



# SlipperyRock University<sup>®</sup> of Pennsylvania



**SRU Parking Office**

**ONLINE ePermit Purchasing Assistance**

# University Parking Office

## 724-738-4785

- Located at 102 University Union.
- Regular office hours are Monday thru Friday from 8:00 a.m. to 4:00 p.m.
- Must have driver's license and registration with you to register for an ePermit.
- We accept: cash, credit cards, or checks.
- ePermits are **NOT** transferrable! If you are going to be driving a second vehicle you must purchase a second ePermit.

# University Parking ePermits

## - STUDENTS

- Parking on campus requires your vehicle to be registered for an ePermit.
- Valid for 1 year from July 15 to August 31.
- ePermits are available **online only** at [sru.nupark.com/v2/Portal](http://sru.nupark.com/v2/Portal).
- Any questions, call the Parking Office at 724-738-4785.

## - STAFF/FACULTY

- Parking on campus requires your vehicle to be registered for an ePermit.
- Valid for 2 years from January 1 to December 31.
- ePermits are available **online only** at [sru.nupark.com/v2/Portal](http://sru.nupark.com/v2/Portal).
- Any questions, call the Parking Office at 724-738-4785.

# University Parking Enforcement

- Designated parking is enforced from 7:30 a.m. to 5:00 p.m. Monday thru Friday.
- Non-designated parking is **strictly enforced 24/7**.
- We enforce the PA Crimes Code and Vehicle Code.

## **PARENTS:**

**If you want to know your child's information, you have to ask them to give you their username and password.**

**This is the only way for you to view their parking information online.**

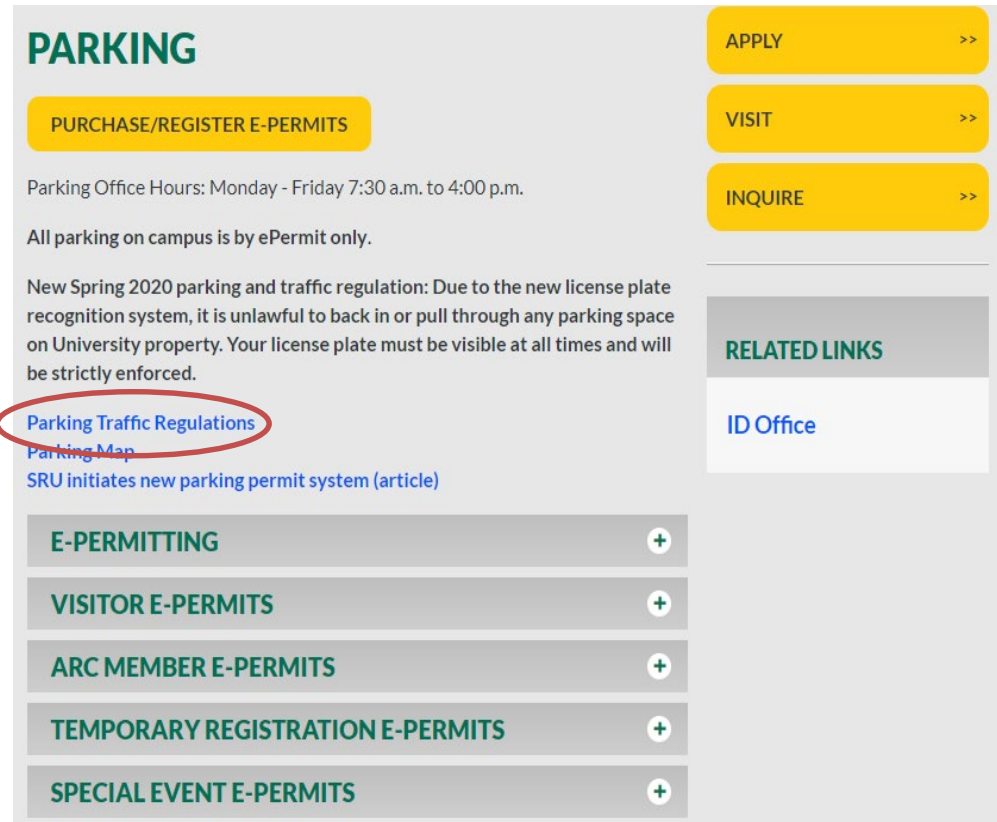
# University Parking Rules

All Students are required to know the parking rules and regulations.

