Job Description – Present a one paragraph description of the purpose for this position.

The Macoskey Center for Sustainability Education & Research (MC) is Slippery Rock University's campus hub for sustainability and environmental education. We are seeking an active and enthusiastic graduate student to join our leadership team to assist in developing and delivering high quality and impactful sustainability education programming. The property features an 83-acre forested landscape with hiking trails, a permaculture garden demonstration site, an ecotherapy garden, chickens, a LEED-certified house with classroom and office space, and much more. We aim to create accessible and equitable opportunities for SRU students and community members to benefit from and learn about all that the site has to offer. We are seeking a highly motivated student with a positive attitude and teachable spirit who can make strong connections between the mission and scope of the Macoskey Center and their chosen field of study.

Job Functions/Responsibilities – List the duties this graduate assistant will be expected to perform.

- Create, plan and teach education programs and presentations on sustainability, gardening, and the environment for both SRU and community groups following best practices in Environmental Education/Sustainability Education
- Assist with program assessment and evaluation
- Support facilities care and management, as needed
- Assist in recruiting, training, supervising and scheduling student programming staff and volunteers
- Marketing and public relations for special events and programs, including social media and responding to e-mail
- Begin pre-planning for future semester(s) sustainability education programs and events
Desired Qualifications – List the experiences and/or abilities you wish an applicant for this position to have.

- Willingness to complete a graduate level Environmental Education course
- Knowledge of sustainable practices, gardening, agroforestry, and ecology
- Informal and/or formal educational/teaching experience
- Highly organized with attention to detail
- Ability to work autonomously or as a part of a collaborative team
- Excellent written and oral communication skills
- Professional work ethic and teachable spirit
- Experience supervising others
- Valid Driver’s License

Graduate Student Outcomes – List the skills/abilities the graduate assistant can expect to learn in this position.

- Gain experience in sustainability education/environmental education program development and evaluation
- Gain experience with cross-disciplinary sustainability education in an institution of higher learning
- Gain experience conducting program evaluation research
- Gain experience working collaboratively with undergraduate students, SRU faculty and staff, and community members.
- Develop skills in visitor services and management

Appropriate SRU Graduate Majors –

- Environmental Education (preferred)
- Park and Resource Management (preferred)
- Any education-related graduate programs

Supervisor’s Expectations –

- Clear background check from SRU Payroll System BEFORE start date
- Must meet eligibility standards of the graduate school including unconditional acceptance into a graduate program and a class load of 9 semester hours of graduate coursework
- Experience and/or pursuing a graduate degree in a field related to environmental education, sustainability, and/or education
- Experience with lesson planning and teaching in informal and/or formal settings
- Flexibility with scheduling and hours due to programming demands
- Comfortable with public speaking and working with groups of all ages and sizes
- Seeks tangible opportunities to connect the responsibilities of this position to coursework requirements in the student’s chosen field of study
- Arrives to work in a timely manner exhibiting professionalism, a positive attitude, flexibility, an ability to adapt to new challenges, strong interpersonal skills, and a desire to learn
- Committed to and passionate about the Mission/Vision of the MC

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