

**SLIPPERY ROCK UNIVERSITY
FACULTY OBSERVATION REPORT**

Observation by: _____
 ___ Peer ___ Chairperson

Department: _____

Date of Pre-Conference: _____
Title of Course: _____

Date(s) of Class Visited: _____
Number of Students Present or Enrolled: _____

Course Type: ___ Face-to-Face
 ___ Blended (30-79% online)
 ___ Multi-Modal
 ___ Laboratory/Studio

___ Field/Internship
___ Student Teaching
___ Online (Synchronous)
___ Online (Asynchronous)

Purpose: To provide feedback related to teaching effectiveness from a faculty peer in a related field.

Instructions: The instructor is to minimally provide the observer, at least one day prior to the observation, with a copy of the course syllabus that contains course objectives, course content outline, and course delivery modality.

For online asynchronous course observations, the D2L course shell should be made available to the observer for 7 days following the faculty observation conference. D2L course access to the observer should be provided at the “Student” role level of access. It is recommended that the online course observation conference include screensharing and discussion of any items the faculty member would like to show the observer not visible in D2L “Student” view (e.g., assessment feedback, emails, etc.).

Comment on each of the following areas:

1. **List the learning outcomes for the class/module/session observed.**

2. **Describe the planning and preparation by the instructor.** Possible areas to consider: Instructor’s syllabus, course outline, course organization (especially for online courses, including navigation), course management site (e.g. D2L), and other resources that were presented to the peer observer.

3. **Describe the learning environment created by the instructor.** Possible areas to consider: Instructor’s rapport with the students, any technology and/or safety protocols that were implemented, student-to-student engagement, teacher-to-student engagement, degree and quality of student participation and other elements of the learning environment controlled by the instructor, ability to foster an inclusive learning environment.

4. **Describe the delivery of instruction in the class/module/session that was observed.**
Possible areas to consider: likelihood of achieving outcomes of the class/module/session, clarity of the instructor's written and oral communication, checks for understanding, methods of delivering the content, assessment (informal and formal) strategies and other relevant observations made during the class session.
5. **What strengths did you observe during this observation and/or what suggestions do you have for your peer?**

Date of post-conference: _____

Signature of Observer
(Digital Signature Permitted): _____

Department of Observer: _____

Date: _____

My signature indicates that I have read this report. I know that I may submit a statement in response to this report.

Signature of observed faculty member
(Digital Signature Permitted): _____

Date: _____

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