

PENNSYLVANIA'S STATE SYSTEM OF HIGHER EDUCATION



SOLE SOURCE CONTRACT CERTIFICATION FORM

Sole Source No.	
Issuing Office	
Contractor	
Contract Cost	
Contractor No.	
Nature of Purchase	

I certify that the proposed contract identified above is a sole source procurement based on the statutory criteria checked below:

<input type="checkbox"/>	Only a single contractor is capable of providing the supply, service or construction.
<input type="checkbox"/>	A Federal or State statute of Federal regulations exempts the supply, service or Construction from the competitive procedure.
<input type="checkbox"/>	It is clearly not feasible to award the contract for supplies or services on a competitive basis.
<input type="checkbox"/>	The services involve the repair, modification or calibration of equipment and they are to be performed by the manufacturer of the equipment or by the manufacturer's authorized dealer, provided the contracting officer determines that bidding is not appropriate under the circumstances.
<input type="checkbox"/>	The contract for supplies or services is in the best interest of the Commonwealth.

JUSTIFICATION FOR SELETED CRITERIA AND BASIS FOR SELECTION:

This certification must be attached to the contract when it is presented to University Legal Counsel for final review and signature.

CERTIFICATION OF POSTING

I certify this proposed sole source justification has been posted on a publicly accessible website for public comment for a minimum of seven (7) calendar days as required by 62 Pa.C.S. §106.1(b)(5).

Contracting Officer or Designee Approved as to Procurement Method	
Posting Dates	

POST-CERTIFICATION APPROVALS

Contracting Officer or Designee	
University Legal Counsel	
Posting Dates	

This certification must be attached to the contract when it is presented to University Legal Counsel for final review and signature.