must establish a file in the Department of Education by submitting a complete application packet, which includes official student transcripts. Professional teacher's assessments prescribed by the Board of Education must be satisfied.

A \$75 processing fee must accompany your initial license application. Acceptable forms of payment are personal check, money order, certified check, or cashier's check made payable to the *Treasurer of Virginia*.

The application for a Virginia License may be found at <u>http://www.doe.virginia.gov/teaching/licensure/</u>. Send application, required documentation, and fee in a single packet to Virginia Department of Education, Division of Teacher Education and Licensure, P.O. Box 2120, Richmond, VA 23218-2120.

Please visit <u>http://www.doe.virginia.gov/teaching/licensure/</u> for more information. The Virginia Department of Education may be contacted at 804. 292.3820 or by email at licensure@doe.virginia.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## WASHINGTON

#### Washington Office of Superintendent of Public Instruction

Old Capitol Building 600 South Washington P.O. Box 47200 Olympia, WA 98504

Phone: 360.725.6000

FAX: 360.753.6712

Website: http://www.k12.wa.us

Office of Superintendent of Public Instruction Professional Certification Old Capitol Building P.O. Box 47200 Olympia, WA 98504-7200

Phone: 360.725.6400

Email: cert@k12.wa.us

Website: http://www.k12.wa.us/certification/TeacherMain.aspx

Washington State Education Licensing Requirements:

Washington issues the Residency Teacher Certification to most out-of-state applicants for a regular teaching certificate. The applicants must have earned a bachelor's degree or higher from an accredited college/university, completed any state's approved teacher preparation program, passed appropriate tests, and have a fingerprint/background check completed. See full details at <a href="http://www.kl2.wa.us/certification/Teacher.aspx">http://www.kl2.wa.us/certification/Teacher.aspx</a>.

The fee scheduled may be found at http://www.k12.wa.us/certification/pubdocs/certfees.pdf.

Please visit <u>http://www.k12.wa.us/certification/Teacher.aspx</u> for more information. The Washington Office of Superintendent of Public Instruction may be contacted at 360.725.6400 or by email at cert@k12.wa.us. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## WEST VIRGINIA

### West Virginia Department of Education

1900 Kanawha Boulevard East Building 6, Room 358 Charleston, WV 25305

Phone: 304.558.2681

FAX: 304.558.0048

Website: http://wvde.state.wv.us

#### West Virginia Department of Education Office of Professional Preparation

Building 6, Room 304 1900 Kanawha Boulevard, east Charleston, WV 25305

Phone: 1.800.982.2378 or 304.558.7010

Website: http://wvde.state.wv.us/certification/

West Virginia State Education Licensing Requirements:

Successful completion of an out-of-state approved teacher education program from an accredited higher education institution (Slippery Rock University is accredited by the Middle States Commission on Higher Education) may apply for a temporary teaching certificate which is valid for a period of one year and may not be renewed.

An Initial Professional Teaching Certificate may be received if the above is true *and* the applicant has passed the appropriate tests (Core Academic Skills for Educators, Praxis II – Content Specialization Test(s), *and* the Principles of Learning and Teaching Praxis Test. This certificate is valid for three years.

Please view WV Policy 5202 at <u>http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=27578&Format=PDF</u> for full details.

Applications for Professional Certification may be found at http://wvde.state.wv.us/certification/forms/.

A non-refundable processing fee is payable at <u>https://wveis.k12.wv.us/certpayment/</u>. The fee schedule is available at <u>http://wvde.state.wv.us/certification/forms/ProcessingFees.html</u>.

If you are an out-of-state applicant, you will need to request fingerprint cards from our office at the WVDE. See <u>http://wvde.state.wv.us/certification/forms/documents/2018-11-</u>09/FIngerprint\_First%20Time%20Applicant%20Information%2020181108.pdf.