All Parking Rules and Regulations can be found **ONLINE**.

The following Policies can be found in the regulations:

**ePermit Return Policy**  
**Exchange Policy**  
**Appeal Policy**  
**Parking Ticket Refund Policy**  
**Check /Payment Policy**  
**Additional Information Listed**



**PARKING**

[PURCHASE/REGISTER E-PERMITS](#)

Parking Office Hours: Monday - Friday 7:30 a.m. to 4:00 p.m.

All parking on campus is by ePermit only.

New Spring 2020 parking and traffic regulation: Due to the new license plate recognition system, it is unlawful to back in or pull through any parking space on University property. Your license plate must be visible at all times and will be strictly enforced.

[Parking Traffic Regulations](#)  
[Parking Map](#)  
[SRU initiates new parking permit system \(article\)](#)

**E-PERMITTING** +

**VISITOR E-PERMITS** +

**ARC MEMBER E-PERMITS** +

**TEMPORARY REGISTRATION E-PERMITS** +

**SPECIAL EVENT E-PERMITS** +

**APPLY** >>

**VISIT** >>

**INQUIRE** >>

**RELATED LINKS**

[ID Office](#)

# How to get to the Website



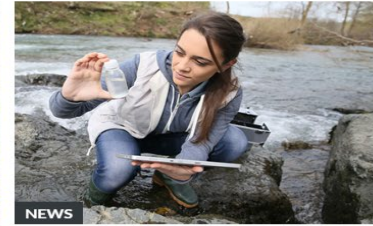
8/5/2015

Student interns hit stride at MSA Safety Incorporated



7/31/2015

Sustainable farming isn't just greening – it's learning



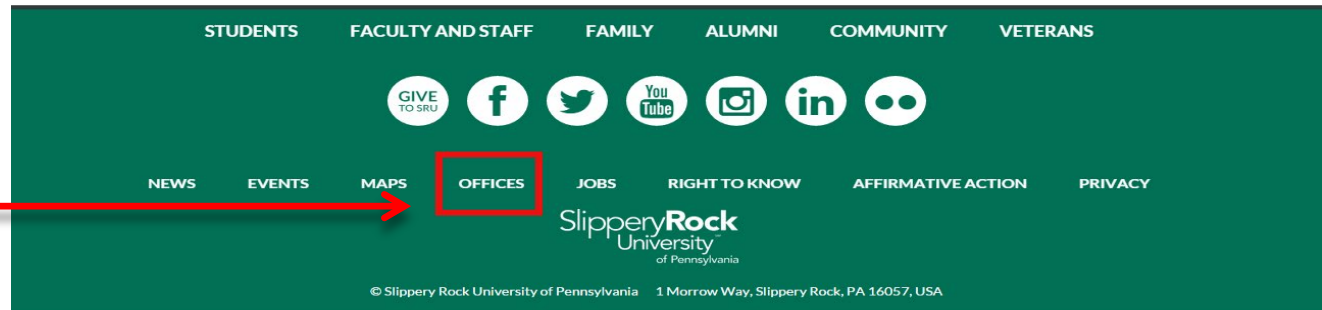
7/27/2015

SRU receives U.S. EPA grant, Economics PA funding

ALL NEWS

ALL EVENTS

Go to the very bottom of the page and Click on the link **OFFICES**



# How to get to the Website

The screenshot shows the Slippery Rock University website at [www.sru.edu/offices](http://www.sru.edu/offices). The page has a green header with the university logo and navigation links: ACADEMICS, ADMISSIONS, LIFE AT SRU, ATHLETICS, ABOUT, and **osru**. Below the header, the page is titled "OFFICES" and contains a description of the office section. On the left, there are three yellow buttons: APPLY, VISIT, and INFO. In the center, there is an alphabetical index of departments: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z. The letter 'P' is circled in red. Below the index, there is a filter dropdown menu set to "View All". On the right, a list of departments is displayed under the heading "P". The departments listed are: Parking, Parks and Recreation, Payroll, Philosophy, Physical and Health Education, Physical Therapy, Physics and Pre-Engineering, Political Science, Printing Services, PRMA, Psychology, and Purchasing and Contracts. The "Parking" link is highlighted with a red box. A red arrow points from the text "Click on Parking" to the "Parking" link.

