



## **Watermark Faculty Success: Review Criteria**

*Joint-Email sent to all faculty on 8/11/2026 at 12:24pm*

**Purpose:** This document was designed as a resource to assist faculty members who are preparing for a performance review.

While WFS Activities is a robust database, designed to collect all your academic and scholarly activities, not all data fields in WFS Activities are included in your review report.

The list below provides the only data fields within WFS Activities that will be included in the report to be reviewed by the evaluation committees appropriate for your review.

### **Application Documents**

- Academic Year
- Applicable Process
- Evaluation Year
- Full Performance Review
- Personal Narrative
- Record of Course Assignment
- Vita

### **General Information**

Administrative Date: Permanent

- Starting Rank
- Start Date at SRU
- If currently a doctoral.....

Administrative Date: Yearly

- College
- First Department
- Faculty Rank

### **Teaching/Reassigned Workload and Fulfillment of Professional Responsibilities**

Record of Teaching Assignments and Supporting Documentation

- Course & Section

- Title
- Faculty Notes Regarding this Course Section
- Syllabus
- Evaluative Techniques
- Student Surveys of Classroom Effectiveness
- Other Pertinent Data

#### Reassigned Workload

- Type
- Position/Role
- Teaching Release Time
- Date Started
- Date Ended
- Supporting Documentation

#### Observations (Chair and Peer)

- Course & Section
- Peer Observation
- Chairperson Observation

#### Fulfillment of Professional Responsibilities

- Type of Activities
- Title
- Supporting Documentation

### **Continuing Scholarly Growth**

#### Artistic and Professional Performances

- Type of Work or Explanation of 'Other'
- Work/Exhibit Title
- Start Date
- End Date
- Brief Description
- Supporting Evidence

#### Awards and Honors

- Award or Honor Name
- Description/Explanation
- Date Received
- Substantiating Documentation

## Consultantships

- Consulting Type or Explanation of "Other"
- Client/Organization
- Brief Description
- Start Date
- End Date
- Supporting Documentation

## Contracts, Fellowships, Grants, and Sponsored Research

- Type
- Title
- Brief Description
- Current Status
- Start Date of Funding
- End Date of Funding
- Supporting Evidence

## Faculty Development Activities Attended (Not Presenting)

- Activity Type or Explanation of "Other"
- Title
- Brief Description
- Start Date
- End Date
- Supporting Documentation

## Intellectual Property

- Patent or Copyright
- Patent Title
- Patent Type
- Date Patent Approved
- Supporting Evidence

## Media Contributions

- Media Type
- Media Name
- Description
- Date
- Supporting Documentation

## Presentations

- Type or Explanation of “Other”
- Conference/Meeting Name
- Presentation Title
- Abstract/Synopsis
- Date
- Presentation

#### Publications

- Contribution Type or Explanation of “Other”
- Date Submitted
- Title of Contribution
- Abstract/Synopsis
- Full-Text of this item

#### Research Currently in Progress

- Title
- Description
- Research Type
- Supporting Evidence

#### Other Evidence of Continuing Scholarly Growth

- Type
- Title
- Description
- Supporting Documentation

#### **Service – Contribution to University or Community**

- Service Type or Explanation of “Other”
- Organization/Committee/Club
- Position/Role of Explanation of “Other”
- Start Date
- End Date
- Supporting Documentation