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*Memorandum*

**SUBJECT:** 2024 Summer School Payment Schedule

**TO:** Faculty and Administration

**FROM:** Amanda Nichols, Payroll and Student Employment Manager

**DATE:** April 3, 2024

This comes to provide information for processing 2024 summer school payments. The chart below lists pay dates for each summer session. These summer school pay dates apply when the Payroll Office receives the summer contract sufficiently in advance of the processing cutoff dates.

2024 Summer School Payment Schedule				
Summer Session	Begin Date	End Date	Process Cutoff Date	Pay Date
Pre Session	May 8, 2024	May 23, 2024	May 2, 2024	May 17, 2024
First Session	May 28, 2024	June 24, 2024	June 13, 2024	June 28, 2024
Second Session	June 25, 2024	July 23, 2024	July 11, 2024	July 26, 2024
Full Summer	May 8, 2024	July 23, 2024	June 13, 2024	June 28, 2024
Summer Term	May 28, 2024	July 23, 2024	July 11, 2024	July 26, 2024
Post-Session	May 8, 2024	July 23, 2024	July 11, 2024	July 26, 2024

- c: President*
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- APSCUF President*