**Click on Parking**

**P**

- Parking**
- Parks and Recreation
- Payroll
- Philosophy
- Physical and Health Education
- Physical Therapy
- Physics and Pre-Engineering
- Political Science
- Printing Services
- PRMA
- Psychology
- Purchasing and Contracts

**R**

- Recreational Therapy
- Residence Life
- Retention Services



# Accessing Parking Registration

The screenshot shows the 'Offices > Parking' page. On the left, there is a sidebar with 'OFFICES' (containing 'Parking') and 'CONTACT INFORMATION' (containing 'Parking Office 724.738.4785'). The main content area has a 'PARKING' header, a yellow button for 'PURCHASE/REGISTER E-PERMITS' (circled in red), and text about parking office hours and ePermit requirements. Below this is a list of links: 'Parking Traffic Regulations', 'Parking Map', and 'SRU initiates new parking permit system (article)'. At the bottom, there is a list of permit types with expandable sections: 'E-PERMITTING', 'VISITOR E-PERMITS', 'ARC MEMBER E-PERMITS', 'TEMPORARY REGISTRATION E-PERMITS', and 'SPECIAL EVENT E-PERMITS'. On the right side, there are three yellow buttons: 'APPLY', 'VISIT', and 'INQUIRE', followed by a 'RELATED LINKS' section containing a link to the 'ID Office'.

Home > Offices > Parking

**OFFICES**

Parking

**CONTACT INFORMATION**

Parking Office  
724.738.4785

**PARKING**

**PURCHASE/REGISTER E-PERMITS**

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[Parking Map](#)  
[SRU initiates new parking permit system \(article\)](#)

**E-PERMITTING** +

**VISITOR E-PERMITS** +

**ARC MEMBER E-PERMITS** +

**TEMPORARY REGISTRATION E-PERMITS** +

**SPECIAL EVENT E-PERMITS** +

**APPLY** >>

**VISIT** >>

**INQUIRE** >>

**RELATED LINKS**

[ID Office](#)

Click on the yellow Purchase/Register E-Permits button to access the online parking registration.

# Login for Students/Staff/Faculty



## Slippery Rock Parking Portal

Login with your SSO account

SRU

Are you a visitor?

2020 © NuPark Inc.

Login with your  
Single Sign On  
(SSO) account

# The Registration Process

Home Vehicles Permits Citations Appeals

Summary Appeals Receipts

## 1 | VEHICLES

+ ADD



Plate	State	Type	Make	Color	Style	Permit

## 1 | PERMITS



+ PURCHASE



Number	Series	Space	Effective	Expires	Vehicles

## 0 | CITATIONS



## 0 | NOTICES



Click ADD

# The Registration Process for Student/Staff/Faculty

Add Vehicle ×

**Vehicles \*** ▼

**Plate Type \*** Automobile ▼

**State \*** PENNSYLVANIA ▼

**Plate \*** A1234567


**Make\*** Ford ▼

**Model** Escape ▼

Vehicle model

**Style** Four Door ▼

**Color** Black ▼

**Year** 2010 

If it is a new car,  
leave the vehicle  
section blank.

CANCEL **SAVE**

Fill out car  
information.  
Then click SAVE.

# Purchasing ePermit

Warning

Would you like to purchase a permit for this new vehicle?

If this pops up, click YES

# Purchasing ePermit Step 1



## Step 1 of 9: Select a Term

Start by selecting which term you want to park a vehicle.