Please visit <u>http://wvde.state.wv.us/certification/</u> for more information. The West Virginia Department of Education Office of Professional Preparation may be contacted toll-free at 1.800.982.2378 or 304.558.7010. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

73 | Page

### West Virginia Continued

### **WISCONSIN**

#### **Wisconsin Department of Public Instruction**

125 South Webster Street P.O. Box 7841 Madison, WI 53707

Phone: 608.266.3390 or 1.800.441.4563

FAX: 608.266.5188

Website: <u>http://dpi.wi.gov</u>

#### **Wisconsin Department of Public Instruction Teacher Education, Professional Development, and Licensing (TEPDL)** 125 South Webster Street

P.O. Box 7841 Madison, WI 53703

Contact form: http://dpi.wi.gov/support/contact-educator-licensing

Website: http://dpi.wi.gov/tepdl/pathways/oos

Wisconsin State Education Licensing Requirements:

Applicants who have completed a state-approved educator preparation program at an accredited institution of higher education headquartered outside Wisconsin, have completed the testing requirements of that state, and are eligible for licensure in that state, should apply for the WI license that most closely matches their out-of-state license. The following link provides a checklist for out-of-state applicants: http://dpi.wi.gov/sites/default/files/imce/tepdl/pdf/OOS-T001-A001-P001-Checklist.pdf.

The link for the application is found at <u>http://dpi.wi.gov/tepdl/elo/oos</u>. You will also need to submit all required documentation: transcripts, institutional endorsement form, test score report(s), and employment verification form(s) if applicable. See <u>http://dpi.wi.gov/tepdl/elo/oos/initial-teacher-tips</u>.

You must submit electronic fingerprints through Fieldprint at <u>http://www.fieldprintwisconsin.com/</u>. Use reason code FPWIDPITeach.

Please visit <u>http://dpi.wi.gov/tepdl/educators/resources</u> and <u>http://dpi.wi.gov/tepdl/pathways/oos</u> for more information. The Wisconsin Department of Public Instruction may be contacted at 608.266.3390 or 1.800.441.4563, or by submitting the form at <u>http://dpi.wi.gov/support/contact-educator-licensing</u>. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.

## **WYOMING**

### Wyoming Department of Education

122 W. 25<sup>th</sup> St. Suite E200 Cheyenne, WY 82002

Phone: 307.777.7675

FAX: 307.777.6234

Website: https://edu.wyoming.gov

### Wyoming Professional Teaching Standards Board

1920 Thomes Avenue, Suite 100 Cheyenne, WY 82001

Phone: 307.777.7291 or 1.800.675.6893

FAX: 307.777.8718

Email: wyoptsb@wyo.gov

Website: http://ptsb.state.wy.us/Licensure/BecomingLicensed/tabid/65/Default.aspx

Wyoming State Education Licensing Requirements:

Applicants who have graduated from an accredited university (Slippery Rock University is accredited by the Middle States Commission on Higher Education) with a bachelor's degree or higher in education are eligible for licensure via the traditional route in Wyoming. Requirements for out-of-state applicants include completion of an approved Educator Preparation Program which includes student teaching and leads to an Institutional Recommendation for licensure, official transcripts, submission of WY Fingerprint Cards with a background check, knowledge of the US and Wyoming Constitutions, teacher testing requirements (see <a href="http://wyomingptsb.com/licensure/testing-requirements/">http://wyomingptsb.com/licensure/testing-requirements/</a>), and submission of a complete application packet (application found at <a href="http://wyomingptsb.com/applications/">http://wyomingptsb.com/applications/</a>).

Please visit <u>http://ptsb.state.wy.us/Licensure/BecomingLicensed/tabid/65/Default.aspx</u> for more information. The Wyoming Professional Teaching Standards Board may be contacted at 307.777.7291 or by email at wyoptsb@wyo.gov. It is highly recommended that you contact this office to confirm this information.

Please note that requirements are subject to change. You may find more licensing information for each state at <u>https://www.ed.gov</u>.