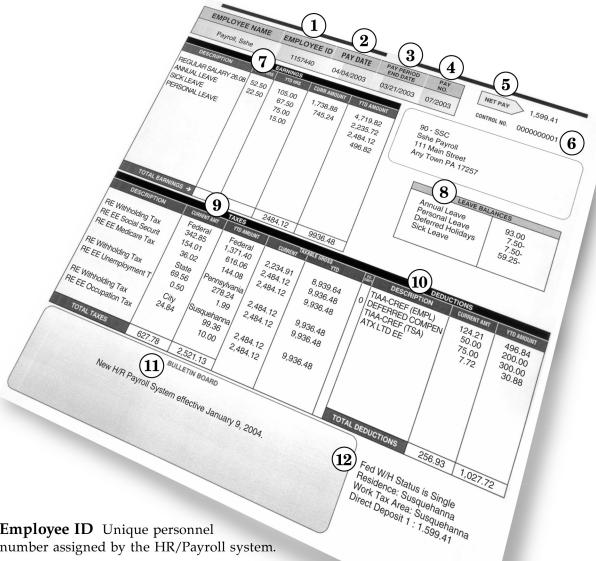
Understanding Your Pay Statement



- Employee ID Unique personnel number assigned by the HR/Payroll system.
- Pay Date Date of payment (check and/or direct deposit).
- Pay Period End Date End of current two-week pay period.
- Pay No. Payroll run number (administrative purposes only).
- (5) Net Pay Earnings minus taxes and deductions for the current pay period. This includes all direct deposits listed with employee-specific information. (See #12)
- **6**) Control No. Check number or direct deposit reference number.
- Earnings Earnings for current pay period and cumulative total earnings for year-to-date. Includes leave taken during current period and year-to-date totals.
- **Leave Balances** Leave balances as of the end of the current pay period. A negative balance represents anticipated leave taken which is not yet earned.

- Taxes Taxes withheld for the current pay period and total cumulative taxes withheld year-to date.
- **Deductions** Deductions for the current pay period and cumulative year-to-date amount.
- **Bulletin Board** Messages to employees from the State System.
- **Employee-specific information:**
 - Federal withholding status.
 - Municipality of residence.
 - Municipality of work location.
 - Direct deposit information. The check amount, if any, is equal to net pay minus any direct deposit.