Fixed

RESIDENT 2019/2020

START: 8/16/19 12:00 AM  
END: 8/15/20 12:00 AM

Select a term so it is highlighted green

CANCEL

NEXT

Click NEXT

# Purchasing ePermit Step 2



## Step 2 of 9: Select a Parking Permit

Select a permit by clicking on a box below. Your selection will be highlighted. Typically only one option will be available. If a permit type is sold out, you may be able to join a waitlist and be notified when there is an availability.

RESIDENT 2019/2020
TOTAL: \$25.00
VALID: 1/13/20 10:21 AM - 8/14/20 11:59 PM

← Select the permit

CANCEL

BACK

NEXT

Click NEXT

# Purchasing ePermit Step 3



## Step 3 of 9: Vehicle Selection

This is the vehicle that will be associated with the purchased permit.

### 2 | VEHICLES

	Plate	State	Type	Make	Color	Style	Permit
	ABC1028	PENNSYLVANIA	NA	Toyota	Green	Four Door	
	A1234567	PENNSYLVANIA	Automobile	Ford	Black	Four Door	

You can also add a vehicle here if you have not done so yet

+ ADD

CANCEL

BACK

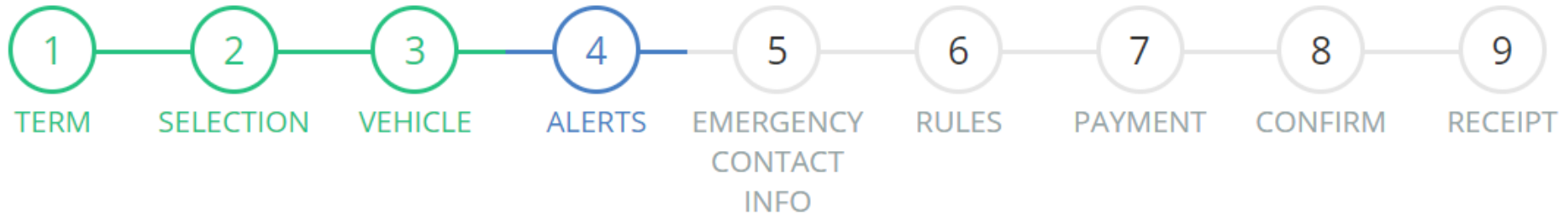
NEXT

Select the RED tagged vehicle

Click NEXT



# Purchasing ePermit Step 4



## Step 4 of 9: Parking Alert Signup

Enter your phone number and service provider to receive FREE parking alerts. Standard message & data rates may apply

Mobile Phone

814.369.1738

Phone Provider \*

Verizon

☒ I agree to receive the alerts.

Fill out phone information

Click NEXT

CANCEL

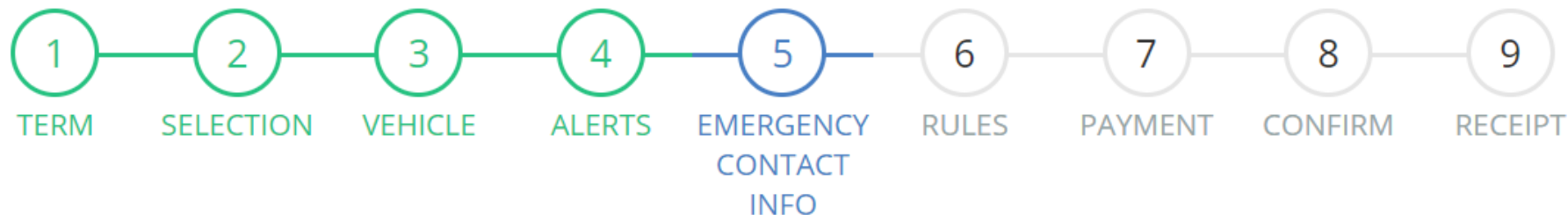
Click the agreement

BACK

SKIP

NEXT

# Purchasing ePermit Step 5



## Step 5 of 9: Emergency Contact Information

Please Fill In Each Field and Click Next.

