

## ROCK APARTMENT SIGN-UPS Fall 2022/Spring 2023

Listed below is very important information on how to sign-up for the ROCK Apartments. All students wishing to participate in the process must have a full group of 4 students to participate.

You will note below there are 2 groups:

**Phase I** – Rock Returners: at least 2 current Rock Residents in group

**Phase II** – New to Rock: group is new to Rock Apartments and does not have at least 2 current Rock residents).

Incoming freshmen are not eligible to live in ROCK Apartments.

We use a lottery type system... we will take the collective time of when your group submits the completed application and submits the deposit. You will then be assigned a priority number. The earlier your priority number is the better chance you have of getting into ROCK Apartments.

Monday, October 25, 2021 9:00AM – November 7 11:59PM ALL SIGN AGREEMENT, PAY UTILITY DEPOSIT	Application opens for all interested (Phase I: ROCK Returners and Phase II: New to ROCK). Sign-up on the MyHousing portal, agreements and deposits must be done before roommate and rooms are selected. Electronic signatures and deposits must be done by Sunday, November 7 @ 11:59pm to be able to select roommates.
Monday, November 8 @ 9:00AM ALL SELECT AND ACCEPT ROOMMATES	All applicants (Phase I: ROCK Returners and Phase II: New to ROCK) log in, select, <u>and accept</u> their roommates (MyHousing Portal, room selection tab).
Thursday, November 11, 2021 @ 12:30PM Ends: 11-14 11:59PM	<b>ROCK Returners groups:</b> room selection begins at 12:30PM (common hour). Only 1 of the 4 students need to do this component.
Tuesday, November 16, 2021 @ 12:30PM Ends: 11-18 11:59PM	<b>New to ROCK groups:</b> room selection begins at 12:30PM (common hour). Only 1 of the 4 students need to do this component.

## GENERAL INFORMATION:

- All students wishing to participate in the ROCK Apartment process must have a full group of 4 people (currently registered) to participate.
- Monday, October 25, 2021- November 7: Applications open to all students, on the MyHousing portal <https://reslife.sru.edu>
  - All 4 students who wish to reside together must each sign an individual agreement and each pay the individual \$250.00 deposit.
- We use a lottery type system... we will take the collective time of when your group submits the completed application and submits the deposit. You will then be assigned a priority number. The earlier your priority number is the better chance you have of getting into ROCK Apartments.
- Phase I, ROCK Returners: This phase is for students returning to ROCK Apartments. Returning students are all (4) returners to the ROCK Apartments, or you must have at least two returning students in your group to be considered for this phase. You may have two returners and two new students to be in this phase as well. The deposit is \$250.00 per student and is for the utilities in the apartment.
- Phase II, New to ROCK Apartments: Phase II is for any brand-new residents to the ROCK Apartment, this means you have never lived there before or do not have two other returning members in your group. If you are a current first year student, you are able to participate in the Phase II (New to Rock) process,
- If you are not chosen for an apartment we then will place your name on a waiting list in order of your application, in the event that we have an apartment come open we will contact you. You will be refunded the \$250 fee.
- You may pull a transfer student into the process with you, but they must already be formally accepted to the University, we will need their signature and deposit at the time of application.
- Housing and Residence Life reserve the right to deny anyone at any time from the ROCK Apartment process.
- The price listed on our website may increase for next year and is the per semester price, the current cost per semester is \$2,785.00. The lease is for the entire academic year of 2022-2023 we do not grant one semester leases.
- A meal plan is not required when residing in the ROCK Apartments; you may choose to purchase one from dining services, if you wish.
- **Refunds and Forfeitures:** Once an apartment utility deposit has been submitted, if the resident withdraws, transfers, or requests (and is approved) for release from the agreement to commute from home, they will forfeit the entire \$250. If a resident leaves the University, or requests (and is approved) for release from university housing after the start of the academic semester, the resident shall receive any refund due to them in accordance with the University's refund policy. The remaining residents in the apartment are then responsible for finding a qualifying replacement.

## ROCK Apartment Process for Students:

1. **October 25-November 7: SIGN AGREEMENT, PAY DEPOSIT**
  - A. You will log on to the MyHousing portal <https://reslife.sru.edu> to sign the agreement and pay the deposit for the ROCK Apartments
    1. Look under housing applications for the ROCK Apartment.
  - B. Each group member will need to individually sign an agreement and pay a \$250.00 deposit.
  - C. You will need to list each group member on your application, including a contact person from your group (Please note, this is not roommate selection, that process will come later)
  - D. You can pay with electronic check, credit, or debit.
  - E. In the event you are not selected for an apartment we will credit your card back in the full amount of \$250.00.
2. **November 8th ALL (Phase I and Phase II) LOG ON AND SELECT YOUR ROOMMATES**
  - A. Log into MyHousing Portal (<https://reslife.sru.edu> ). Under Room Selection menu, select “Roommates/Suitemates”
  - B. Roommate selections will start at 9:00am on the correct day and room selections will always start during common hour on the correct day. Your roommate group must be fully matched, so your group will be able to select a room.
  - C. You will need to ensure that once the roommates are selected, each person will need to log in to confirm roommates (once you see a green symbol next to each person in your group that means that you have successfully selected each person)
3. **APARTMENT/ ROOM SELECTION:**  
**Nov. 11 - Phase I: Returners <OR>**  
**Nov. 16 - Phase II: New to Rock**
  - A. Log into MyHousing Portal (<https://reslife.sru.edu> ). Under Room Selection menu, select “Select A Room or Suite”
  - B. You will choose apartments based on availability, if you don’t see the apartment listed then it’s taken.
  - C. You only need one person to log in to do the room selections; you should designate a group leader (someone who will be free during common hour).
  - D. You will not be able to select a room unless you have 4 confirmed roommates.
  - E. You will assign each roommate to a bedroom. Please ensure you know in advance which bedroom each student wants.