Applying for Chapter 35 (Dependents Educational Assistance) Benefits

1. Apply for benefits

* Complete the appropriate application at <https://www.va.gov/education/how-to-apply/>
  + Dependent who has not previously used benefits: VA Form 22-5490
  + Dependent who **has** previously used benefits: VA Form 22-5495 (Change of Program/Location)
* Screen shot or print confirmation page at the end of the application and submit to Office of Veterans Benefits at SRU.

1. Complete the **SRU VA Enrollment Form** at [www.sru.edu/military-benefits](http://www.sru.edu/military-benefits)

* This form must be completed EVERY semester if you want to use your benefits.
* Be sure to include the veteran’s social security number, which is required for processing.

1. Submit Certificate of Eligibility to Office of Veterans Benefits at SRU upon receipt from the VA.

**Other important details:**

* Students are responsible for notifying the School Certifying official of ANY changes in credits or enrollment (drop/add courses, withdrawal, etc). Failure to notify the Office of Veterans Benefits of these changes could result in student debt owed to the VA.
* You must be registered for at least 12 undergraduate credits or 9 graduate credits to be considered full-time in a regular semester. Courses that do not run for the entire length of the term may affect your full-time status. Summer/Winter terms vary on the number of credits required to be considered fulltime.
* Full time rate = $1298.00/month. Partial months will be prorated based on the number of days classes are in session. Note: The VA pays a month in arrears, so you will receive the monthly payment at the beginning of the month for the previous month.
* PA residents using Chapter 35 benefits may also qualify for the **Educational Gratuity Program**. Visit <https://www.dmva.pa.gov/veteransaffairs/Pages/Programs%20and%20Services/Educational-Gratuity-Program.aspx> for program details and how to apply.

**Office of Veterans Benefits Contact Info:**

108 North Hall Welcome Center

724-738-2702

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