Fill out  
emergency  
contact  
information

Emergency Name *	<input type="text" value="Michael Scott"/>
	Full Name
Emergency Phone *	<input type="text" value="570-217-2263"/>
	10 - Digit Number
Emergency Relation *	<input type="text" value="Dad"/>
	Full Name

BACK

NEXT

Click NEXT

# Purchasing ePermit Step 6



## Step 6 of 9: PARKING AND TRAFFIC REGULATIONS

This will need to be specific to the client about parking purchase rules.

Read through Parking Rules & Regulations

### Contact Info:

[www.sru.edu/offices/parking](http://www.sru.edu/offices/parking)  
Parking Office: 724.738.5785

ePermitting: Slippery Rock University now uses a license plate recognition system that no longer requires a license plate. The ePermit is the registration of your license plate, meaning your license plate is now your decal. Purchasing parking citations and managing your parking information can be completed on our mobile-friendly portal located at 102 University Union, Monday through Friday, 7:30 a.m. to 4 p.m. It is highly recommended to have a valid driver's license number when registering your vehicle in the parking ePermit portal. Parking Alerts will provide val separate from the University's Campus Alerts system. Citations will be emailed to you with a valid address. Citations will be mailed to you by U.S. Postal Service.

### SECTION 6. UNPAID FINES/ APPEALS AND DISCIPLINARY ACTION

A. All penalties, not paid or appealed within the required time limit, can be filed with the District Justice for prosecution. The defendant, if adjudicated guilty, will be required to pay fines and costs of prosecution. B. Appeals for parking violation tickets are to be completed online. An appeal must be made online within seven calendar days from the issuance of the ticket. C. Disciplinary action may result on campus for continued violations or failure to acknowledge notices of violation. Action regarding students will be processed through the SRU Student Conduct. Action regarding faculty/staff will be processed through the appropriate dean, director or vice president. D. A "hold" will be placed on a student's account for any unpaid balance. A hold will prevent a student from obtaining transcripts, registering and/or receiving a diploma. SECTION 7. REVISION OF RULES

A. SRU may revise rules governing the parking and traffic at the University, in accordance with the provisions of Section 7505 of the Pennsylvania Crimes Code, and upon due notice to the University community, via customary notices in campus bulletins, emails and newspapers. Such changes will be officially incorporated into the regulations. SECTION 8. RESPONSIBILITY OF THE UNIVERSITY

The University assumes no responsibility, nor is it liable for any damage done to vehicles when parked on the University campus.

### SECTION 9. EFFECTIVE DATE

These rules shall take effect immediately.

Checkmark the agreement at the bottom of the page

☒ I have reviewed and agree to the above conditions.

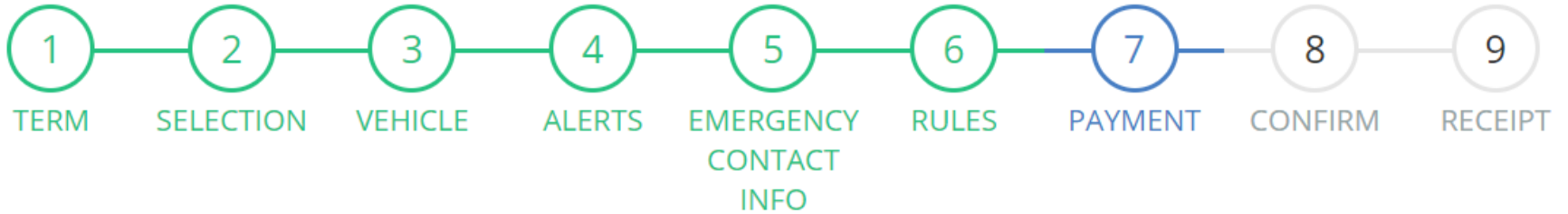
Click NEXT

CANCEL

BACK

NEXT

# Purchasing ePermit Step 7



## Step 7 of 9: Payment Method

Select your payment method.

☒ Credit Card - WEBAPI



Select credit card

CANCEL

BACK

NEXT

Click NEXT

# Purchasing ePermit Step 7

After filling out all the information, click “Continue” at the bottom of this page and the permit will be purchased.

