

GEORGE WASHINGTON

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Mount Vernon, VA 12345

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EDUCATION

Slippery Rock University, Slippery Rock, PA
Major: Environmental Science

Expected Graduation: May 2021

Mount Vernon Area High School, Mount Vernon, PA
High School Diploma

Graduated: June 2016
GPA: 3.2/4.0

KEY SKILLS

- Computer Programming
- Mathematics
- Proficient in Spanish
- Coding Ability

COURSEWORK

Earth Materials and Processes

Fall 2017

- Develop an understanding of the composition and structure of the Earth, such as, but not limited to; fundamental physical and chemical processes, as well as correct identification of rocks and minerals

Introduction to Georeports

Fall 2017

- Train in the conventions of writing within the environmental, geoscientific and geographical disciplines

WORK EXPERIENCE

Library Assistant

August 2017 – Current

Slippery Rock University Library, Slippery Rock, PA

- Kept record of all materials issued and checked-in to the library including the media section
- Assist visitors in locating the required materials or ordering books and articles
- Maintain library shelves so they were organized, clean, and easy to find the books
- Conduct monthly book audit to determine if books were missing from the shelves, but not in the system

Nursery Attendant

August 2015 – December 2016

Greener Pastures, Mount Vernon, PA

- Planted seeds and bulbs weekly and repotted plants as needed when they outgrew their containers
- Identified diseased plants and insect infestations and inform supervisor of the issue

Retail Food Staff

June 2015 – August 2015

PNC Aramark, Pittsburgh, PA

- Interacted with customers successfully and resolved any issues in a professional manner
- Handled financial transactions responsibly and verified cash register amounts at the end of game

CAMPUS & COMMUNITY INVOLVEMENT

Geography, Geology, and the Environment Club

September 2017 – Current

- Attend monthly meetings to discuss latest trends and issues within the field

Prom Planning Committee

October 2015 – June 2016

Mount Vernon Area High School, Mount Vernon, VA

- Served with a team of 12 other students to determine the prom theme, buy decorations, and secured volunteers for setup and teardown

Volunteer

January 2014 – February 2015

Mount Vernon Community Food Pantry, Mount Vernon, VA

- Awarded Volunteer of the Month for going above and beyond and assisting other volunteers with their tasks
- Assisted the Food Pantry Coordinator with weekly inventory of non-perishable, perishable, and frozen food