

BANNER ID \_\_\_\_\_ NAME \_\_\_\_\_ EXCESS HOURS  
Last Name First Middle

**OFFICE OF ACADEMIC RECORDS & REGISTRATION  
SLIPPERY ROCK UNIVERSITY  
SLIPPERY ROCK, PA 16057  
academic.records@sru.edu  
724.738.2010**

**REQUEST TO REGISTER FOR EXCESS HOURS**

**INSTRUCTIONS:**

Please complete the items below and take this form to your major department to secure the necessary signatures. Then return this form to the Office of Academic Records & Registration, Room 107, Old Main.

The student listed above requests permission to schedule \_\_\_\_\_ semester hours for the \_\_\_\_\_ term.

If the summer term was selected, list the session (required) \_\_\_\_\_.

**APPROVAL:**

_____	_____
Adviser's Signature	Date
_____	_____
Dept. Chairperson's Signature	Date
_____	_____
Dean's Signature	Date

**STUDENT'S CURRENT CUMULATIVE GPA** \_\_\_\_\_

**JUSTIFICATION BY ADVISER:**

**A regular undergraduate load is defined as follows in the Fall, Spring and Summer:**

- GPA of less than 2.000 - 16 semester hours maximum
- GPA between 2.000-2.499 - 18 semester hours maximum
- \*\*GPA between 2.500 and higher - 21 semester hours maximum

**Summer credit hour limits for all students:**

- Pre-Session – 6 credits
- Sessions I and II – 7 credits
- Summer Term, Post-Session and Full Summer – 12 credits
- Total all summer sessions combined – 18 undergraduate and 15 graduate

**Winter credit hour limits for all students:** 7 credits

\*\*In Fall and Spring, an additional charge will be assessed to undergraduates for every semester hour registered in excess of 18 (see "Tuition and Fees" on the Student Accounts web site for current per semester hour rate).

Undergraduates are billed by the semester hour in Winter and Summer. Graduate students are billed by the semester hour every term.