The screenshot shows a web browser window with the URL [https://secure.touchnet.com/C21383\\_upay/web/home.jsp](https://secure.touchnet.com/C21383_upay/web/home.jsp). The page is titled "Payment" and contains three main sections: Payment Information, Account Information, and Billing Information. Each section has a red asterisk indicating required information.

**Payment Information**

Total: \$25.00

Payment method:

Accepted credit cards: American Express, Discover, MasterCard, DCCard, Visa.

**Account Information**

Credit Card Type:

Account Number:

Expiration Date:

Security Code:

[View example](#)

Name on Card:

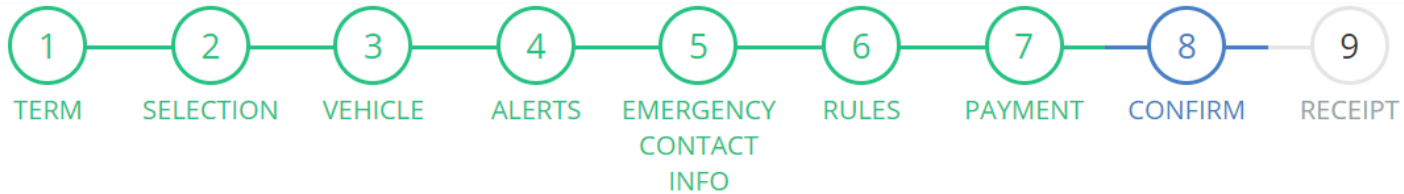
**Billing Information**

Street Address 1:

Street Address 2:

City:

# Purchasing ePermit Step 8



## Step 8 of 9:

Almost done! Please verify the information is correct and continue with payment.

BACK

CHECKOUT

### Contact Information

[Edit](#)

Name **Ryan David Scott**  
Email **RDS1009@SRU.EDU**

### Vehicle

License Plate **PENNSYLVANIA - A1234567**  
Vehicle Description **Ford Escape  
Black Four Door**

### Payment and Delivery

Payment Method **Credit Card - WEBAPI**  
Shipping Method You will be given an ePermit, no permit or decal will be mailed.

### Permit

Permit Series **Resident 2019/2020**  
Valid **1/13/20 10:21 AM  
- 8/14/20 11:59 PM**  
Cost **\$25.00**

CANCEL

BACK

CHECKOUT

Click  
CHECKOUT

## Purchasing ePermit Step 9

You will now receive a receipt showing acknowledgment of purchase.

# Purchasing ePermits

- Do not create a guest account if you are a student, faculty, or staff member.
- All tickets must be paid in full before ePermits can be purchased.
- Students who are registered in the parking system as a Resident or Commuter will only be able to purchase an ePermit for the classification they are assigned.
- Contact the Parking Office at 724-738-4785 if your classification changes.
- You can only purchase an ePermit for one vehicle at a time. If you have two vehicles, you must go through the process twice.
- Children of staff / faculty using the same vehicle must contact the Parking Office to purchase an ePermit of their classification for a shared vehicle. (Students cannot access the parent's vehicle online.)



# Account Dashboard

Look up Citations

Appeal Citation



XFilesWantToBelieve



Home

Vehicles

Permits

Citations

Appeals

Summary

Appeals

Receipts

## 1 | VEHICLES

+ ADD



	Plate	State	Type	Make	Color	Style	Permit
	FBI1993	VIRGINIA	Automobile	Ford	Gray	Four Door	

## 0 | PERMITS



+ PURCHASE



## 0 | CITATIONS



## 0 | NOTICES



Fox Mulder

[Edit](#)

VISITOR

95958

Balance Due \$0.00 [View Transaction History](#)

[Manage](#)

935 Pennsylvania Ave NW  
Washington DC, DISTRICT OF COLUMBIA 20535

m - 202.324.3000

Emergency Name

**Dana Scully**

Emergency Phone

**240-223-1964**

Emergency Relation

**Co-Worker**

# Contact Information

- Contact the Parking Office at 724-738-4785 with any questions or concerns.
- Contact the IT Department at 724-738-4357 with any login, password questions, or concerns.
- Link to SRU Parking ePermits:  
<http://www.sru.edu/offices/parking>