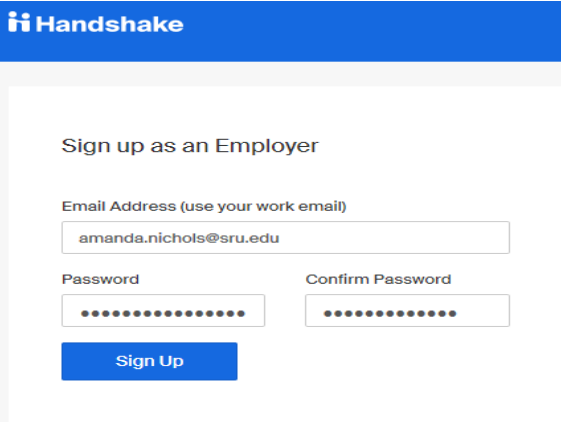


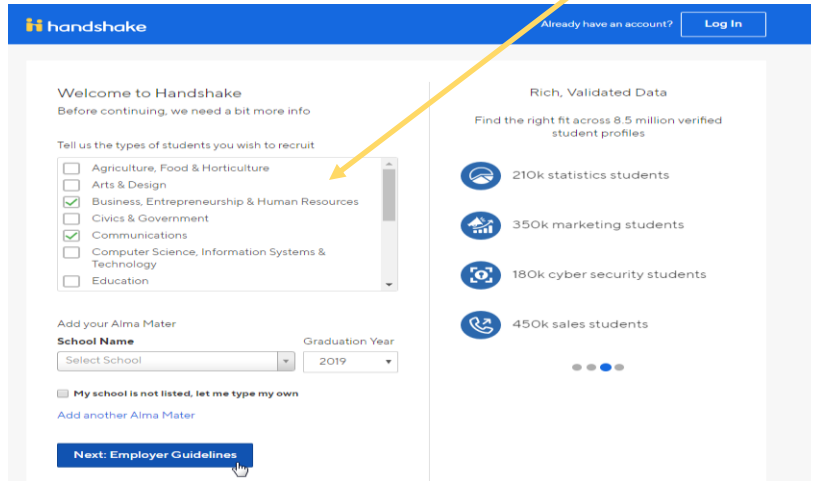
**1**

- 1.) [https://app.joinhandshake.com/employer\\_registrations/new](https://app.joinhandshake.com/employer_registrations/new)
- 2.) Complete the sign up information using your SRU email & create a 12-character password
- 3.) Click "Sign up"



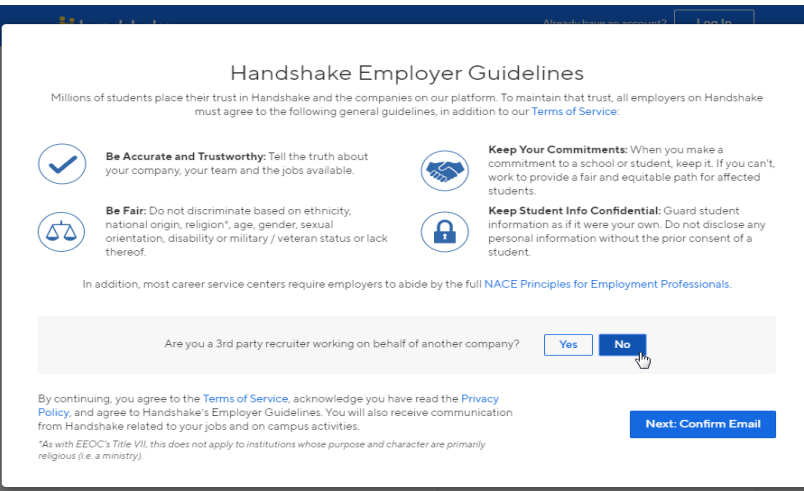
**2**

- 4.) Add your **Work Title and Work Phone Number**
- 5.) Select fields that closely represent the area you work in
- 6.) Click "Next: Employer Guidelines"



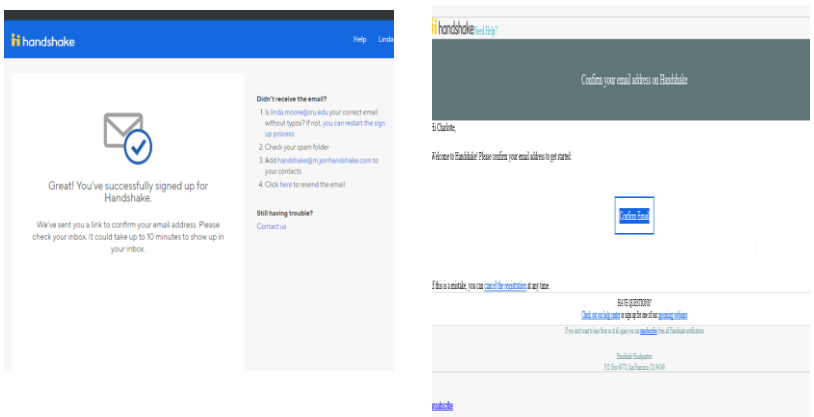
**3**

- 6.) Choose "No" for "Are you a 3<sup>rd</sup> party recruiter working on behalf of another company?"
- 7.) Click "Next: Confirm Email"



**4**

- 8.) Sign into your email to **confirm Handshake account**



**5** 9.) After confirmation, you will be directed to the screen below  
10.) Enter your SRU email under "Employers & Career Centers" and click "Next"

**Sign in**  
Students & Alumni  
Please select your school to sign in.  
Please select your school to sign in.  
Never logged in? Select your school and we'll tell you what to do next!  
Employers & Career Centers  
Please sign in with your email.  
marcia.kotek@sru.edu  
Next

**6** 11.) Enter the password you created, Click "Sign In"

**Welcome back, Marica**  
Please enter your password to sign in.  
.....  
Sign In Forgot your password?  
Keep me logged in

**7** 12.) Request "Slippery Rock University"  
13.) Click "Next: Connect to Schools"

handshake Help Marica

Step 3 of 4 - Join Company You've selected Slippery Rock University **Next: Connect to Schools**

Great! It looks like your company is already in Handshake.

**Requested**

**PAYROLL** Slippery Rock University  
On-Campus Student Employment at Slippery Rock University  
Slippery Rock, Pennsylvania, United States |  
https://www.sru.edu/offices/payroll

Are you a part of a division within this company?  
No problem. First join this company, and then you'll be able to set up your division within it.

Not your company?  
The email domain you used to sign up with (@sru.edu) has already been taken. Please contact us for additional help.

Unable to join?

**8** 14.) Click "Next: Finish" do not connect to any schools; you will already be connected to SRU  
15.) An email confirmation will be received when your account is approved; accounts will be approved at 10am and 3pm M-F

handshake Help Marica

Step 4 of 4 - Connect with Schools 0 Schools selected **Next: Finish**

Showing 810 results

Medaille College  
Buffalo, New York • 2,750 students

Arizona State University

Filter Schools by  
Region  
Midwest  
Northeast  
South

**Thank You for Signing up for Handshake!**  
Your Current Status:  
Pending approval at Slippery Rock University  
Pending connections with 0 schools

Your approval request has been sent to the Account Administrator(s) at Slippery Rock University. As soon as you're approved, we will notify you via email.

While You Wait  
Get started by learning more about Handshake